



## TRIPURA UNIVERSITY

(A Central University)  
Suryamaninagar – 799022  
Tripura, INDIA

No.F.TU/REG/ADVT/NT/02/2024

Dated: 11<sup>th</sup> November, 2024

### EMPLOYMENT NOTIFICATION

Tripura University invites online application from the eligible Indian Citizens for filling up vacant Group- A positions against lien vacancy (likely to be permanent subject to vacation of lien) for the following positions:

Sl. No.	Name of the Post	Group	Posts categories					Pay Level	
			Total posts	UR	OBC	SC	ST		EWS
1.	Deputy Librarian	A	1 (Lien Vacancy)	1	-	-	-	-	13 A
2.	Hindi Officer	A	1 (Lien Vacancy)	1	-	-	-	-	10

Abbreviation: (i) UR-Unreserved, (ii) SC-Scheduled Caste, (iii) ST-Scheduled Tribe, (iv) OBC-Other Backward Caste, (v) EWS – Economically Weaker Sections.

#### Application Fee (UR): Rs. 1,000/-

(Candidate desiring to apply in multiple posts would have to pay the requisite application fees separately against that particular post)

Start of submission of online application	14.11.2024 10:00 hours
Last date of submission of online application	13.12.2024 17:30 hours

Online application form is available on the portal <https://tripuraunivnt.samarth.edu.in> and for further information detailed advertisement is also available at University website [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in)

  
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**Essential qualification of Non-teaching positions**

<b>Post Code</b>	<b>Name of the Post &amp; Reservation</b>	<b>Educational qualification and other criterion</b>
A-1	Deputy Librarian (1-UR)	<p><b>Qualifications:</b></p> <ol style="list-style-type: none"> <li>i. Master's Degree in Library Science/Information Science /documentation science, with at least 55% of the marks or an equivalent grade in a point scale wherever the grading system is followed.</li> <li>ii. Eight years experience as an Assistant University Librarian/College Librarian.</li> <li>iii. Evidence of innovative library services including integration of ICT in library.</li> <li>iv. A Ph.D. Degree in library science/information science/Documentation Science/ Archives and manuscript keeping/computerization of library.</li> </ol> <p>Age Limit : 50 years</p>
A-2	Hindi Officer (1-UR)	<p><b>Essential Qualifications:</b></p> <p>Master's Degree of a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognised University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognised University in any subject other than Hindi or English. With English Medium and Hindi as a compulsory or elective subject or as a medium of an examination at the degree level;</p> <p align="center">OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level</p> <p align="center">AND</p> <p>Three Years experience of using / applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice versa, preferably of technical or scientific literature under Central / State Govt. / Autonomous Body / Statutory Organisation / PSU / Universities or recognised research or educational institutes</p> <p align="center">OR</p> <p>Three Years experience of teaching in Hindi and English or research in Hindi or English under Central / State Govt./Autonomous Body/Statutory Organisations/ PSUs/ Universities or recognised research or educational institutions.</p> <p><b>Desirable Qualifications:</b></p> <p>Studied one of the languages other than Hindi included in the 8<sup>th</sup> schedule of the Constitution at 10<sup>th</sup> level from a recognised board.</p> <p>Age Limit : 40 years.</p>

## GENERAL TERMS & CONDITIONS

1. The qualifications, emoluments and conditions of service, including age of superannuation, shall be as prescribed by the University/ UGC/ Government of India, as amended from time to time.
2. Appointment made to the posts against LIEN vacancy are like to be permanent subject to vacation of lien and satisfactory performance.
3. Candidates are advised to ensure/ satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement and ensure that they fulfill all the eligibility norms. Suppression of factual information, supply of fake documents, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his/her candidature.
4. Method of selection: As per Cadre Recruitment Rules – 2023 of Tripura University.
5. The person appointed against any post shall be governed by the Act/ Statutes/ Ordinances/ Rules of the University and also the CCS (Conduct) Rules, 1964, CCS (CCA) Rule, 1965 or any other rules of the Government of India, as amended from time to time and any other rule/resolution prescribed specifically for maintaining the conduct of the employees by the Executive Council of the University.
6. Relaxation in age, experience, qualifying marks, etc., will be granted to the candidates belonging to the Schedule Caste/Schedule Tribes/OBC/PwBD or any other reserved category for reserved posts as per the UGC/Govt. of India guidelines. A certificate to this effect issued from the competent authority should be uploaded with the application form. Wherever a relaxation of qualification, including percentage of marks, is permitted under the UGC/Govt. of India guidelines, such relaxation shall also be considered in appropriate cases subject to recommendations of the Screening Committee.

