

TRIPURA UNIVERSITY

(A Central University)
Suryamaninagar
Tripura West – 799022

No.F.TU/FIN/Furniture/20/Vol-VIII/2023

Dated: 28-11-2024

NOTICE INVITING e- TENDER

Tripura University invite e- Tender from the bonafied Bidder/Firm/Agency/Vendor for Making, supply and installation of customized wooden seating tools for new skill Development center and conduct for various online examinations at Tripura University. Details can be seen and downloaded from Tripura University website: www.tripurauniv.ac.in. However, for submission of documents please visit <https://eprocure.gov.in/eprocure/app>

Sd/-
[Sri Pranay Pal]
Asstt. Registrar (Finance)

Signature Not Verified

Digitally signed by PRANAY PAL
Date: 2024.11.28 16:18:12 IST
Location: eProcure-EPROC

TRIPURA UNIVERSITY

(A CENTRAL UNIVERSITY)

Tender No:- No.F.TU/FIN/Furniture/20/Vol-VIII/2023



E-TENDER Document for:

Name of Work: - Making supply and installation of customized wooden seating tools for new skill Development center and conduct for various online examinations at Tripura University

TRIPURA UNIVERSITY
(A Central University)
Suryamaninagar – 799022

No.F.TU/FIN/Furniture/20/Vol-VIII/2023

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Certified that this Notice Inviting e-Tender contains 10 (Ten) pages numbered from 1 to 11 and schedule of the e-Tender is shown in Section – I

(Sri Pranay Pal)
Asstt. Registrar (Finance)

SECTION- I

NOTICE INVITING TENDERS

LIST OF DATES

TRIPURA UNIVERSITY

(A Central University)

Suryamaninagar – 799022

NOTICE INVITING E-TENDER (NIE-T) FOR THE WORK CONTRACT

1. Tripura University invite e- Tender from the bonafide firms/vendors for Making supply and installation of customized wooden seating tools for new skill Development center and conduct for various online examinations at Tripura University). The Details can be seen at Tripura University website: www.tripurauniv.ac.in. However, for submission of documents please visit <https://eprocure.gov.in/eprocure/app>

List of Items with Specification and quantity

Name of the Item	Specification	Quantity	Cost of Tender Fee (Non-Refundable)	EMD (Refundable)
Making, supply and installation of customized wooden Seating back tools (Teak wood)	Size: Height 2.5 feet back side, Front 1.5 feet X Length 1.5 feet X Breath 1.5 feet. In the back there is a small round back rest. Made by fully teak wood and back is round board. Completed by Making polishing, fitting and fixing. Colour: Wooden	100 Nos.	Rs.1000.00	Rs.11000.00

2. The tenderers fulfilling the required criteria as mentioned may download the tender document from the website <https://eprocure.gov.in/eprocure/app> and submit online as per the schedule given below. However, the tender documents can also be viewed in the website of the University www.tripurauniv.ac.in.

Date and time of tender publication in the websites.	28-11-2024 at 4.30 PM
Date and time for closing of submission.	17-12-2024 at 12.30 PM
Date and time for opening of technical bid document.	18-12-2024 at 1.00 AM
Date and time for opening of financial bid.	19-12-2024 at 3.00 PM

SECTION- II

General Terms & Condition

General Terms & Condition

1. **Scope of Work:** Scope of work covered under this includes supply, transportation and installation at Tripura University Suryamaninagar;
2. **Qualifying requirements:**
 - i. **The bidder must have a valid license towards furniture/cabinet unit from Forest Department, Government of Tripura.**
 - ii. **The bidder must have a valid Forest Trade License issued by Forest Department, Government of Tripura.**
 - iii. **Valid Municipal Trade License for operating furniture Business at Agartala**
 - iv. **The bidder must have existence for not less than 7 (seven) years in similar nature of works with the Educational Institute.**
3. **An amount Rs.1,000.00 (One Thousand) [non-refundable cost of tender fee] in the form of Demand Draft in favour of Finance Officer, Tripura University on State Bank of India payable at Tripura University Campus Branch. Photocopy of the same is to be uploaded along with the tender documents and original DD may be deposited to Tripura University through post or by hand in the office of the Finance Officer on or before of submission of Technical Bid.**
4. **EMD: An amount Rs.11,000.00 (Eleven Thousand) [Refundable] in the form of Demand Draft in favour of Finance Officer, Tripura University on State Bank of India payable at Tripura University Campus Branch. Photocopy of the same is to be uploaded along with the tender documents and original DD may be deposited to Tripura University through post or by hand in the office of the Finance Officer on or before of submission of Technical Bid.**
5. **Warranty:** The above items must have minimum 01-year warranty after completion of making, supply and installation of the items.
6. **Non-fulfilment of any of the criteria in Technical Bid, the bidder shall not be considered in the price bid and the same will be summarily rejected.**
7. **GST and TDS shall be deducted from the bill as per the rules.**
8. **Forfeiture of EMD:** The Earnest Money is liable to be forfeited in the event of (a) withdrawal of offer during the validity period of the offer, (b) non-acceptance of orders when placed, or (c) Non confirmation of acceptance of orders within the stipulated time after placement of offer, (d) Any unilateral revision made by the bidder during the validity period of the offer.
9. **Rate:** The bidder should quote the rate in Indian Currency i.e. INR and such rates are FOR destination basis i.e. at the site of Tripura University, Suryamaninagar-799022.

