




No.F.TU/REG/MISC/01/2023

Date: 15-05-2025

### NOTIFICATION

The Tripura University Ph.D Regulations, 2024 (Revised) (in accordance with the UGC [Minimum Standards & Procedure for Awards of M.Phil./Ph.D Degree] Regulations, 2022) has been recommended for approval by the Deans Committee in its meeting held on 2<sup>nd</sup> May, 2025 subject to endorsement by the Academic Council of Tripura University.

A copy of the Regulations is enclosed herewith.

  
15/05/25  
(Dr. Deepak Sharma)  
Registrar

#### Copy to:

1. The Dean, Faculty of ..... Tripura University
2. The Heads/Head (i/c), Department of ....., Tripura University.
3. The Finance Officer, Tripura University.
4. The Controller of Examinations (i/c), Tripura University.
5. The Librarian, Tripura University.
6. All Faculty Members, Tripura University.
7. Sri Suman Das, Sr. Technical Asistant, Tripura University for uploading the Notification & Ph.D Regulations, 2024 (Revised) on the University's website.
8. Ph.D Section, Tripura University.
9. P.S. to the Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor, Tripura University.

**TRIPURA UNIVERSITY**  
**(A Central University)**



**Tripura University Ph.D. Regulations, 2024 (Revised)**

(In accordance with the UGC [Minimum Standards & Procedure for Award of  
M.Phil./Ph.D. Degree] Regulations 2022)

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## **1. Short title, Application and Commencements.**

- 1.1. The degree of 'Doctor of Philosophy' shall be abbreviated as 'Ph. D.'
- 1.2. These regulations shall be called the "Tripura University (henceforth TRIPURA UNIVERSITY, Tripura) (Minimum Standard & Procedure for Award of Ph.D. Degree) Regulations 2024 (revised).
- 1.3. These shall be applicable to all the disciplines/subjects offered by the Tripura University.
- 1.4. These shall come into force in supersession of all previous Ph.D. Regulations issued by Tripura University from the date of issuance of these regulations, unless otherwise notified.
- 1.5. Award of degrees to candidates registered for the Ph.D. Program on or after July 11, 2009, till the date of Notification of these Regulations (i.e. UGC/TRIPURA UNIVERSITY Ph.D. regulation 2024) shall be governed by the provisions of the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016 and Tripura University Ph.D. Regulations, 2017 as the case may be. Further, the award of degrees to candidates already registered and pursuing Ph.D. shall be governed by these Regulations (i.e. UGC/Tripura University Ph.D. regulation 2017) or UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2016 and Tripura University Ph.D. Regulations, 2017.
- 1.6. Notwithstanding any provisions contained in these regulations, the University reserves its power to change/amend these regulations, if needed, at any time.

## **2. Definitions.**

- 2.1 In these Regulations, unless the context otherwise requires, -
  - a) "Act" means the University Grants Commission Act, 1956 (3 of 1956);
  - b) "Adjunct Faculty" means a part-time or contingent instructor, but not full-time faculty member hired to teach by a Higher Educational Institution;
  - c) "Cumulative Grade Point Average (CGPA)" means a measure of the overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places;
  - d) "Credit" means the number of hours of instruction required per week over the duration of a semester. A three-credit course in a semester means three one-hour lectures per week, with each one-hour lecture counted as one credit;
  - e) "College" means an institution engaged in higher education and/or research, either established by a university as its constituent unit or is affiliated with it;
  - f) "Commission" means the University Grants Commission established under Section 4 of the UGC Act 1956;
  - g) "Course" means one of the specified units which go to comprise a Programme of study;
  - h) "Course Work" means courses of study prescribed by the school/Department/Centre to be undertaken by a student registered for the Ph.D. Degree;

- i) "Degree" means a degree awarded by a Higher Educational Institution in accordance with the provisions of section 22 (3) of the Act;
  - j) "External examiner" means an academician/researcher with published research work who is not part of the Higher Educational Institution where the Ph.D. scholar has registered for the Ph.D. program;
  - k) "Foreign Educational Institution" means- (i) an institution duly established or incorporated in its home country and offering educational programs at the undergraduate, postgraduate and higher levels in its home country and (ii) which offers program(s) of study leading to the award of a degree through conventional face-to-face mode, but excluding distance, online, ODL mode;
  - l) "Grade Point" means a numerical weight allotted to each letter grade on a 10-point scale;
  - m) "Guide/Research Supervisor" means an academician/researcher recognized by Higher Educational Institution to supervise the Ph.D. scholar for his/her research;
  - n) "Higher Educational Institution" means a university or institution as specified by UGC.
  - o) "Interdisciplinary Research" means research conducted by a Ph.D. scholar in two or more academic disciplines;
  - p) "Co-supervisor" means an additional supervisor recommended by the Departmental Research Committee (DRC) on the recommendation of Research Supervisor to help in the accomplishment of such research work which is of the interdisciplinary nature as envisaged in the relevant clause.
  - q) "Departmental Research Committee (DRC)" shall mean Departmental Research Committee (DRC) of the department of the University.
  - r) "School Board" shall mean Board of Post Graduate Studies (BPGS) at the Departmental Level and Board of Faculty of Studies (BFS) at faculty level.
  - s) "Research Advisory Committee (RAC)" shall mean Research Advisory Committee (RAC) of the applicant constituted after successful completion of course work and allocation of research supervisor.
  - t) "Open and Distance Learning Mode" shall have the same meaning as defined under the UGC (Open and Distance Learning Programs and Online Programs) Regulations 2020;
  - u) "Online Mode" shall have the same meaning as defined under the UGC (Open and Distance Learning Programs and Online Programs) Regulations 2020;
  - v) "Plagiarism" means the practice of taking someone else's work or idea and passing them as one's own;
  - w) "Program" means a higher education program pursued for a degree specified by the Commission under sub-section (3) of section 22 of the Act;
  - x) "Prospectus" means any document, whether in print or otherwise, issued for providing fair and transparent information relating to a Higher Educational Institution and program, to the general public (including to those seeking admission in such HEI's) by the Higher Educational Institutions;
  - y) "Research Proposal" means a brief write-up giving an outline of the proposed research work which the Ph.D. scholar shall submit along with the application for registration for Ph.D. program;
  - z) "University" means a Higher Educational Institution established or incorporated by or under a Central Act, a Provincial Act, or a State Act, and shall include any institution for higher education deemed to be a University under Section 3 of the Act.
- 2.2 Words and expressions used and not defined in these Regulations but defined in Act and not consistent with these Regulations shall have the meanings assigned to them in that Act.

### **3. Advertisement, number of seats and commencement of admission**

- 3.1. The University shall make a detailed advertisement, including essential qualification, number of seats available for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, number and specialization of available research supervisors, reservation of seats and last date for submission of the application form etc., for the benefit of the candidates, in at least one national newspaper & one in local newspaper, of which, at least one shall be in the regional language, as well as in the University website.
- 3.2. Based on the recommendations of concerned Departmental Research Committees (henceforth DRCs), the Academic Council (henceforth AC) of the University shall recommend the number of seats to be admitted and advertised in/for various departments of the University and RCs, annually.
- 3.3. Applicants have to make online application in the prescribed format available on the University website ([www.tripurauniversity.ac.in](http://www.tripurauniversity.ac.in)).
- 3.4. Reservation of the seats for Schedule Castes (SC), Schedule Tribes (ST). Other Backward castes (OBC)-Non-creamy layer, Differently-abled/Divyang, Economically Weaker Section (EWS), and other categories of candidates shall be as per the Government of India Rules/Rules of University framed from time to time.
- 3.5. The number of seats reserved for SC/ST/OBC/EWS categories may be reduced proportionately if number of qualified candidates is less. The vacant seats reserved for SC/ST/OBC/EWS candidates, if any, shall be filled as per Government of India rules.
- 3.6. Each SC/ST/OBC/EWS candidate shall have to submit a copy of the Caste Certificate issued from the notified person/authority, mentioning that the candidate belongs to SC/ST/OBC (no-creamy layer) community/EWS, as per the Government of India format and rules clearly stating: (a) the name of candidate and his/her caste/tribe (b) which reserve category s/he belongs (c) District and the State or Union Territory of his/her ordinary residence and (d) the appropriate Government of India Schedule under which his/her caste/tribe is approved. The OBC certificate should clearly mention that the candidate does not belong to creamy layer category.

### **4. Eligibility criteria for admission to the Ph.D. program**

- 4.1 The following are eligible to seek admission to the Ph.D. program:
- 4.2 Candidates who have completed:
  - 4.2. (i). A 1-year/2-semester master's degree programme after a 4-years/8-semester bachelor's degree programme or a 2-years/4-semester master's degree programme after a 3-years bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

- 4.2.(ii). A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, EWS, and other categories of candidates as per the decision of the Commission (i.e., UGC or its successor)/Government from time to time.
- 4.2.(iii). Provided that a candidate seeking admission after a 4-years/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to **SC/ST/OBC** (non-creamy layer)/Differently-Abled, **EWS**, and other categories of candidates as per the decision of the Commission (i.e., UGC or its successor)/Government from time to time.
- 4.2.(iv). Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, EWS, and other categories of candidates as per the decision of the Commission (i.e., UGC or its successor)/Government from time to time.

## 5. Duration of the programme

- 5.1. Ph.D. programme shall be for a minimum duration of three (03) years, including course work, and a maximum period of six (06) years from the date of admission to the Ph.D. programme.
- 5.2. A maximum of an additional two (02) years can be given through a process of re-registration; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (08) years from the date of admission in the Ph.D. programme.
- 5.3. Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (02) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. Programme.
- 5.4. Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. Programme.
- 5.5. If a candidate fails to submit the thesis at the end of the stipulated period (03 year), on the recommendation of RAC, the concerned DRC may grant an extension of up to three years (03) for the submission of the thesis such that the total period for the submission of the thesis counted from the date of his/her admission does not exceed six (06) years. The candidate concern must approach first to his/her RAC for seeking extension. The extension matter must be communicated to the concerned Dean/Ph.D. section.

