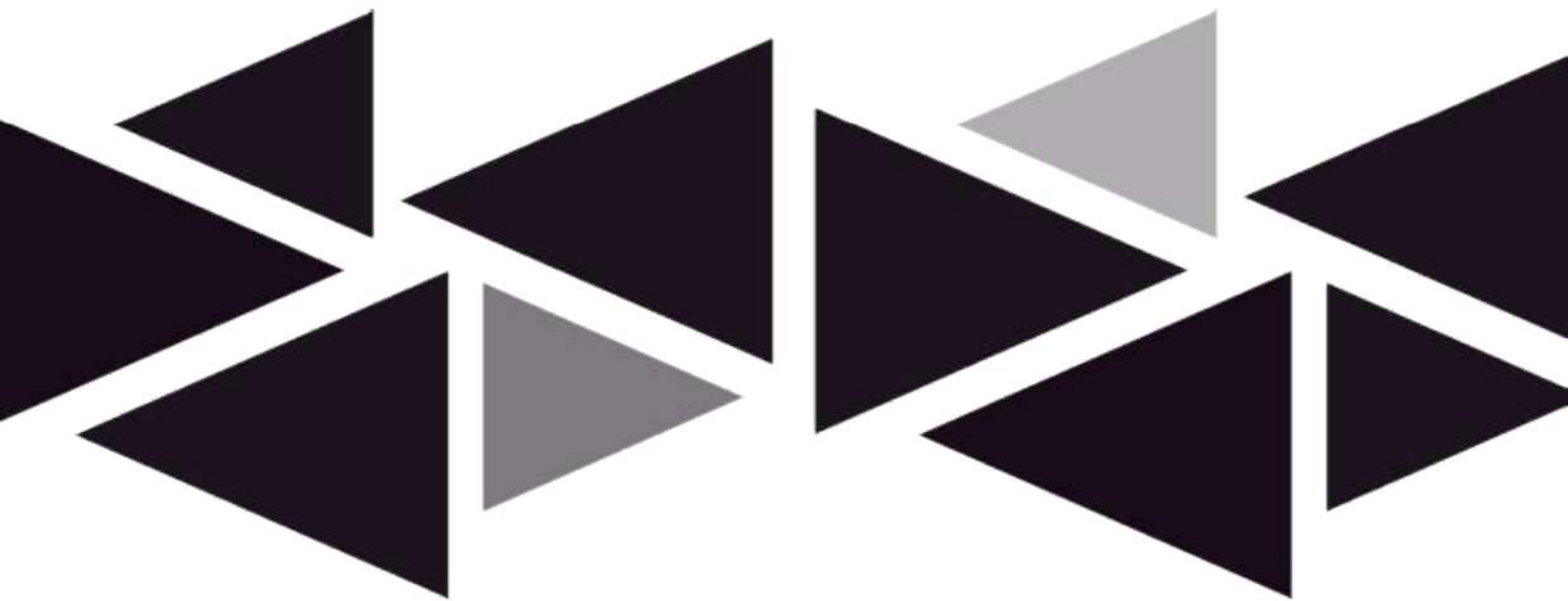




Minutes

41st Meeting of IQAC

Tripura University



Minutes

MINUTES OF THE 41st MEETING OF IQAC, TRIPURA UNIVERSITY, DATED, 16.12.2022 AT 2.30PM IN THE COUNCIL HALL, TU

The 41st Meeting of Internal Quality Assurance Cell, Tripura University held on 16-12-2022 at 2.30 pm in the Council Hall of the University.

Members Present:

1. Prof Ganga Prasad Prasain , Hon'ble Vice Chancellor, TU	Chairperson
2. Prof Badal Kumar Datta, Dean, Faculty of Science	Member
3. Prof Chandrika Basu Mazumder,	Member
4. Prof Binod Chandra Tripathy	Member
5. Prof Chinmoy Roy	Member
6. Mr Bijoy Krishna Ghosh	Member
7. Mr Debashish Chakraborty	Member
8. Dr Kalyan Bijoy Jamatia	Member
9. Dr ParthaSarathi Gupta	Member
10. Dr Milan Rani Jamatia	Member
11. Dr Sindhu Poudyal	Member
12. Dr Manish Das	Member
13. Er Harjeet Nath	Member
14. Dr Champeshwar Mishra	Member
15. Prof Sabyasachi Dasgupta,	Director IQAC

The following members had expressed their inability to attend

1. Prof. Shyamal Das
2. Er. Krishna Das
3. Ms. Swati Chintala
4. Ms. Rakhi Biswas
5. Mr. Chandrasekhar Ghosh
6. Mr. Rajat Baran Chakravarty

Item 41.01: Introduction of the newly constituted IQAC

At the outset, Hon'ble Vice Chancellor, TU, Prof Ganga Prasad Prasain welcomed all the members of the newly constituted IQAC and introduced all the new members. Thereafter the Director, IQAC clarified the objectives of the IQAC, and proceeded with the agenda of the meeting.