Bidders are required to quote their rate exclusive of taxes, Government Taxes will be paid as per prevailing Government rules at the time of payment.

- 10. Time of Completion:** Delivery and installation of the items must be completed within 21 (Twenty-One) days from the date of issue of purchase order.
- 11. Payment Terms:** 95% Payment will be made after satisfactory completion of delivery and installation, 5 % of invoice value will be retained as performance guarantee, and the same will be released after 01 (year) from the date of delivery and installation. The successful bidder should be submitted 5% of invoice value as Performance Bank Guarantee during the warranty period.
- 12.** The contract shall be governed by the Laws and Procedures established by the Government of India and subject to exclusive jurisdiction of competent Court and Forum in Agartala only.
- 13.** Payment will be made strictly through RTGS/NEFT/Bank Transfer.
- 14. Note:** Tripura University reserves the right to reject any/all the quotations without assigning any reason thereof for the interest of the University and lowest rate may not be the only criteria for selection of the bid.

SECTION - III

INSTRUCTIONS TO BIDDERS

Tripura University (A Central University), Suryamaninagar, Agartala, Tripura invites E-tenders for: **“Subject:** - Making supply and installation of customized wooden seating tools for new skill Development center and conduct for various online examinations at Tripura University” as per details given in the tender document uploaded on <https://eprocure.gov.in/eprocure/app>.

The offers, in the prescribed format, shall be submitted online at <https://eprocure.gov.in/eprocure/app> as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending bidders must be registered with e-tender website <https://eprocure.gov.in/eprocure/app>.

The tender document is also available on Tripura University (A Central University) website: <https://www.tripurauniv.ac.in/> for reference and viewing only but not for submission. **However, for the purpose of submission, the website <https://eprocure.gov.in/eprocure/app> should be referred to NIT (notice inviting tender).**

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tender Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-tender Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

Bidders are required to enroll on the e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>).

1. with clicking on the link **“Online bidder Registration”** on the e-tender Portal by paying the requisite **Registration fee through online banking.**
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile number as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate **(Only Class III Certificates with signing + encryption key usage)** issued by any Certifying Authority recognized by CCA India (e.g.Sify/ TCS/ nCode/ eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC/ e-token.
7. The scanned copies of all original documents should be uploaded on portal.

All the documents mentioned should be submitted/uploaded in the Central Procurement Portal

Technical Bid

Sl No	Particulars	
1.	Name of the Bidder / Firm / Agency / Vendor	
2.	Address of the Bidder/Fire/Agency/ Vendor	
3.	The bidder must have a valid license towards furniture/cabinet unit from Forest Department, Government of Tripura (Copies to be submitted)	
4.	The bidder must have a valid Forest Trade License issued by Forest Department, Government of Tripura (Copies to be submitted)	
5.	Valid Municipal Trade License for operating furniture Business at Agartala (Copies to be submitted)	
6.	PAN and GST Registration Certificate (Copies to be submitted)	
7.	Experience certificate/Work order supporting execution of similar works put to tender (Copies to be submitted)	
8.	EMD (Refundable) Amount Transaction No..... Dt. Name of the drawing Bank	
9.	Cost of Tender Document (Non-Refundable) Amount Transaction No..... Dt. Name of the drawing Bank	

Declaration by the Bidder/ Firm/Agency/Vendor

I/we am/are submitting my/our best our in response to your NIT vide No Dated..... For further course of evaluation. I/We have gone through the terms and conditions as mentioned and understood properly without any short of ambiguity. Therefore, all the information given by me/us are true to the best of my/our knowledge and belief. I/We bind myself/ourselves for compliance of all the terms and conditions as mentioned if the work is offered.

Signature Not Verified

Digitally signed by PRANAY PAL
Date: 2024.11.28 16:19:14 IST
Location: eProcure-EPROC