5.6. After the expiry of six-year period, the candidate has to re-register (Annexure-B), for which the candidate shall apply giving the reasons due to which she/he could not submit the thesis. Such application shall be duly forwarded and recommended by the concerned RAC to the concerned Dean. Once re-registration has been accepted, the candidate must pay requisite fees and may submit his/her thesis anytime within two (02) years.

5.7. The criteria of minimum submission period (03 years) shall not be applicable in re-registration cases.

## **6. Procedure for admission**

6.1. The admission to the Ph.D. program shall be based on the criteria notified by the TRIPURA UNIVERSITY, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.

### **6.2. Admission to the Ph.D. Program shall be made using the following methods:**

6.2.(i). Students who have qualified for fellowship/scholarship in UGC-NET/UGC- CSIR NET/CEED/GPAT/ NET with NFSC/NFST fellowship and similar National level tests based on an interview conducted by the concerned DRC at any time of the academic session. However, such candidates shall have to complete their course work immediate next regular course work classes as notified by the University.

**OR**

6.2.(ii). Students who have Qualified the National Eligibility Test (Category 2 and 3/NET-LS or Ph.D.) conducted by the University Grants Commission as per Circular No.F.4-1(UGC-NET Review Committee)/2024(NET)/140648 dated 28.03.2024 and the performance in the interview/viva- voce shall be considered.

**OR**

6.2.(iii). Tripura University may also conduct Research Eligibility Test (RET), if required, for admission into Ph.D. Program.

6.2.(iv). Provided that for the selection of candidates based on the RET conducted by Tripura University, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given. The qualifying marks for taking admission into Ph.D. program shall be 50 % [6.2.(ii) and 6.2(iii)].

6.2.(v). A relaxation of 5% marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled, EWS, and other categories of candidates as per the decision of the Commission (i.e., UGC or its successor)/Government from time to time.

6.2.(vi). The Viva-voce/interview shall also consider the following aspects, viz. whether

- a. The candidates possess the competence for the proposed research.
- b. The research work can be suitably undertaken at the Institutions/College.
- c. The proposed area of research can contribute to new/additional knowledge.



6.2.(vii). The question papers for written part of RET in the respective subject shall be set by the faculty members of the concerned department and that shall be submitted by the Head of the Department to the office of the Controller of Examinations. The departments may decide upon the type of questions (essay-type, MCQ or mixed, provided that as per UGC guidelines 50% of questions are set from Research Methodology).

6.2.(viii). TRIPURA UNIVERSITY shall decide upon the number of eligible students to be called for admission based on the number of Ph.D. seats available.

6.2.(vix) The University shall:

- (a). Notify a prospectus well in advance on the institution's website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates (also refer to clause 3.1);
- (b) Adhere to the National/State-level reservation policy, as applicable (also refer to clause 3.4 & 3.5).
- (c) TRIPURA UNIVERSITY shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/ school/ Centre), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

**6.3. Selection Methodology for Indian Candidates:** The selection of an Indian candidate shall be made as mentioned below:

- a) A list of department-wise selected candidates for Ph.D. Program of the university shall be notified by the concerned officer in the TU website mentioning date and time of admission.
- b) The selected candidates shall be asked to report to the Head of the concerned department with all testimonials/certificates in original and some other documents as notified from time to time by the university.
- c) The DRC of concerned department shall verify the original documents and if satisfied, shall allow the candidate concerned for submission of requisite fees.
- d) The candidate shall be asked to fill two copies of admission form available in the TU website to complete the admission procedure (Ph.D. Form I). The admission authority/ concerned officer, after receiving the admission fees/form(s) from the department shall upload the name of the candidates admitted for the year, along with the name of supervisor/co-supervisor and Research topic of the scholar concerned as per UGC norms.
- e) All Scholars, within 15 days of their admission, shall have to submit 'Anti ragging affidavit' to the University, the format of which is available in TU website. At the same time, such scholar also shall fill online 'Anti Ragging' affidavit every year. Online format is available in MHRD website.
- f) Tripura University shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/centre), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the

topic of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

- g) Tripura University shall decide on an annual basis through the DRC a predetermined and manageable number of Ph. D scholars to be admitted depending on the number of available Research Supervisors, and available academic and physical facilities, scholar- teacher ratio, laboratory, library and such other facilities.
- h) All Academic Departments of Tripura University offering Ph.D. Program shall intimate the Office of the Dean of the concerned faculty/assigned officer of the students' admission cell well in advance about the number of vacant seats available for admission to the Ph.D. Program in that year. If a Department has no vacancy for Ph.D. candidate in a particular academic year, such Department shall also inform the concerned office mentioning the list of Registered Ph.D. candidates to every qualified Research supervisor of the department.
- i) If there is no vacancy in a department, the department concern must not admit any student in a particular academic year(s).
- j) Fees structure for the Indian and Foreign National pursuing Ph.D. programme shall be notified in the prospectus along with the admission notification.
- k) A candidate who is already registered as a Ph. D. scholar in some other Universities/institution, if his/her supervisor joins this University but wanted to join in Ph.D. programme of the University, shall be required to work under the same supervisor and governed by all provisions of this Regulation except exemption from undergoing the Ph. D. Course work. No objection certificate from the earlier University/institution must be submitted.

**6.4 Cancellation of Admission:** Admission to the Ph. D Programme will be cancelled:

- a) if any candidate, Indian/ International submits the fake/fabricated, certificate/ testimonial during admission procedure, or provide any wrong information, his/her admission to the programme is liable to be cancelled. In such cases, final decision shall be taken by the Academic Council of the University.
- b) if any candidate has any FIR against him/her, admission of such candidate shall remain suspended till his/her acquittal. And if such a candidate suppresses the fact of any FIR/Police case while filling in the admission form, and if such information reaches to the authority of Tripura University, the admitted candidate shall be asked to submit a clearance certificate from a police officer not below the rank of an Officer-in-Charge (OC) of the police station within 15 days. If the concerned candidate fails to produce such clearance certificate from the appropriate authority within this stipulated time, his/her admission shall stand cancelled.
- c) if during Ph.D. work there is any kind of serious allegation against the scholar concerned, like harassment to women, participation in social/ethnic violence, disobeying of the hostel rules or breaking of discipline at any level, copying in examination hall, ragging and it is proved, then the admission of such candidate in Ph.D. Program of Tripura University shall stand cancelled.

- d) if a Registered Ph.D. Scholar is found to be involved in any part time/full time/ contractual job in addition to grant of non – NET/ any other scholarship/any financial assistance from project, his/her Registration shall stand cancelled.

## **7. Classification of the candidates**

- 7.1. A candidate admitted to the Ph.D. Programme in a department/school/center of the University shall be classified under any one of the following categories:

### **7.1.(i). Full-time Research Scholar**

- (a) A candidate who has been admitted to the Ph.D. Programme based on the eligibility criteria mentioned in Clauses 4.2.(i) - 4.2.(iv) shall be referred to as a full-time research scholar.
- (b) A permanent/regular teacher/ non-teaching regular employee of the TRIPURA UNIVERSITY can be designated as internal full-time research scholar till the completion of course work. She/He has to produce a No Objection Certificate from the employer clearly stating that his/her official duties permit to devote sufficient time for research to complete the programme. Such candidates shall have to pass RET for Ph.D. Programme or qualify under exempted category.
- (c) A candidate working in a non-degree awarding institutions recognized as a center of research by the University through MoUs, and admitted to the Ph.D. Programme shall also be permitted to work as an External Full-time Research Scholar, who shall work for his/her Ph.D. in his/her parent organization duly complying with other relevant provisions of these regulations. Such candidates may complete their course work in their parent institutions, if it is at par with the curriculum prescribed by the TRIPURA UNIVERSITY, Tripura, otherwise, they have to seek six (06) month study-leave from their parent institutions to attend the course work Programme offered by the University. Nevertheless, all candidates admitted under this clause shall have to appeared course work examinations conducted only by the University. If such scholars attending their course work classes at their respective institutions, they have to furnish an affidavit from the director or Vice-Chancellor of the institute/organization clearly stating that their course work is at par with the one offered by the University.

### **7.1(ii) Part-time Research Scholar**

- (a) Ph.D. Programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled and shall be treated as Part-time Research Scholar
- (b) Candidates who are employed have to submit a "**No Objection Certificate**" (as per Annexure-A available in this regulations) from the appropriate authority in the organization where the candidate is employed, clearly stating that:
1. The candidate is permitted to pursue studies on a part-time basis.
  2. His/her official duties permit him/her to devote sufficient time for research.
  3. He/she will be relieved from the duty to complete the course work.
- (c) In case of laboratory-based Science subjects, the employed registered candidates shall be required to do research work in the laboratory recognized by the University for at least 180 days (including vacations) during the entire period of the Ph.D. program.

- (d) Candidates registered for Ph.D. program shall have to fulfil the essential stay requirement of 180 days during which the candidate shall make himself/herself available for various academic & research activities in the department. The supervisor and concerned Head of the Department shall have to certify to this effect.
- (e) If the status of the scholars is required to be changed under certain circumstances, it may be approved by RAC and BPGS concerned and needs to be communicated to the concerned Dean/ Ph. D. cell (Ph.D. Form VIII)
- (f) **No Ph.D. programme shall be conducted through distance and/or online mode.**

#### **7.1 (iii) International Research Scholars**

For admission of international students in Ph.D. Programme the TRIPURA UNIVERSITY may decide their own selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.