Item 41.02: Confirmation of the Resolutions of the 40th IQAC Meeting held on 18th July 2022.

Confirmed.

Item 41.03: Assessment of the Outcome of the 3rd Cycle NAAC Accreditation for future road-map:

The Director apprised the members on the 3rd cycle accreditation report as received from NAAC, on the basis of the Qualitative Matrix (QLM) criterias and Quantitative Matrix (QNM) criterias parameters on the 7 specific criteria, in the light of 2 indicators: Low-Performance indicators and High -Performance indicators.

The Hon'ble Vice Chancellor then apprised the members of the university's attempts at working on the recommendations and suggestions of the NAAC Peer team, and drew a roadmap of initiatives to be taken by the university to meet up with the required benchmarks.

Approved and Resolved that all concerned be requested and motivated to act according to the recommendations mentioned in the NAAC Report relating to the following issues:

- A. Commencement of recruitment of teaching and non-teaching staff at the earliest
- B. In view of NAAC's recommendation of increasing Faculty/Students' Exchange Programs, signing of more MOUs
- C. Developing the infrastructural facility of B.Voc
- D. Certificate Courses to be initiated in Gender Studies under the aegis of the Women's Study Centre, TU, subject to availability of fund, and also initiate Self-funded Courses in Gender Studies
- E. Promote Inter-departmental internship and research
- F. Proposal for Annexe Campus to be initiated soon at the level of Campus Development Committee along with Deans of Faculties on submission of a report with necessary justifications.
- G. Move to paperless administration as per recommendations of NAAC with the adoption of ERP/Integrated Management System
- H. Inspire and promote Enrolment in existing departments having less than 50% of the sanctioned seats.
- I. Regularization of Convocation and make it annual event of the University.
- J. Initiate Day Care Centre in the Campus with identification of requisite rooms and infrastructure. It is to be noted that Sri Bijoy Krishna Ghosh, esteemed External Member of the IQAC, expressed his desire to donate requisite number of baby-cots to the Day Care Centre, TU, in fond memory of his mother, as per specifications from the Tripura University in this regard.
- K. As per NAAC observations, the members also took cognizance of the present status of vacancies in all departments and the status of CAS Promotions.

Item 41.04: Formation of DQAC

Approved: The constitution of DQACs of all departments as submitted by the concerned HOD was approved. However, the members of the IQAC suggested that there should be only one coordinator in each DQAC. Henceforth all correspondences may be made from the IQAC

with the respective DQAC coordinators who shall act as bridge between the IQAC and the department concerned. (Annexure-1: DQAC)

Item 41.05: Proposal for Committee for Supervision of Academic Progress

After detailed discussion, it was resolved that a committee with the following members be constituted for supervision of Academic progress:

- | | |
|-----------------------------|-------------|
| 1. Prof. Shyamal Das | Chairperson |
| 2. Prof. Badal Kumar Datta, | Member |
| 2. Prof. Swapan Majumder | Member |
| 3. Dr. Subir Kumar Sen | Member |
| 4. Dr. Malay Deb, Convener | Convener |

The Committee shall henceforth be entrusted with the responsibility for overseeing and monitoring the Academic Progress of all the departments.

Item 41.06: To Consider Proposal for Constituting a Social Media Committee for improving university Perception

Approved.

In view of the NAAC grading and NIRF perception index of Tripura University in the age of New Media, the proposal for constituting a Committee to project the university's achievements on Social Media was approved with the following members:

1. Dr Anjana Kalai, Assistant Professor, Dept of Business Management, TU
2. Dr Jayanta Pal, Assistant Professor, Dept of IT, TU
3. Sri Ashish Chaudhuri, Information Scientist, Central Library, TU

The team is a dedicated team to project the university's image on social media for improving the perception index of TU.

Further, resolved that all Coordinators of respective DQACs be requested to send all data on the achievements of their departments henceforth to one dedicated communication address (socialmedia@tripurauniv.ac.in ; Whatsapp number:

Item 41.07: To Consider Proposal for a Conference on Formulating Quality Framework Benchmarks for Tripura University

Approved.