The relaxation in age shall also be given in respect of the following categories as mentioned against each:

Sl. No.	Category of Persons	Extent of age Relaxation
1.	Regular Employees of the Central Govt/State Govt./Central Universities/UGC maintained deemed to be Universities/other Central/State autonomous bodies/ organisations/Institutions.	5 years subject to condition that they have rendered 3 years of regular service on the closing date.
2.	Ex-Servicemen	5 years

Regular employees of the Tripura University shall be given maximum of 10 years age relaxation subject to the condition that they have rendered at least three years of regular service on the closing date for submission of the application for direct recruitment.

7. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for the trade test/written test/interview or verification of the original documents as the case may be. Where the number of applications received in response to an advertisement is large and it is not feasible or convenient to call many candidates for the trade test/written test, the University at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience higher than the minimum prescribed for the post.
8. The date for determining the eligibility of all candidates in every respect will be the last date of submission of applications.
9. Experience will be considered only after the date of fulfilling the minimum educational qualification as required for the post. Experience will be counted as per the Essential qualification of Non-Teaching Positions mentioned above as shown against the posts.
10. (i) The University reserves the right to fill or not to fill up the posts advertised for any reasons whatsoever.

- (ii) The University may draw a reserved panel to fill up a post. In case a candidate on higher merit regrets to join within a period of six months or resigns/dies after joining, within a period of one year, the offer shall be made to the next candidate in the merit list, (if otherwise in order), to reduce the delay in filling up of the vacancies. Such a vacancy should not be treated as fresh vacancy. (Reference: DoPT OM No.41010/18/97-Estt(B) dated 13<sup>th</sup> June, 2000)
- (iii) The University reserves the right to withdraw the advertisement, either partly or wholly, at any time without assigning any reason.
- (iv) If any advertisement for any post is withdrawn by the University, the application fee collected from the candidates shall be refunded within a reasonable period of time.
- (v) In case of any ambiguity pertaining to the eligibility criteria for any post, the decision of the Executive Council shall be final.
10. The University may verify the antecedents or documents submitted by a candidate at any time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are found fake or the candidate has furnished any false information or has suppressed any information, then his/her service shall be terminated.
11. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
12. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
13. Guidelines to the candidates, who are already employed:
- a. The candidates in the service of Central or State Government, Autonomous, PSU organizations may apply through proper channel.
  - b. The candidate(s) should also submit a certificate from the employer or his authorized officer to the effect that no disciplinary proceeding is pending or contemplated against him. Apart from this, the Vigilance Clearance Report shall also be furnished along with the application form or at the time of verification of documents.
  - c. For drawing equivalence of pay level for applicants from institutions other than Government organizations, the gross monthly emoluments drawn by the applicant should not be less than the initial basic salary of concerned pay level.
14. Canvassing in any form on behalf of any candidate shall be treated as a disqualification which shall lead to cancellation of candidature.

### GENERAL INSTRUCTIONS TO THE CANDIDATES

1. The applications are invited through online mode only. Any other mode (e.g. hard copies or email etc.) except SAMARTH Portal shall not be entertained. Please visit the University website: [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in) for details of qualifications and other instructions in this regard.
2. Applicant shall register and apply online on the portal at <https://tripuraunivnt.samarth.edu.in>
3. Separate applications are to be submitted for different positions/categories.
4. The EWS/OBC certificates should be as per the Govt. of India norms.
5. Non-submission of the relevant documents shall be treated as incomplete and shall be summarily rejected.
6. Verification of original documents will be carried out as and when needed.
7. No interim correspondence shall be entertained.
8. No travelling allowance (TA) shall be paid to the candidates called for written test or attending the interview.
9. All the correspondence from the University (call letter for written test/ attending the interview etc.) will be made through email only. Therefore, all the candidates are advised to provide correct email address and regularly check their emails besides University website ([www.tripurauniv.ac.in](http://www.tripurauniv.ac.in)) for any update.
10. Amendments/changes, if any, in the advertisement will be published only on the University's website ([www.tripurauniv.ac.in](http://www.tripurauniv.ac.in))

  
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