- a) Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as UGC guidelines.
- b) A three-member committee consisting of concerned Dean of the faculties and concerned Head of the Department and one senior Professor/Associated Professor of the department shall compare equivalence of the International Degree of the concerned candidate with that of Program of Indian Universities.
- c) While applying, an international candidate shall attach three recommendations from responsible persons who have knowledge about the course work/research work/professional work of the applicant concerned. He/she shall clearly write the name, designation, mobile number and valid email account number of the referees. He/she shall also write an expository essay in 300 words mentioning why he/she is interested to do Ph.D. in the Institution?
- d) The selection of an international candidate shall be made as mentioned below:
  - (1) Names of eligible, candidates shall be uploaded in the website for appearing in the Viva Voce/interview component of RET- examination.
  - (2) The successful International Candidate shall be allowed at least 15 days to be admitted in Ph.D. program. But he/she shall pay the requisite fees as per norms set for International Candidates.
  - (3) The admission officer shall inform the concerned candidate through email and shall instruct the candidate to get admitted by the specified date.
  - (4) After admission, all other rules and regulations of the Ph.D. Program of International Candidate shall be the same, (if not otherwise stated).
  - (5) An International candidate on arrival in the Tripura University shall report to the concerned Department first for completing the 'formalities of an international student'.
- e) Documents required: At the time of admission in Ph.D. Programme in the University an international candidate shall produce the following documents in original and two sets of self-attested photocopies of the said documents:
  - i. Filled in online application form.
  - ii. Receipt copy of email which was sent to the candidate concerned by Tripura

University for admission in Ph.D. Programme.

- iii. Valid Passport and Visa.
- iv. Two copies of filled up FORM A meant for 'international students', available in **UGC website ([www.ugc.ac.in](http://www.ugc.ac.in))**.
- v. Proof of adequate financial support / scholarship.
- vi. Medical fitness certificate from the appropriate medical authorities not below the rank of District Medical Officer/ equivalent medical officer or Tripura University medical Officer
- vii. A certificate from local police station of his/her own country stating that he/she has no criminal record, no FIR was logged against him/her, he/she was not involved in any communal riot and any extremist activities etc.
- viii. After observing the formalities the candidate concerned shall produce all the testimonials/certificates in original to the Chairperson, DRC of the concerned department. Then he/she shall submit the requisite fees prescribed for international candidate and complete other necessary formalities in the department for admission.
- ix. On the day of admission the student concerned shall report to the Foreign Registration Officer (FRO) office, Agartala with necessary documents and shall obtain permission for stay in India.

f) Reservation rules of GOI shall be strictly followed during admission in Ph.D. Program.

7.2 On receipt of admission letter, successful candidates shall pay the prescribed fees and complete other formalities pertaining to his/her admission within the stipulated time by filling up the Ph.D. Form I.

7.3 The Head of the Department/Coordinator of the School/ Centre shall send a complete list of the admitted candidates along with the necessary details to the Research cell/Ph.D. section with a copy of the same to the Dean of the Faculty within a week from the date of admission.

7.4 No regular Ph.D. scholar shall be allowed to take up any regular paid assignment (except registered under clause 7.1.(i)(b), 7.1.(ii)(c) & 7.1.(ii) during the period of research except Research Fellowships, Research Assistantships/externally funded research project as determined by the concerned DRC.

7.5 A Ph.D. scholar shall not be permitted to join any other degree course. However, he/she may be permitted to join part-time Diploma or Certificate Course(s) by the concerned DRC on the recommendation of the RAC, provided it is not detrimental to his/her research Programme.

7.6 All Ph.D. scholars, irrespective of discipline, shall be required to get trained in teaching /education /pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/teaching assistantship for conducting tutorial or laboratory work and evaluations.

## **8. Eligibility for Research Supervisor /co-supervisor:**

- 8.1. Permanent faculty members working as Professor/Associate Professor in the TRIPURA UNIVERSITY, with a Ph.D., and at least five research publications in peer-reviewed or refereed journals.

- 8.2. Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, Tripura University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.
- 8.3. Permanent faculty members working as Assistant Professors in the TRIPURA UNIVERSITY with a Ph.D., and at least three research publications in peer reviewed / refereed journals shall be recognized as a Research Supervisor in the University.
- 8.4. Eligible Permanent faculty members can guide Ph.D. Scholars during their probation period also.
- 8.5. Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.
- 8.6. The university shall endeavor to promote interdisciplinary and cutting-edge research. In such research work, if required, a Co-Supervisor from within the department/other departments of Tripura University/affiliated colleges of Tripura University may be appointed on request of allotted supervisor preferably during RAC formation but should be before the synopsis submission. For the inclusion of Co-supervisor from outside the Department/School/ Centre/affiliated Colleges of Tripura University prior approval from the Vice-Chancellor of the University is necessary.
- 8.7. In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the Higher Educational Institution to which the scholar intends to relocate, provided all the other conditions in these Regulations are followed, and the research work does not pertain to a project sanctioned to the parent Institution/Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent institution and the supervisor for the part of research already undertaken.
- 8.8. Faculty members with less than three (03) years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.
- 8.9. Both, co-supervisor/external supervisor shall be appointed on the request of sole supervisor, and/or approval of the concerned DRC.
- 8.10. No teacher shall be allowed to supervise/co-supervise his/her blood relatives or in-laws.
- 8.11. Permanent faculty members working as Assistant Professor/Associate Professor/Professor in government colleges affiliated to Tripura University and who have been selected by Tripura Public Service Commission/ College Service Commission and have published at least three research papers in case of Assistant Professors and at least five research papers in case of Associate Professors/ Professors in peer reviewed / refereed journals can become Co-Supervisors in their concerned subject/ allied subject / department in Tripura University for which no objection certificate from the Director of Higher Education, Government of Tripura is required. Eligible faculty members of affiliated colleges of Tripura University teaching PG courses who intend to become Supervisor must submit their application duly forwarded by the Director of Higher Education, Government of Tripura along with all necessary testimonials and

copies of their published research papers to the Chairman of the concerned DRC of Tripura University. In such case, a co-supervisor must be adopted from the parent University department.

8.12 PG teaching is not mandatory for the faculty members of affiliated colleges to act as co-supervisor; however, they must fulfill other criteria as mentioned in the clause 8.11

8.13 Any permanent Faculty members of Tripura University must take permission/approval of Vice Chancellor, if he/she wants to supervise/co-supervise the research scholars of Institutes other than Tripura University within the his/her permissible quota indicated in the clause 10.

## **9. Allocation of Research supervisor and appointment of new Supervisor:**

9 (i).The allocation of Research Supervisor for a selected research scholar shall be decided by the concerned DRC depending on the maximum number of scholars per Research Supervisor as specified elsewhere in these regulations, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.

9 (ii) Keeping the candidate's research interest in view, the concerned DRC shall assign a supervisor, co-supervisor, and external co-supervisor [mandatory, in the case of candidate type 7.1(i)c], external supervisor, to supervise the research work of the candidate; shall also notify the Research Advisory Committee constituted as per the related provision(s) of these regulations, to assist the supervisor.

9 (iii) Co-Supervisors from within the same department or other departments of the same institution or other institutions only be permitted if the requirement shouted by the supervisor if the work is interdisciplinary in nature (Clause 8.6)

9 (iv) Every student should be allotted a supervisor and co-supervisor within one month of their admission. Generally, no change of supervisor/co-supervisor be allowed. However, due to migration, retirement, long leave or any others reasons as justified by the concerned DRC, it may be allowed to appoint new supervisor/co-supervisor on the basis of DRC recommendation and approval of authority of the University.

9 (v) If the supervisor of a candidate proceeds on leave/lien/deputation for a period of more than one semester she/he shall request the concerned DRC to appoint a co- supervisor for the student.

9 (vi) If the supervisor of a candidate expires or is terminated from the University service, she/he shall cease to be the supervisor. In such case the concerned DRC shall appoint a new supervisor.

9 (vii). In case of any ambiguity chairperson of the concerned DRC shall act as supervisor till the appointment of new supervisor by the DRC. Such supervision shall be treated as temporary or transitory in nature. However, if there are not enough eligible teachers in the department, or any other cogent reasons, if the Chairperson of the DRC continue his/her supervisory duties for more than a year, she/he shall *suo moto* be designated as supervisor of the student.

9 (viii) In case of serious complaint/allegation in writing by the research scholar against the supervisor involving sexual harassment/exploitation, such cases shall be dealt strictly as per the provision of UGC (prevention prohibition and redressal of sexual harassment of woman employees and students in HE) Regulations, 2015 and subsequent amendments to it. However, in such cases during the period of enquiry the concerned Head of the Department/Center/School shall act as interim supervisor. It shall be incumbent upon the University to complete such enquiry within six (06) month of the date complaint was received. In case allegation stands validated the concerned DRC shall appoint a new

supervisor for the student. Otherwise, the scholar shall revert to the original supervisor. Further, necessary action should be taken against such scholar including cancellation of his/her registration.

#### **10. Number of research students under a research supervisor/co-supervisor**

- 10 (i). A Research Supervisor who is a Professor, Associate Professor, and Assistant Professor, at any given point of time, can supervise maximally eight (08), six (06), and four (04) Ph.D. scholars, respectively.
- 10 (ii). The number of Ph.D. scholars working under a co-supervisor shall be counted as follows: Co-supervision of two candidates shall be counted as one candidate as sole supervision against his/her permissible quota.
- 10 (iii). In case of International students each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in the clause 10 (i).

#### **11. Inter-disciplinary Research**

- 11 (i). A candidate may be permitted or encouraged to do inter-disciplinary research. She/he may be permitted for admission/registration in a department/school/ faculty other than that in which she/he has obtained his/her Master's degree, depending upon the nature of his/her research problem and subject to the recommendation of the concerned DRC.
- 11 (ii). Application for research in inter-disciplinary area shall be considered on the basis of proven ability and aptitude of the candidate for such kind of work.
- 11 (iii). To serve this purpose, the University shall develop a list of such teacher with expertise in interface subject as supervisor/co-supervisor.

