

## Online Application (for Admission)

### Academic Session 2018-2019

- Online applications portal in the website <http://ddesis.tripurauniv.in> is open for Indian applicants for admission to various academic programmes of Directorate of Distance Education, Tripura University for the academic session 2018-2019.
- The online application portal shall remain open as mentioned below:
  - For Distance Mode: from **20th June, 2019 to 10th July, 2019 24:00 IST.**
- When an applicant visits the admission portal, he/she shall find two options.
  - For Regular Mode applicants
  - For Distance Mode applicants
- All relevant information may be found in the prospectus for the Distance Mode available in the website [www.tripurauniv.in](http://www.tripurauniv.in). Applicants may download the prospectus from the website of the University.
- Applicants in the Distance Mode can apply for all three programmes. While filling up the forms, they are advised to repeat the same process for each programme.
- After an applicant enters the portal, he/she shall get the list of programmes for which one may apply followed by information in detail besides the general information.
- For each program, she/he has to apply separately. Applicants have to go through the entire process each time she/he applies for a programme (like registration, submission of requisite fees, filling up online form etc.) irrespective of the number of programmes applied for.
- Applicants should read all the instructions carefully before registration and filling the application form online.
- For registration, applicants may use an email account. During registration, applicant will be asked to provide a valid e-mail id, initial login password will be sent to the e-mail id/ mobile number, and in future all correspondences in this regards shall be made to this e-mail id/mobile number.
- After registration, applicants are to obtain the password from the registered e-mail. It is recommended that they may change their password on the first log in, if so wishes.
- After successful login applicants may fill their Admission Form.
- If the applicant does not have all required information at the time of filling the form, he/she can save the incomplete application as a draft (by clicking on 'Save as Draft' button) and log out. Later, by login back to his/her account again he/she may complete the rest of application form. Applicants are advised to save the data as draft after filling up information or after any modification in each page.
- Indian applicants may download the Application Form from the website of the University.
- A printed prospectus shall be sent to all applicants who registered online by post at their present address for communication. However, the University shall not remain responsible for postal delay, loss or other irregularities.
- **Requisite fees for submission of Application Form is Rs. 780.00 (for SC/ST/OBC Rs. 580.00/-)**
- **Students can visit Tripura University website and make payment through HDFC Bank Payment Gateway by using their Net banking or Debit/Credit Cards.**
- No mail or communication shall be made to the applicants. They are advised to regularly visit [www.tripurauniv.in](http://www.tripurauniv.in) for further information and instructions, failing to comply with which, their applications may be treated as cancelled, for which Tripura University shall not be held liable.
- Fees once paid are not refundable / transferable.

- If any dispute arises regarding any matter of admission, the decision of the authority of Tripura University shall be final.
- All litigation regarding admission shall lie within the jurisdiction of the Tripura High Court.
- In case of any (i) failure in the online system, (ii) failure of payment through bank, or (iii) any other unforeseen circumstances leading to failure in submission of form etc. the Tripura University authority shall not be held responsible.

### **Eligibility Criteria for Applying For Admission**

1. A Candidate who has successfully passed the Three-Year or Six Semester Bachelor's Degree (Pass or Honours) of this University or any other recognized University under 10+2+3 pattern or equivalent system of education shall be eligible to apply.
2. A Candidate who has appeared in the examination of final year of Three Year/Six Semester degree programme shall also be eligible for applying for admission in the Post Graduate Programmes offered by the Directorate of Distance Education.
3. A Candidate who has passed Two Year Degree Course after June, 1986 is not eligible to apply for appearing in the Distance Education Admission Eligibility Test.

### **9. COUNSELLING CUM ADMISSION**

- I. The short listed students shall have to remain present with their original documents, admission fees etc. on the day of Counselling cum Admission, failing which Candidates' Candidature shall automatically be cancelled.
- II. Students shall have to take admission on the day of Counselling by depositing the requisite amount of fees as prescribed by the Directorate of Distance Education, Tripura University.

**For any ambiguity in this Rules and Regulations, the interpretation or explanation of the Vice Chancellor shall be final and binding.**