Detailed proposal be submitted for approval from competent authority

Item 41.08: To Consider proposal for constituting a Committee for the preparation of AQAR (AY July 2021 – Dec 2022).

Approved: The IQAC may convene a meeting of all DQAC Coordinators for the preparation of AQAR. The DQAC coordinators be trained for different criteria and submit the AQAR.

Item 41.09: Proposal for Collecting/Capturing data of the University under NAAC Criteria/NRF Ranking/AISHE/ Annual Report and other HEI ranking.

Approved:

Following committee is suggested for developing of a MIS/UIS with the following Members:

1. Dr Anirban Guha, Assistant Prof, Dept of Physics, TU
2. Dr Mrinal Bhowmick, Dept of Computer Science, TU
3. Dr Jayanta Pal, Dept. of IT, TU

Item 41.10 Appointment of Coordinators to Conduct Academic Audit, Administrative Audit, Green Audit and Gender Audit

Approved.

Proposed that the previous committee of respective audits be continued to complete the current year audit.

Item 41.11 To consider a common method for seeking feedback from various stakeholders

Resolved that a robust student feedback system be developed and implemented before the commencement of the final semester examinations, and a mechanism be developed by which students be allowed to appear for their final semester examinations only after submission of feedback.

Resolved that similar feedback be sought regularly from teachers and staff and the mechanism be made mandatory for all stakeholders.


Item 41.12: Budget Proposal for IQAC initiatives to be implemented

Approved: The Director, IQAC shall propose various activities time to time for quality improvement.

Resolved that minutes of each IQAC Meeting be sent to the respective concerned officer for information and necessary action.

The meeting came to an end with a vote of thanks to the chair.


26/12/2022
Director, IQAC


26.12.22
Chairperson, IQAC



Departmental Quality Assurance Cell (DQAC)

The **Head of the Department will be the chairman** with two or three members from the respective departments constituting the DQAC. They may meet once in a month and look after the quality parameters/benchmarks of the Department. Co-Ordinator of the DQAC shall act as nodal person of the department to interact with the IQAC.


Objectives of the DQAC:


1. To Coordinate with IQAC for the submission of required data and information to prepare AQAR and other Accreditation / Ranking process.
2. To improve the quality in all the aspects of the Department.
3. To meet monthly at least once and discuss the activities of the next month and review the activities of the earlier month.
4. To chalk out yearly plans at the beginning of the academic year and to assure the implementation of activities planned.
5. To conduct discussions / collegiums on the various topics on Quality parameters periodically within the Department.
6. To create awareness on Quality parameters of NAAC/NIRF to all the other colleagues/Research scholars/Students of the department.
7. To assist the colleagues of the department in filling of the API formats and preparing for the various Audit / Feedback.

Chairperson and Co-Ordinator of Departmental Quality Assurance Cell (DQAC)