#### **12. Course Work- Credit requirements, number, duration, syllabus, minimum standards for completion, etc.**

- 12.1. The course work is a prerequisite for Ph.D. Programme.
- 12.2. The course work shall be for a minimum period of one semester. All the enrolled Ph.D. candidates (henceforth referred to as Ph.D. scholar or, Scholar) shall have to qualify the course work as per the criteria prescribed by the concerned department/faculty/University.
- 12.3. All the scholars admitted to the Ph.D. Programme shall be required to complete the prescribed course work during the initial two semesters.
- 12.4. In case a Ph.D. scholar fails or not appeared in the examination due to cogent reason in the course work examination, she/he shall be given one more chance to clear the examination. However, if she/he fails again his/her admission shall stand cancelled.
- 12.5. The credit assigned to the Ph.D. program shall be a minimum of 14 credits, including a "Research and Publication Ethics" course as notified by UGC vide D.O. No. F.I-I/2018(Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme (Table A).
- 12.6. All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education /pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of



teaching/research assistantship for conducting tutorial or laboratory work and evaluations.

**Table A: Courses and Credits of Ph.D. Course work**

Course Code	Course Name	Course Contents	Credits
PRM1-3011	Research Methodology-1	Common for all disciplines	4
PRPE-3012	Research and Publication Ethics	Common for all disciplines	2
PXXX-3013	Discipline Specific Advanced Research Methodology	As decided by the concerned DRC	4
PXXX-3014	Discipline Specific Research Analytical Skill	Literature Survey, Review of Research Papers and Presentation as per need of RAC	4

P stands for Ph. D; XXX stands for three letters code for the Department e.g. CSE for Computer Science and Engineering/CHM for Chemistry.

[Note: 1. The Dean of the concerned faculty on discussion with the groups of a department shall decide the course content and working methodologies about the first two courses viz. Research Methodology, and Research and Publication Ethics

Note 2. The contents of the other two courses shall be decided by the offering departments. The DRC shall decide the content of the courses. It may be reported to the BPGS subsequently.]

12.7. A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC IO-point scale in the course work to be eligible to continue in the programme (Table B) and submit his or her thesis.

**Table B: Grading system**

Sl. No.	Range of marks (%)	Letter Grade	Grade point	Description
1	90 and above	O	10	Outstanding
2	80 to below 90	A+	9	Excellent
3	70 to below 80	A	8	Good
4	60 to below 70	B+	7	Above average
5	55 to below 60	B	6	Average
6	Below 55	RA	0	Reappear

12.8. The details of the courses, course credits, passing criteria and other related matters decided by the University must be in conformity with the then applicable UGC Regulations.

12.9. The performances of students in each course are expressed in terms of marks as well as in Letter Grades. A Ph. D scholar has to obtain a minimum CGPA of 6.00 in the coursework in order to be eligible to continue in the Ph. D. program. However, he/she should obtain minimum of B grade in each course to clear the coursework.

12.10. There shall be a provision of supplementary examination for the failed candidates in the course work examination within 1 (one) month of regular course work examination only if a candidate failed in one paper in the course work examination. If a candidate fails more than one paper, he/she will re-appear the failed papers with the next regular batch. However, his/her passed paper(s) credit shall remain valid.

12.11. All courses prescribed for Ph.D. shall be duly approved by the concerned Board of

Studies/Faculty Board). Such courses may be from the same faculty/department where the scholar is enrolled or from other faculties depending upon the nature of research area

- 12.12. After completing the course work, the scholar shall appear in a comprehensive examination, the modality of conduct of which shall be decided by the concerned department/faculty or at the University level. Only those scholars whose attendance are 75% or above during the course work period shall be allowed to appear in the examinations. The concerned department will verify the attendance. In case of external full-time research scholars, the Head of the concerned institutions shall provide a certified copy of attendance to the Head of the department where candidate is enrolled, who shall forward the same to the office of the Controller of Examinations, TRIPURA UNIVERSITY, Tripura.

### 13. Research Advisory Committee and its Functions:

- 13.1 There shall be a Research Advisory Committee for each Ph.D. scholar. The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this committee, and this committee shall have the following responsibilities:

- (a) To review the research proposal and finalize the topic of research.
- (b) To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.
- (c) To periodically review and assist in the progress of the research work of the Ph.D. scholar.

#### 13.2. Composition of Research Advisory Committee (RAC)

Research Advisory Committee should comprise of:

i)	Supervisor of the concerned Ph.D. Scholar	Convener
ii)	A nominee of the Chairman of DRC	Member*
iii)	A member from the sister/allied (APPENDIX-I) subject on the recommendation of the Supervisor <b>OR</b> Co-supervisor (Clause 9, if any)/ External supervisor (clause 8.11 and 8.12, if any) of the concerned Ph.D. Scholar	Member*
iv)	An external member**(from the outside of the University) as proposed by the Supervisor	Member

\*A teacher who is not eligible to guide a Ph.D. scholar cannot become a member of any of the research committees mentioned above. The RAC shall not make any recommendation that is not in conformity with these regulations.

\*\*External Member of RAC shall participate only in the event of evaluation of the synopsis and the pre-submission seminar.

- 13.3 Each semester, a Ph.D. scholar shall appear before the RAC to make a presentation and submit a brief report on the progress in triplicate of his/her work for evaluation and further guidance. The RAC shall submit its recommendations along with a copy of the progress report to the BPGS. A copy of such recommendations shall also be provided to the Ph.D. scholar.

13.4. In case the progress of the Ph.D. scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures for further improvement and shall submit revised version of the progress report within two weeks. If the Ph.D. scholar fails to implement these corrective measures, the RAC may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. Programme to BPGS.

13.5. The concerned supervisor should send proposal for RAC of the respective research scholar by filling up the Ph. D. Form III to the concerned Dean for approval through the BPGS.

**14. The Departmental Research Committee (DRC)**

14.1. All eligible research supervisors shall be members of the DRC

14.2. The Head of the Department shall be the Convener and ex-officio Chairperson of DRC

14.3. The Chairperson of DRC shall notify the composition of DRC separately

14.4. If HOD is not a Professor/Associate Professor, in that case concerned Dean shall be the Chairperson.

14.5. In case there are less than three eligible teachers and no Professor or Associate Professor in the Department/School/Center - (a) the concerned Dean shall be the Chairperson; (b) A senior teacher of a sister Department nominated by the Dean in consultation with the Head (i/c) of the Department.

14.6. The Chairperson of the DRC shall nominate one member to each RAC in consultation with the supervisor concerned.

14.7. The DRC will allocate the Courses for pursuing course work and allot Supervisor/Co-Supervisor by filling in Ph. D. Forms II and IV respectively.

**15. Research proposal Submission and Registration of candidates for the Ph.D. Programme:**

(a) Once a candidate deposits his/her admission fee, she/he shall be deemed to be provisionally registered to the programme and the date of registration shall be the date of the submission of his/her admission fee.

(b) Upon satisfactory completion of course work and obtaining the marks/grade prescribed in clause 12.7 of the regulations, the Ph.D. scholar shall be required to undertake research work and prepare research proposal.

(c) Within the six month of successfully completing the course work, a scholar shall have to submit synopsis/research plan proposal to the RAC in the following format.

(d) The proposed research work shall be named as 'Synopsis'. The cover page of the SYNOPSIS should contain Date of Registration/Enrolment Number, Date of submission, Name of the Scholar, Name of the Supervisor (Name of the Co-Supervisor if any) and Name of the Department, University / Institution. The Synopsis will cover the following points.

- i). Title of the proposed Ph.D. thesis
  - ii). Introduction.
  - iii). Literature survey.
  - iv). Objectives
  - v). Proposed methodology
  - vi). Significance of the work and References.
- (e) The proposal shall be circulated among the RAC members for their comments/suggestion. Before holding first RAC meeting, the composition of concerned RAC should be sent to the concerned Dean through the BPGS for approval.
- (f) After obtaining the reports including report of external expert, the candidate shall be asked by the Supervisor to remain present in the meeting convened there upon for a presentation & discussion on his/her synopsis. Evaluation of Synopsis shall be made by the RAC members.
- (g) If the RAC is not satisfied with the synopsis and other documents submitted by the candidate, it shall advise the candidate, through the Supervisor, along with necessary suggestions to submit a revised synopsis for reconsideration (within 15 days). If any correction/change/improvement is suggested by the external member or other members, the candidate shall have to incorporate the same and resubmit to the Convener of RAC.
- (h) The RAC shall formally approve the synopsis by filling in Ph. D. Form V .
- (i) If a candidate fails to submit the research plan proposal within the time specified above his/her candidature shall stand cancelled.
- (j) The RAC shall forward its recommendation on the synopsis to the Chairman, BPGS of the Department concerned. The concerned BPGS shall forward the synopsis with proceedings of the meeting to the Dean of the concerned Faculty/ Ph. D. section for final approval.
- (k) If BPGS approves the Synopsis, the date of approval of Synopsis of the scholar concerned shall be the date on which RAC approved the synopsis.

## **16. Attendance Requirements**

- (a) A Ph.D. scholar is required to sign on all working days of the University in an attendance register to be kept in the office of the concerned Head of the Department/Coordinator of the School/Centre, except when she/he is on duty/sanctioned leave approved by the RAC/DRC.
- (b) The attendance requirements and leave rules shall be applicable to the external full-time research scholars and she/he shall submit a statement on requisite attendance from the center where she/he is pursuing his/her research through his/her co-supervisor (except in case of Course Work), to the concerned Head of the Department.

## **17. Residency Period**

- (a) A full time Ph.D. Scholar shall be required to be compulsorily present in the University for a period of two years, which is known as the Residency Period (i.e., the duration she/he cannot take any regular paid assignment), in a single stretch except in case of maternity/childcare leaves.
- (b) For part-time research scholar described in clauses 7.1.(ii), the residency period shall be the minimum period required for completing the course work (i.e., six months).

