Phone: 8794778526 / 9862697060

Email: ankita95.ac@gmail.com

# Ankita Chakarborty

MBA (Marketing & HR)

<u>Department of Business Management, Tripura University</u>



### **Objective**

To work with utmost efficiency for self-growth and development and betterment of the Company by fulfilling every necessary requirements.

### **Academic Details**

#### Master of Business Administration (2018-2020)

- Tripura University ( A Central University )
- Post Graduated with 87.90 %
- Project on Analyse "The Effectiveness Of The Training Program Of The Employees Based On The Kirkpatrick Model Level III"
- Interned at Tata Hitachi Construction Machinery Company Limited, Kharagpur, West Bengal

#### **Bachelor of Engineering (2015-2018)**

- Techno College of Engineering Agartala (Formerly Techno India Agartala)
- Specialization in Electronics & Tele-Communication Engineering
- Graduated with 67%
- Project on Multi Rate & Multi Format WDM System
- Industrial Training (2017) at The National Institute of Electronics & Information Technology (NIELIT) Agartala on CISCO Routing & Switching
- Vocational Training (2017) on TECHNICAL SUPPORT conducted by ICT ACADEMY
- Industrial Training (2018) at AIRPORT AUTHORITY OF INDIA, Agartala

#### Diploma Of Engineering (2012-2015)

- Tripura Institute of Technology
- Specialization in Electronics & Tele Communication Engineering
- Completed with 60.50%
- Project on Automatic Street Light Controller
- Interned at Doordarshan Kendra, Agartala

#### **Matriculation (2012)**

- Bardowali High Secondary School
- Completed with 74.13%
- Board TBSE

### Software Skills

- Microsoft Office Word
- Microsoft Excel
- SPSS
- Tally ERP 9
- GST
- Payroll Management

## Key Strengths

- Quick Learner & Good Listener
- Eager to take Initiative
- Ability of Good time Management in team to meet deadlines
- Leadership & Teamwork