Department	Chairman (HOD)	Department Co-Ordinator	Co-Ordinator Email	Co-Ordinator Whatsapp number
Faculty of Arts & Commerce				
Bengali	Dr. Nirmal Das	Dr. Rintu Das,	rintudas@tripurauniv.ac.in ,	9862105418
Business Management	Prof. Debarshi Mukherjee	Dr. Mahasweta Saha	mahasweta_saha@tripurauniv.ac.in	9830756583
Commerce	Dr. Subir Kumar Sen	Dr. Joy Das	joydas@tripurauniv.ac.in	813190319
Economics	Indraneel Bhowmik	Prof. Paramita Saha	paramitasaha@tripurauniv.ac.in	9862825716
Fine Arts	Prof. Rajesh Bhowmik	Dr. Subrata Dey	subbiart@tripurauniv.ac.in	7005183631
Education	Dr.Subhash Sarkar	Dr.Subhash Sarkar	subhashsarkar@tripurauniv.ac.in	9436480966
English	Prof Ashes Gupta	Dr Somdev Banik	somdev@tripurauniv.ac.in	9436531090
Hindi	Prof. Vinod Kumar Mishra	Dr. kali Charan Jha	kalicharanjha@tripurauniv.ac.in	9436928223
History	Prof. Sukhendu Debbarma	Dr. Monisankar Misra	monisankarmisra@tripurauniv.ac.in	9436125880
Kokborok	Prof. Sukhendu Debbarma	Dr. Samir Debbarma	samirdebbarma@tripurauniv.ac.in	7005194698
Linguistics and Tribal Languages	Dr. Khawlsankim Suantak	Dr. Niranjana Uppoor	niranjanauppoor@tripurauniv.ac.in	8431270461
Music	Dr. Ajaykumar Machindranath Savane	Dr. Rabindra Bharali	rabindrabharali@tripurauniv.ac.in	8794737173
Philosophy	Prof. Mohan Debbarma	Dr. Arup Jyoti Sarma,	aj_p@tripurauniv.ac.in,	
Physical Education	Prof. Prasanta Kumar Das	Dr. Krishnendu Dhar	krishnendudhar@tripurauniv.ac.in	7005254811
Psychology	Prof N. S. Thingujam	Prof N.S. Thingujam	nutankumarthingujam@tripurauniv.ac.in	8145145250
Rural Studies	Dr. Jayanta Choudhury	Dr. Samrat Goswami	samrat.rmd@tripurauniv.ac.in	98314 09547
School of Education	Dr. Tinku De(Gope)	Dr, Amarjit Chanda	tinkude@tripurauniv.ac.in	
Sociology	Sharmila Chhotaray	Parama Chakma	paramachakma@tripurauniv.ac.in	8974665816
Journalism and Mass Communication	Deepak Upadhyaya	Sunil Kalai	sunilkalai@tripurauniv.ac.in	9612692191
Law	Dr. Brij Mohan Pandey	Dr. Maitreyee Chakrovarty	maitreyeechakraborty@tripurauniv.ac.in	8787808943
Sanskrit	Prof. Sipra Ray	Dr. Debaraj Panigrahi	debarajpanigrahi@tripurauniv.ac.in	9436795825

FACULTY OF SCIENCE				
Botany	Prof. B.K. Datta	Dr Panna Das	pdasbot@tripurauniv.ac.in	9774001159
Chemical and Polymer Engineering	Er. Harjeet Nath	Dr Sachin Bhaladhare	sachinbhaladhare@tripurauniv.ac.in.	9954246498
Chemistry	Prof. R.K. Nath	Prof. U.C. De	ucd1972@tripurauniv.ac.in	9436470925
Computer Science & Engineering	Dr. Abhishek Makimder	Dr. Mrinal Kanti Bhowmik	mrinalkantibhowmik@tripurauniv.ac.in	9436133499
Electrical Engineering	Dr. Champa Nandi	Mrs. Sangita Das Biswas	sdasbiswas@tripurauniv.ac.in	9436183551
Electronics & Communication Engineering	Dr. Anirban Karmakar	Dr. Bishanka Brata Bhowmik	bishankabhowmik@tripurauniv.ac.in	7677331370
Forestry and Biodiversity	Dr. Bimal Debnath	Dr. Sourabh Deb	sdeb@tripurauniv.ac.in	9436094064
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Human Physiology	Prof. Samir Kumar Sil	Prof. Dipayan Choudhuri	dipayanchoudhuri@tripurauniv.ac.in	9436461010
Information Technology	Prof. Swanirbhar Majumder	Dr. Alak Roy	alakroy@tripurauniv.ac.in	9436243766
Library and Information Science	Prof. R. K. Mahapatra	Dr. Mithu Anjali Gayan	mithuanjaligayan@tripurauniv.ac.in	8133911232
Material Science and Engineering	Dr P. Karuna Purnapu Rupa	Dr Prasanta K Umar Rout	prasantarout@tripurauniv.ac.in	7077567105
Mathematics	Prof. Binod Chandra Tripathy	Dr. Shyamal Debnath	debnathshyamal@tripurauniv.ac.in	9436548365
Microbiology	Prof. Shaon Ray Chaudhuri	Dr. Ashutosh Kumar	ashutoshkumar@tripurauniv.ac.in	9650787508
Molecular Biology and Bioinformatics	Dr. Surajit Bhattacharjee	Dr. Biraj Sarkar	surajit77@tripurauniv.ac.in	8787628167
Pharmacy	Dr Pratap Chandra Acharya	Dr Kuntal Manna	k_manna@tripurauniv.ac.in	9862279633
Physics	Prof. Syed Arshad Hussain	Dr. A. Guha	anirbanguha@tripurauniv.ac.in	9863955926,
Statistics	Dr. Samrat Hore	Dr. Prasenjit Sinha	s_prasenjit@tripurauniv.ac.in	9433133499
Zoology	Prof. B. K.Datta	Dr. Shiv Shankar Singh	shivssingh@tripurauniv.in	9402169695


Director, IQAC


Chairperson, IQAC