## **18. Leave Rules**

- (a) A Ph.D. scholar shall be eligible to avail a leave of 30 days in a calendar year. She/he shall not be entitled for any inter-semester breaks, winter and summer vacations. However, she/he is entitled for an additional leave of up to 10 days on medical grounds in a calendar year. The aforesaid leave provisions are cumulative.
- (b) Male/female scholars shall be eligible for paternity/maternity/childcare leaves as per University/UGC rules once during their entire tenure as research scholar.
- (c) The leave mentioned in the clause 18(a), shall be granted by the Head of the Department/Coordinator of the School/Centre on the recommendation of the supervisor/co-supervisor. However, the maternity and child care leaves mentioned in the clause 18(b) shall be approved the Competent authority on the recommendation of the concerned DRC.

## **19. Duty or study leaves**

- (a) If a Ph.D. scholar is willing to proceed for data collection/field trip for or less than two (02) weeks period, she/he may do so on the recommendation of the concerned RAC, duly intimated to the concerned Head of the department/ Coordinator of the School/Center.
- (b) The RAC may recommend a Ph.D. scholar to pursue a part of his/her research work at a place outside the University (including abroad), for a period of 60 days. However, if such recommendations are for a period beyond 60 days, the recommendations of the DRC would be placed before the BPGS, which may permit a Ph.D. scholar to pursue a part of his/her research work at a place outside the University (including abroad) without exceeding the maximum time limit for the submission of the thesis laid down in these regulations.

## **20. Financial assistance**

- (a) Subject to the availability of funds from the UGC or its successor/other funding agencies, the Ph.D. scholars admitted as full time scholar would be entitled to the scholarship/fellowship (including contingency grant) of such amount as prescribed by the funding agencies (e.g., The University Research Fellowship that is being provided by the UGC, New Delhi) from time to time. The award of scholarship/fellowship shall be subject to the fulfillment of the conditions governing such award.
- (b) The maximum duration of the UGC-University Research Fellowship is of three years, subject to satisfactory research performance of the scholar e.g. at least one

publication in referred /peer reviewed journals and submission of a semester-wise continuation certificate from the supervisor. One additional year of the above fellowship may be granted to the enrolled scholars subject to the production of extension letter from the concerned Supervisor and availability of funds from the UGC. In case of candidate having their own fellowship from different funding agencies, the terms and conditions of the funding agency shall be applicable on such scholars.

## **21. Pre-submission of Thesis**

- (a) Prior to the submission of the thesis, the scholar has to submit semester wise five progress reports with the prescribed format (Ph.D. Form VI) to the concerned Dean and must publish at least one (1) research paper in peer-reviewed /referred Journals or University approved Journals and two presentations in seminar/conferences etc.
- (b) Before submitting the dissertation/thesis, the Ph.D. scholar shall make a presentation before the RAC in the presence of RAC external expert, which shall also be open to all faculty members and other research scholars/students.
- (c) On the basis of the submission of Ph.D. Form IX by the concerned research scholar, the supervisor shall organize open pre-submission seminar in the department in consultation with the Head of the Department/Coordinator of the School/Centre, to appraise the teachers and other researchers on the scholar's work and receive suggestions for improvement of the research work. The RAC shall assess the work of the candidate through this seminar. The suggestion so emerged may suitably be incorporated into the draft thesis.
- (d) A copy of notification for pre-submission seminar to be provided to the Chairperson, BPGS for information and arrangement of BPGS meeting.
- (e) If the RAC is not satisfied with the quality of the work of the scholar, then she/he shall do further work and deliver a fresh seminar after a definite period specified by the RAC.
- (f) If the RAC is satisfied with the pre-submission seminar of the scholar, supervisor shall prepare a report of the evaluation and fill a prescribed format (Ph. D. Form X). The Supervisor shall report it to the Chairperson of BPGS immediately. A BPGS meeting to be held within the three weeks of successful pre-submission seminar. The result of the candidate is to be sent to the concerned Dean along with copy of the summary after necessary approval by BPGS. Copies of the all the papers are to be preserved by the supervisor concerned for future references.
- (g) A panel of six membered Adjudicators (with address, e-mail and phone number) of the rank of Professor/Associate Professor/Scientist-F possessing Ph. D. in the concerned/related subject representing different parts of the country, of which not more than one from a single university to be submitted by the Supervisor/Co-Supervisor as recommended by the RAC and subsequently the list to be approved by the concerned BPGS. None of the Adjudicators shall be the member of BPGS /RAC.

## **22. Change in the Research Topic/Title:**

No major change in research topic shall be accepted after synopsis submission. However, if candidate and his/her supervisor are of the opinion that minor changes are necessary, they may report the case in the concerned BPGS, upon approval, this should be brought to notice of concerned Dean/Ph.D. section (Ph.D. Form VII). Such changes are to be permitted for only once, before or after pre-submission seminar by the scholar.

**23. Language of the thesis:**

- (a) The language of the thesis shall either be in English or Hindi, except for the thesis submitted in the area of languages.
- (b) In case language of the thesis is other than English, the scholar has to submit one page summary of the work in English. (*This is applicable only to the Departments of various Languages/Linguistics/Music/Fine-arts*).

**24. Unfair means and plagiarism:**

- (a) In case a Ph.D. scholar is found adopting or suspected of adopting unfair means or lifting of other's work and inserting it in his/her work without proper acknowledgement, credit and reference. The university may take such penal action as may be necessary to uphold the sanctity and the integrity of the research work and the credibility of the university.
- (b) The thesis must comply with the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.
- (c) The University may take *Suo-moto* cognizance of all such unethical practices/cases. Such cases may also be reported by any person to the University through the Head of the Department/Coordinator of the School/Dean of the faculty.
- (d) For works involving animals, transgenic alien seeds, explants and hazards materials must comply with guidelines of animal ethics and bio-safety recommendations issued from time to time by the UGC and other concerned agencies.
- (e) The University shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph.D. degree (as envisioned in the UGC. A Ph.D. scholar shall submit the thesis for evaluation, along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism involved in his/her work and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institution.
- (f) A thesis with similarity index of more than 10% (to be computed by excluding the review work, bibliography, index and references), shall not be accepted for submission. The University shall issue a plagiarism verification certificate as per UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Education Institutions) Regulations, 2018.

**25. Submission of Thesis:**

- (a) The scholar is required to submit the thesis within six months from the date of his/her pre-submission seminar (without exceeding the maximum time limit for the submission of the thesis as laid down elsewhere in these regulations), failing which he/she shall be required to deliver a fresh pre-submission seminar.
- (b) The scholar shall submit Six (06) hardbound printed copies of the thesis ( guideline; Appendix-II) to the Ph.D. section with a forwarding letter to the concerned Dean.

- (c) A Ph.D. scholar shall submit the thesis for evaluation; along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institution.
- (d) The scholar shall submit Ph.D. Form XI along with a course work completion certificate, pre- submission seminar completion certificate, BPGS approval and a copyright transfer certificate in prescribed proforma, anti-plagiarism statement and other necessary certificates, as required from time to time.
- (e) The candidate has to submit three (03) hard copies and soft copy of the abstract of the thesis, duly forwarded by the concerned Supervisor/Co-supervisor describing the salient features of his/her work, to the concern Dean/Ph.D. Section.
- (f) The scholar is required to submit one (01) soft copy of the thesis on CD/Pen Drive in non-editable/Secure PDF format along with the hard copies of the same.
- (g) The model for cover and title page of the thesis has been appended as Appendix- II to these regulations and shall be strictly followed.
- (h) The thesis must be a piece of original research work characterized by the discovery of facts or by fresh approach towards the interpretation of facts or theories on an applied work of great significance. In either case it shall evince the capacity of the scholar for critical examinations and independent judgment, and should also be satisfactory as far as literary presentation is concerned.
- (i) A thesis once submitted cannot be re-submitted except when the examiner recommends for the revision of the thesis.

## **26. Evaluation and Assessment procedure:**

- (a) The supervisor through concerned BPGS shall submit a panel of six (06) external experts/adjudicators for evaluation of the thesis. The external examiner(s)/adjudicators should be academics with a good record of scholarly publications in the field. The Vice-Chancellor may however ask for more names of experts or he/she may also add new name if, required.
- (b) The external expert panel shall include the names of Professor (or equivalent), however, a maximum of one name not be below the rank of Associate Professor (or equivalent) may be allowed.
- (c) In the case of a research scholar who has done any part of his/her work in another institution, the panel of examiners shall not include any person working in that institution.
- (d) In case the subject of research area is such that adequate numbers of experts are not available within the country; the panel may contain names of experts from foreign countries.
- (e) The concerned supervisor shall act as internal examiner.
- (f) The Vice-Chancellor would then select and appoint two (02) names from the panel as external examiners. The names shall be communicated to the office of the Controller of Examination.
- (g) The Controller of Examinations shall get in touch with each examiner with a copy of the abstract to secure acceptance of the examinership. For this purpose, if e- mail address of the examiner is available, she/he shall be contacted through e-mail to get his/her consent at the earliest. If, however, no information is received from an examiner within



two-week period from first communication to the examiner. After this a reminder will be given to examiner, if no response is received within two-weeks from the date of reminder, his/her appointment shall be cancelled and the Vice-Chancellor shall appoint a new examiner from the existing panel of examiners.

- (h) Examiners (both internal and external) shall have to send their reports in specified proforma (Ph.D. Form XII)
- (i) The viva-voce of the Ph.D. scholar to defend the thesis shall be conducted if both the external examiners recommend acceptance of the thesis after incorporating any corrections suggested by them. If one of the external examiners recommends rejection, the University shall send the thesis to an alternate external examiner from the approved panel of examiners, and the viva-voce examination shall be held only if the alternate examiner recommends acceptance of the thesis. If the alternate examiner does not recommend acceptance of the thesis, the thesis shall be rejected, and the Ph.D. scholar shall be declared ineligible for the award of a Ph.D.
- (j) In case one examiner accepts and another suggests for major revision, concerned Dean shall inform the supervisor to incorporate necessary changes as asked by the examiner. If the external examiner has requested to resend the thesis to him after revisions, the same shall be forwarded to the examiner.
- (k) Ph.D. Form XIII to be filled by Student for submitting modified/corrected Ph.D. Thesis.
- (l) The University shall complete the entire process of evaluating a Ph. D. thesis, including the declaration of the viva-voce result, within a period of six (6) months from the date of submission of the thesis.
- (m) The viva-voce examination, based on the evaluation reports, shall be conducted by the viva voce board. The viva- voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online. The viva-voce shall be open to the members of the Research Advisory Committee/ concerned Head of the department/Coordinator of the School/Centers/ faculty members/research scholars, students and other interested experts/researchers.

## **27. Award of the Degree:**

- (a) All the reports of the adjudicators of the thesis and the report of the Viva Voce board (Ph.D. Form XIV) shall be placed to the concerned Dean for its consideration and recommendation for the award of the degree.
- (b) After the approval of the Vice Chancellor/Academic Council, a notification shall be issued by the University regarding the award of Ph.D. Degree to the candidate.
- (c) In general, the Ph.D. degree shall be awarded in the subject/department where the candidate is enrolled on the topic chosen and approved by the DRC.

## **28. Issuing a Provisional certificate:**

- (a) The original degree shall be awarded in convocation convened by the University from time to time.
- (b) Prior to the original award of the degree, the University shall issue a provisional certificate to this effect to the scholar that the Ph.D. is being awarded in accordance with the provisions of Tripura University Ph.D. Regulations 2016/2024.

- (c) After necessary recommendation and approval of the Vice Chancellor, the Controller Examinations shall issue a provisional certificate to the candidate.
- (d) A certificate may also be issued to the concerned Supervisor/ Co-supervisor after the issue of a scholar's provisional certificate

## **29. Cancellation of Registration**

The registration of a Ph.D. scholar shall be cancelled by the DRC on the basis recommendation of RAC in any one of the following eventualities:

- (a) If a scholar fails to submit satisfactory progress report through supervisor regularly for two years (i.e., four half-yearly progress report).
- (b) If a scholar is absent for a continuous period of four weeks without prior information/sanction of leave.
- (c) If a scholar fails to submit synopsis within stipulated time.
- (d) If a scholar fails to renew his/her registration.
- (e) If a scholar fails to submit the thesis within the maximum stipulated time as provided in these regulations.
- (f) If a scholar resigns from the Ph.D. programme and the resignation is duly recommended by his/her research supervisor.
- (g) If a scholar is found involved in an act of misconduct and/or indiscipline and the Competent Authority has recommended his/her termination.
- (h) If a scholar fails to deposit the fee within the prescribed time.

## **30. Temporary withdrawal from the programme (De-registration and Re- registration)**

- (a) A scholar admitted to the Ph.D. programme on recommendation of the RAC/DRC to temporarily withdraw from the programme on some specific reasons (termed as 'de-registration'), and later allowed to join back to complete the research (termed as 're-registration') and submit the thesis, without exceeding the maximum prescribed time limit for the thesis submission as described elsewhere in these regulations. This withdrawal may be granted for whole or part of the semesters. The relaxation shall be provided only once in entire tenure of Ph.D. research on any one of the following reasons:
  - (i) If the candidate gets a professional employment, and has completed the residency period.
  - (ii) If a fulltime sponsored candidate after fulfilling the minimum residency period requirement for the submission of the thesis joins back his/her parent organization.
- (b) Except in case of maternity leave, the above relaxation shall only be availed after completion of the minimum residency period.
- (c) During the period of withdrawal, the candidate has to pay fee, and submit progress reports timely.

### **31. Depository with INFLIBNET**

Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree, the University shall submit an electronic copy of the Ph.D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions.

### **32. Copyright**

A Ph.D. thesis submitted to Tripura University is a property of the University and the copyright belongs to Tripura University. However, an author may reproduce or authorize others to reproduce material extracted verbatim from the thesis or derivative of the thesis for author's personal use provided that the source and the University's copyright notice are indicated.

**33. Repeal:** From the date when Ph.D. Regulations comes into force all previous regulations on the subject shall cease to have effect. Provided that this revocation shall not affect the previous regulations so revoked or anything done or suffered under any previous regulations so revoked or affects any right, privilege, obligation or liability acquired, arrived or incurred under any regulations so revoked.

**34. Fee structure:** As notified by the University from time to time

### **35. Interpretation**

Any issue regarding the interpretation of this Regulation shall be referred through the Dean to the Vice-Chancellor of the University whose decision thereon shall be final and binding on all parties. The Vice-Chancellor may constitute necessary committees pertaining to any specific issue or conflict of interest arising out of this Regulation to resolve the issue.

**List of Inter-Departmental Allied Programme for Ph.D. for formation of RAC/related to research work only**

**A. Group of Languages and Literature**

Bengali  
Hindi  
Sanskrit  
English  
Linguistics  
Tribal Languages, literature and Folk Studies  
Pali  
Comparative Literature  
Any Foreign and Indian Language  
Manuscript Studies  
Kokborok

**B. Group of Physical Science:**

Physics  
Chemistry  
Material Science/Nano Science  
Pharmacy  
Geography and Disaster Management  
Geology/Geophysics  
Civil Engineering/Remote Sensing/GIS  
All Engineering Branches

**C. Group of Mathematical Science:**

Mathematics, Statistics  
Computer Applications  
Physics  
Computer Science  
Bioinformatics  
Information Technology  
Microbiology, Molecular Biology & Bioinformatics

**D. Group of Bio-Science:**

Botany  
Zoology  
Human Physiology  
Microbiology  
Molecular Biology&ioinformatics  
Biotechnology  
Forestry & Biodiversity  
Pharmacy  
Medical Sciences  
Agriculture  
Veterinary and Animal Science  
Environmental Science  
Fishery  
Horticulture

Nursing  
Chemistry, Bio Chemistry  
Mathematics  
Computer Science & Engineering

**E. Group of Social Science:**

Economics  
History  
Political Science  
Philosophy  
Sociology  
Psychology  
Public Administration  
Rural Management and Development  
Education  
Women Studies  
Social Exclusion and Inclusive Policy  
Defence and Strategic Studies  
Culture Studies  
Human Rights  
Geography and Disaster Management  
Social Work  
Journalism & Mass Communication  
Disabilities & Rehabilitation Studies  
Anthropology  
Musicology  
Archaeology  
Law  
Liberal Arts  
Film & Video Production

**F. Group of Commerce and Management Science:**

Commerce, Finance & Taxation  
Business Management  
Law Economics  
Mass Communication  
Psychology  
Library and Information Science  
Rural Management and Development  
Disaster Management  
Journalism  
Sociology  
Tourism  
Film & Video Production  
Social Exclusion and Inclusive Policy

**G. Group of Engineering**

Electrical Engineering  
Electronics & Communication  
Chemical and Polymer Engineering  
Rubber Technology

Computer Science and Engineering  
Engineering Physics  
Physical Science  
Information Technology  
Mathematics  
Material Science & Engineering  
Mechanical Engineering  
Civil Engineering  
Library & Information Science  
Instrumentation  
Linguistics (computational)  
Medical Technology  
Statistics

**H. Group of Arts & Music:**

Music  
Dance  
Fine Arts  
Film and Video Production  
Mass Communication  
Graphic Arts  
Cultural Studies  
Liberal Arts  
Performing Arts

**I. Group of Education:**

Education  
Physical Education  
Psychology  
Sports Medicine  
Disabilities and Rehabilitation Studies

The above-mentioned list of subjects is indicative. The number and names of allied subjects may vary on the recommendation of the Board of Faculty of Studies with the approval of the Academic Council.

**Ph.D. THESIS FORMAT**

- (A) Dimensions of outer front cover: Hard bound  
Rectangular — 11 inches x 8 inches  
(see sample layout)

- (B) The spine of the Ph.D. thesis shall have in vertical print only, the title of the thesis in capital letters:

Colour specifications for A & B:

Sl. No.	Base Colour	Font Colour
<b>01</b>	White	Black
<b>02</b>	Deep Blue	Golden
<b>03</b>	Deep Maroon	Golden

- (C) Dimension of inner first cover: A4 Size, Colour: White (See sample layout)
- (D) Printing area: Minimum 2.5 cm margins on all sides 1.5 space between lines

The thesis must be formatted in word file/Latex of computer with the use of 12 size font and laser printed with a minimum of 600 dpi resolution.

**N.B.:** Every Ph.D. Scholar should strictly adhere to this prescribed format. Discretion of any sort shall automatically lead to decision for re-submission.

(A)

← 8 inches →

---

(Title of the thesis in Capital letters, 14 Normal + Bold)

**THESIS SUBMITTED FOR THE AWARD OF DEGREE OF DOCTOR OF  
PHILOSOPHY IN \_\_\_\_\_ (Name of the subject concerned) IN  
PARTIAL FULFILLMENT OF THE RESEARCH REQUIREMENTS.**

(In Capital, 12 Normal + Bold)

↑  
**11 Inches**  
↓

By

\_\_\_\_\_  
(Name of the Research Scholar in Capital, 12 Normal + Bold)

**DEPARTMENT** \_\_\_\_\_

**FACULTY** \_\_\_\_\_

**UNIVERSITY** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

(all in Capital Letters, 12 Normal + Bold)

---

(Enrolment/Registration No. of the candidate with year)

In 12 Normal + Bold

YEAR OF SUBMISSION \_\_\_\_\_



**(B)**

**A4SIZE**

---

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(Title of the thesis in Capital letters, 14 Normal + Bold)

**THESIS SUBMITTED FOR THE AWARD OF DEGREE OF DOCTOR  
OF PHILOSOPHY IN \_\_\_\_\_(Name of the subject concerned)  
IN PARTIAL FULFILLMENT OF THE RESEARCH REQUIREMENTS.**

(In Capital, 12 Normal + Bold)

↑  
**11 Inches**  
↓

By

---

(Name of the Research Scholar in Capital, 12 Normal + Bold)

**Under the supervision of:**

---

(Name of the Supervisor, Designation)

**DEPARTMENT**\_\_\_\_\_

**FACULTY**\_\_\_\_\_

**UNIVERSITY**\_\_\_\_\_

**ADDRESS**\_\_\_\_\_

(all in Capital Letters, 12 Normal + Bold)

---

(Enrolment/Registration No. of the candidate with year)

In 12 Normal +Bold

YEAR OF SUBMISSION\_\_\_\_\_

Attach a Recent  
Passport Size  
Photograph

***Ph.D. Form I***

**To be filled for  
Joining the Course-Work  
after Qualifying in the  
Research Eligibility Test in  
the Year 20.....**

1. Name of Student: .....
2. Department/Centre: .....
3. Local Address of Student: .....
4. Permanent Address of Student: .....
5. Mobile Phone no. of Student: ..... 6. Email ID of Student: .....
7. Name of Father of Student: .....
8. Name of Mother of Student: .....
9. Mobile Phone no. of one Parent: ..... 10. Email ID of the Parent: .....
11. Category: Unreserved/ SC/ ST/ OBC (circle one only) 12. Sex: Male/Female/Transgender (circle one only)
13. Marital Status: Unmarried/ Married/ Divorced/ Widowed (circle one only)
14. If Married: a. Name of Spouse: .....  
b. Mobile Phone no. of Spouse: .....
15. Special Ability Status (if any): .....
16. Ph.D. will be done FULL TIME/ PART TIME (circle one only)
17. If Full Time: Fellowship Type: Inspire/ JRF/ Non NET/ Other (circle one only). Attach appropriate certificates.
18. If Part Time:
  - a. Name of Employer: .....
  - b. Full Address of Employer: .....
  - c. Phone No. of Employer: .....
  - d. Email ID of Employer: .....
  - e. No Objection Certificate from Employer Attached? yes/no (If "no" joining is not allowed.)  
(To be submitted in the prescribed Proforma in ANNEXURE-A)

19. Area of Research Interest for Ph.D.: .....

20. Bachelors Degree of Student:

a. Year .....

b. Degree .....

c. University/Institute .....

d. Final % of Marks or CGPA .....

21. Masters Degree of Student:

a. Year .....

b. Degree .....

c. University/Institute .....

d. Final % of Marks or CGPA .....

(Attach a self-attested copy of final transcript)

e. Migration Certificate Attached? yes/no (If "no" joining is not allowed.)

I, Shri/Smt ....., son/daughter of Shri .....  
..... state that all the information given above are true. I have read the latest Ph.D. Regulations of Tripura University and understood the Regulations. I will abide by these Regulations and other rules and regulations of Tripura University while pursuing my Ph.D. studies in Tripura University.

Signature of Student with Date: ..... Place: .....

---

Verified and Admitted for Course Work/ Rejected

Signature (with Date) of HOD/Dept/Chairman DRC/ Coordinator:  
.....

---

Recorded in the register.

Unique Enrollment No. Assigned to Student: .....

Signature of the Dealing Clerk in PhD Section with Date .....

---

Signature (with Date) of Dean .....

**“No Objection Certificate”**  
(on letter head of the organization/firm/institution)

This is to certify that Mr./Ms./Mrs. \_\_\_\_\_ is working as  
\_\_\_\_\_ in pay level/grade pay/pay/consolidated pay in  
this organization/institution/firm. This is a government/private/semi-government/ \_\_\_\_\_  
firm/organization and hereby declares that-

- a. The candidate is permitted to pursue studies on a part-time basis.
- b. His/her official duties permit him/her to devote sufficient time for research.
- c. If required, he/she will be relieved from the duty to complete the course work.

Seal and signature of Head of  
Institution/Appointing authority

***{Application Form for Re-registration}  
(To be filled in by the Candidate)***

1. Name and Enrollment No:
2. Department:
3. Category (please tick): Full time/Part time:
4. a) Name of Supervisor \_\_\_\_\_  
b) Name of Co-Supervisor \_\_\_\_\_ Affiliation \_\_\_\_\_
5. Date of admission:
6. Date of submission of Synopsis: \_\_\_\_\_
7. Title of the work:
8. Date of Pre-submission Seminar (if held):
9. Justification for the Re-registration sought:

Signature of Student

Date:

Forwarded by Supervisor Signature

Date: \_\_\_\_\_

Signature of other RAC members (other than the supervisor):

(i) Member (DRC Nominated): Name.....Initials .....

(ii) Member (Sister/Allied Dept)/Co-Supervisor/: Name .....Initials .....

Initials of dealing clerk .....

Signature (with Date) of Dean.....

---

Signature (with Date) of Vice Chancellor: .....

***Ph.D. Form II***

**To be filled by DRC for Allocation of Supervisor/Co-Supervisor**

1. Name of Student: ..... 2. Enrollment No.....
3. Department/Centre: .....
4. Area of Interest of the Student for Ph.D. work .....
5. Name of Supervisor for the Student .....
6. Name of Co-Supervisor for the Student (if needed).....

(Requirement of Co-supervisor is being shouted by the Concern Supervisor and should be as per UGC guidelines)

---

I, Dr ..... agree to serve as the Supervisor of the student named above.

Signature with date.....

I, Dr ..... agree to serve as the Co-Supervisor of the student named above.

Signature with date .....

---

We certify that the Supervisor and Co-Supervisor selected satisfy the latest PhD Regulations of Tripura University for being a Supervisor or Co-Supervisor of a PhD student of the Department.

Signatures of DRC members:

a. Chair Name: ..... Signature with date:.....

b. Member Name: ..... Signature with date:.....

c. Member Name: ..... Signature with date:.....

d. Member Name: ..... Signature with date:.....

e. Member Name: ..... Signature with date:.....

---

Signature (with Date) of HOD/Chairperson DRC/Coordinator of the Dept.: .....

---

Signature (with Date) of Dean .....

***Ph.D. Form III***

**To be filled by A Supervisor for the Formation of R.A.C.**

1. Name of Student: ..... 2. Enrollment No.....

3. Department/Centre: .....

4. Area of Research Interest of the Student for Ph.D.....

5. The RAC of this student consists of the following members:

(i) Supervisor: Name .....Initials .....

(ii) Member (DRC Nominated): Name.....Initials .....

(iii) Member (Sister/Allied Dept)/Co-Supervisor/: Name .....Initials .....

(iv) External Member: Name .....

Organization .....

Department .....

Signature .....

---

DRC nominated Name:.....for the RAC of the candidate.....

Signature (with Date) of HOD/Chairperson DRC/Coordinator of the Dept.:

R.A.C. formation is Approved/Not Approved (circle one choice)

Signature (with Date) of Chairperson of BPGS: .....

Signature (with Date) of Dean: .....

***Ph.D. Form IV***

**To be filled by DRC for the Course-Work in the Year 20.....**

1. Name of Student: ..... 2. Enrollment No.....

3. Department/Centre: .....

4. Area of Interest of the Student for Ph.D. work .....

5. Supervisor for the Student .....

6. Co-Supervisor for the Student (if any).....

7. Course Work Courses Recommended for the Student:

i. .... (semester Odd/Even Year: )

ii. .... (semester Odd/Even Year: )

iii..... (semester Odd/Even Year: )

iv..... (semester Odd/Even Year: )

---

Signatures of DRC members:

a. Name: ..... Signature with Date:.....

b. Name: ..... Signature with Date:.....

c. Name: ..... Signature with Date:.....

d. Name: ..... Signature with Date:.....

e. Name: ..... Signature with Date:.....

---

Signature (with Date) of HOD/Chairperson DRC/Coordinator of the Dept.:

.....

---

Signature (with Date) of Dean .....



***Ph.D. Form V***

**To be filled by RAC for Approval of the Synopsis**

1. Name of Student: ..... 2. Enrollment No.....
3. Department/Centre: .....
4. Date of Completion of Approved Course Work: .....
5. Area of Interest of the Student .....
6. Title of the Proposed Thesis .....
7. Date of Submission of Written Synopsis .....
8. Date of Presentation/Examination of the Synopsis by RAC .....
- 

The synopsis is SATISFACTORY/ NOT SATISFACTORY (circle one only).  
If not satisfactory write the reasons in detail and attach.

- (i) Supervisor: Name .....Initials .....
- (ii) Member (DRC Nominated): Name.....Initials .....
- (iii) Member (Sister/Allied Dept)/Co-Supervisor/: Name .....Initials .....
- (iv) External Member: Name .....Signature (with Date):.....
- (v) Attach extra sheets with detailed comments (if any) by RAC members.
- 

Recommendation of RAC is Accepted/Not Accepted (circle one choice). If not accepted, write the reasons in detail.

Signature (with Date) of Chairperson of BPGS: .....

---

**The Date of Registration as a PhD Scholar:** .....

**The Registration number** ..... Initials of dealing clerk .....

Signature (with Date) of Dean: .....

---

***Ph.D. Form VI***

**To be filled by RAC for Research Progress**

1. Name of Student: ..... 2. Enrollment No.....

3. Department/Centre: .....

3. Title of the Proposed Thesis .....

---

4. Progress Report No. 1/ 2/ 3/ 4/ 5 (circle one only)

5. Date of Submission of Progress Report .....

6. Date of Presentation/Examination of Progress Report by RAC .....

---

The Progress Report is SATISFACTORY/ NOT SATISFACTORY/Progress not achieved due to ML/CCL (circle one only).  
If not satisfactory write the reasons in detail and attach.

i) Supervisor: Name .....Initials .....

ii) Member (DRC Nominated): Name.....Initials .....

iii) Member (Sister / Allied Dept)/Co-Supervisor/: Name .....Initials .....

**Attach RAC approved progress report**

---

Initials of dealing clerk .....

Signature (with Date) of Dean:.....

---

***Ph.D. Form VII***

**To be filled by Student for Change of Thesis Title**

1. Name of Student: ..... 2. Enrollment No.....
3. Department/Centre: .....
4. Date of Completion of Approved Course Work: .....
5. Date of Registration ..... 6. Registration No.....
7. Old Title of the Thesis: .....
8. New Title of the Proposed Thesis.....

Attach sheets explaining the need for the change.

Signature of Student with Date:.....

---

The proposed change is APPROVED/ NOT APPROVED (circle one only).  
If not approved write the reasons in detail and attach.

(i) Supervisor: Name .....Signature with Date:.....

(ii) Member (DRC Nominated): Name .....Signature with Date:.....

(iii) Member (Sister/allied)/Co-Supervisor: Name ..... Signature with Date:.....

Attach extra sheets with detailed comments (if any) by RAC members.

---

The Change in the thesis title is APPROVED/ NOT APPROVED (circle one only).  
If not approved write the reasons in detail and attach.

Signature (with Date) of Chairperson of BPGS:.....

---

Initials of dealing clerk .....

Signature (with Date) of Dean.....

---

Signature (with Date) of Vice Chancellor: .....

***Ph.D. Form VIII***

**To be filled by Student for Change of Status from Part-time to Full-time and vice versa**

1. Name of Student: ..... 2. Enrollment No.....
3. Department/Centre: .....
4. Date of Completion of Approved Course Work: .....
5. Date of Registration ..... 6. Registration No.....

I want to change my status from Part-time to Full-time/ Full-time to Part-time (circle one choice only).

Attach sheets explaining the need for the change. Attach NOC and leave documents from employer if becoming part-time.  
Attach scholarship documents or prayers for non-NET if becoming full-time.

Signature of Student with Date:.....

---

The proposed change is APPROVED/ Not Approved (circle one only).  
If not approved write the reasons in detail and attach.

- (i) Supervisor: Name .....Signature with Date:.....
- (ii) Member (DRC Nominated): Name .....Signature with Date:.....
- (iii) Member (Sister/Allied)/Co-Supervisor: Name .....Signature with Date:.....

Attach extra sheets with detailed comments (if any) by RAC members.

---

The Change in the Status is Approved/ Not Approved (circle one only).  
If not approved write the reasons in detail and attach.

Signature (with Date) of Dean:.....

---

Approved/ Not Approved (circle one only).

Signature (with Date) of Vice Chancellor: .....

***Ph.D. Form IX***

**To be filled by Student for Pre-submission Seminar**

1. Name of Student: ..... 2. Enrollment No. ....
3. Department/Centre: .....
4. Date of Completion of Approved Course Work: .....
5. Date of Registration..... 6. Registration No.....
7. a. Date of Satisfactory Progress Report Exam 1.....
- b. Date of Satisfactory Progress Report Exam 2.....
- c. Date of Satisfactory Progress Report Exam 3.....
- d. Date of Satisfactory Progress Report Exam 4.....
- e. Date of Satisfactory Progress Report Exam 5.....
8. Publications Record (attach a sheet with details as mentioned below. Mention all publications/conference presentations):
- a. Conference Publication/ Presentation 1 (Authors, title of paper, Name of Conference, venue, dates, oral/poster presentation. If published then write title of proceedings, publisher, page numbers from-to):.....
- b. Conference Publication/ Presentation 2 (Authors, title of paper, Name of Conference, venue, dates, oral/poster presentation. If published then write title of proceedings, publisher, page numbers from-to):.....
- c. Refereed Journal paper 1 (Authors, title of paper, Name of journal, volume no., page numbers from –to, month, ISSN no., publisher name, under review/ accepted):.....

*I want to deliver my Public Seminar on the Proposed Thesis entitled*.....

.....

Signature of Student with Date:.....

---

Proposal for conducting seminar is APPROVED/ NOT APPROVED (circle one only). If not approved write the reasons in detail and attach.

a. Supervisor: Name .....Signature with date:.....

b. Co-Supervisor: Name .....Signature with date:.....

---

Signature (with Date) of Dean:.....

***Ph.D. Form X***

**To be filled by RAC after Pre-submission Seminar**

1. Name of Student: ..... 2. Enrollment No.....
3. Department/Centre: .....
4. Date of Completion of Approved Course Work: .....
5. Date of Registration ..... 6. Registration No.....
7. Title of the Thesis .....
- 
8. Date of notification for Pre-submission Seminar .....
9. Date and Time of Pre-submission Seminar .....
10. Venue of Pre-submission Seminar: .....
11. Pre-submission Seminar has been attended by approximately ..... persons.
- 

The Pre-submission Seminar is SATISFACTORY/ NOT SATISFACTORY (circle one only). If not satisfactory write the reasons in detail and attach.

- (i) Supervisor: Name .....Signature:.....Date:.....
- (ii) Member (DRC Nominated): Name .....Signature:.....Date:.....
- (iii) Member (Sister/Allied )/Co-Supervisor: Name .....Signature:.....Date:.....
- (vi) External Member: Name .....Signature (with Date):.....

Attach extra sheets with detailed comments (if any) by RAC members.

---

Noted

Signature (with Date) of Chairperson of BPGS.....

---

Initials of dealing clerk .....

Signature (with date) of Dean:.....

***Ph.D. Form XI***

**To be filled by Student for Submitting Ph.D. Thesis**

1. Name of Student: ..... 2. Enrollment No.....
3. Department/Centre: .....
4. Date of Completion of Approved Course Work: .....
5. Date of Registration ..... 6. Registration No.....
7. Date of Successful Pre-submission seminar.....
8. *I want to submit an electronic (.pdf) and printed version of my thesis for examination. A report on lack of plagiarism is attached. I understand that I may need to modify/correct the thesis according to comments of adjudicators/ viva-voce examiners.*

Signature of Student with Date:.....

---

Submission of thesis is APPROVED/ NOT APPROVED (circle one only). If not approved write the reasons in detail and attach.

Supervisor: Name .....Signature with Date:.....

Co-Supervisor: Name .....Signature with Date:.....

---

Signature (with Date) of Dean:.....

**Ph.D. Form XII**

To be filled by An Adjudicator of A Ph.D. Thesis Summarizing His/Her Opinions

1. Name of Candidate: .....

2. Title of the Thesis:.....

---

**Please note that this Form XII should be accompanied by a report (preferably in English) commenting on the strengths and weaknesses as well as specific suggestions for the improvement of the thesis as per the guidelines in the covering letter. This recommendation form is to mainly facilitate the Authorities of Tripura University in deciding appropriate action for the thesis. Please staple the report to this form.**

In the Table below please put a check mark ( ✓ ) in the last column in one row only.

The thesis is worthy of a Ph.D. degree. The suggestions made by me in the report are minor.	
The thesis becomes worthy of a Ph.D. degree after the suggested modifications/corrections have been done and the modifications verified by the Supervisor(s).	
The thesis requires major modifications as suggested in the report, and the thesis must be sent to me/other examiners after the changes have been incorporated.	

Signature of the Adjudicator with Date:.....

Adjudicator's Name:.....

Affiliation:.....

Address:.....

Email ID: ..... Mobile Phone no.....

---

The report is received on date ..... Signature of the Dealing Clerk .....



***Ph.D. Form XIII***

**To be filled by Student for submitting modified/corrected Ph.D. Thesis**

1. Name of Student: ..... 2. Enrollment No.....
3. Department/Centre: .....
4. Date of Completion of Approved Course Work: .....
5. Date of Registration..... 6. Registration No.....
7. Date of Successful Pre-submission Seminar .....
8. Date of submission of thesis:.....
9. *I want to submit modified/corrected version of an electronic (.pdf) and printed copy of my thesis for examination. I made modifications/ corrections in the thesis according to the comments of adjudicators. I understand that I may need to modify/correct the thesis again according to comments of viva-voce examiners.*

Signature of Student with Date:.....

---

I/We certify that all modifications / corrections suggested by adjudicator(s) have been incorporated in the thesis being submitted.

Submission of thesis is APPROVED/ NOT APPROVED (circle one only). If not approved write the reasons in detail and attach.

(i) Supervisor: Name .....Signature with Date:.....

(ii) Co-Supervisor: Name .....Signature with Date:.....

---

Signature (with Date) of Dean:.....

**Ph.D. Form XIV**

**To be filled by Examiners of Ph.D. Viva Voce**

1. Name of Candidate: .....
2. Department/Centre: .....
3. Title of the Thesis:.....
4. Date of Viva:..... 5. Venue: .....

---

**Please note that this Form XVI should be accompanied by a report (preferably in English) commenting on the strengths as well as specific suggestions (if any) for further improvement of the research work and the thesis. This recommendation form is to mainly facilitate the Authorities of Tripura University in deciding appropriate action. Please staple the report to this form.**

In the Table below please put a check mark (✓) in the last column in one row only

The work is worthy of a Ph.D. degree. The suggestions made by us in the report are minor.	
The work becomes worthy of a Ph.D. degree after the suggested modifications/corrections have been done.	

Signature of the Supervisor with Date:.....

Signature of the Co-Supervisor with Date: .....

Signature of the Examiner with Date: .....

Examiner's Name:.....

Affiliation:.....

Address:.....

Email ID: ..... Mobile Phone no.....

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The report is received on date ..... Signature of the Dealing Clerk .....