



# TRIPURA UNIVERSITY

(A CENTRAL UNIVERSITY)



## ADMISSION BULLETIN FOR UNDERGRADUATE PROGRAMME

**Academic  
Session  
2023-24**

## DISCLAIMER

Tripura University reserves the right to revise, amend or delete any part of the admission Bulletin for (UG)-2023 without prior notice. Any change so made shall be updated on the Admission Website of Tripura University.

Due care has been taken to reproduce the authentic, official version of the rules and regulations and additional relevant information in this document as far as possible. However, it should, in no case, be construed as a warranty, express or implied, regarding the completeness and accuracy of the information provided as a reference.

Tripura University disclaims any liability towards any individual for any loss or damage caused to him/her arising out of any action taken on the basis of the provided information. Any error on the admission website, [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in) may be due to inadvertent omissions and/or any other reason. This disclaimer shall apply to each and every part of the TU(UG)-2023 admission process, including all notifications, corrigendum, amendments, addendums, and regulations notified on the website and attached or contained herein.

The candidate is responsible for regularly checking the admission website of TU for updates, guidelines, schedules, and admission-related policies.

Any issue/dispute regarding admissions under TU(UG)-2023 shall be amenable to Tripura High Courts' territorial and subject matter jurisdiction only.

**For notifications and updates regarding Under-Graduate (UG) Admissions-2023, please visit: [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in)**

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## LIST OF ABBREVIATIONS

AICTE	All India Council for Technical Education
AIU	Association of Indian Universities
CBSE	Central Board of Secondary Education
CUET	Common University Entrance Test
EWS	Economically Weaker Section
KM	Kashmiri Migrant
MoE	Ministry of Education
NTA	National Testing Agency
OBC-NCL	Other Backward Classes – Non-Creamy Layer
PwBD	Person with Benchmark Disability
SC	Scheduled Caste
ST	Scheduled Tribe
TU	Tripura University
UG	Under-Graduate
UR	Unreserved

## CHAPTER – 1

### GENERAL INFORMATION

Under-Graduate (UG) Programs are offered by Tripura University through its various departments in various streams of studies under different Faculties, namely Faculty of Arts & Commerce & Faculty of Science.

**Admission to all UG Programs is done on the basis of the eligibility requirements, criteria and procedures specified by the University on its website [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in).**

The eligibility criteria for every Program offered at the UG level has been published in **Admission Prospectus-2023-24** (available on the Tripura University website, [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in)). Candidates must check the eligibility criteria carefully from the prospectus.

**For the academic year 2023-24, admission to all UG Programs will be done on the basis of online Common University Entrance Test (Undergraduate)- 2023 (CUET(UG) – 2023) only.**

1. CUET (UG)-2023 is conducted by the National Testing Agency (NTA). The candidate may note that the role of NTA is limited to the conduct of CUET (UG)-2023, declaration of results, and handling of queries related to the entrance examination. Simply appearing in CUET (UG)-2023 will not be a sufficient condition to secure a seat in TU. For admission to the TU-UG Programs, a candidate must apply through TU (UG)-2023 admission portal.
2. Before initiating the application process, the candidate is advised to read TU **Admission Prospectus-2023-24**.
3. The candidate must refer to the list of Programs, Program-Specific Eligibility Criteria, seat matrix, fee structure and other relevant information published on the admission website of TU before selecting the Programs.
4. Determination of eligibility and verification of documents for admission to TU will be the sole purview of TU.
5. Only the candidate who has appeared in CUET (UG)-2023 and has passed Class XII from a single recognized board will be eligible to apply for admission to TU (UG)-2023 programme.
6. Seat allocation to all UG Programs will be based solely on the scores obtained in CUET(UG)-2023, subject to fulfillment of Program-specific eligibility criteria.
7. In case the seats of Supernumerary quota(s) remain vacant, the same will not be converted to any other Category.
8. Candidates are advised to check their dashboard, email, and admission website [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in) for all communications and updates related to admissions.
9. TU will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and TU(UG)-2023 admission rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of TU regularly.
10. In case of non-compliance with the requirements for admission, including non-submission of relevant documents and/or non-payment of Fee/s within the stipulated date and time, the candidate will lose his/her right to admission.
11. The candidate will be required to appear in person to verify the original documents as and when notified by The University.
12. It is the sole responsibility of the candidate to prove his/her eligibility for claiming reservation under any of the reserved categories. Candidates applying under SC/ ST/ OBC- NCL/ EWS/ Minority/ CW/ PwBD/ KM/ Orphan categories will be required to upload the certificates/ documents of the respective reserved category/sub-category issued by the Competent Issuing Authority.

13. If at any stage, documents submitted by the candidate relating to the admission are found to be fake/ non-genuine and/ or fabricated or in any other manner defective, the said candidate will not be given admission. If already admitted, admission will be canceled without any prior notice in this regard. If the same is found after completing the Program, his/her degree will be revoked and appropriate legal action will be taken.
14. A candidate's participation in the admission process will be provisional. If, at any stage, it is found that eligibility requirements are not fulfilled, the admission, if granted, shall be canceled *ipso facto* and appropriate legal action will be taken against such candidate. University will not refund Admission Fee (if paid) in case a candidate is found ineligible at any stage.
15. The University reserves the right to cancel the admission of any candidate who violates the rules and regulations laid down by the TU.

## CHAPTER – 2

### INFORMATION ABOUT SEAT ALLOCATION SYSTEM(UNDERGRADUATE) - 2023

1. Allocation-cum-Admission to all UG Programs of TU for the Academic Session 2023-24 will be through merit as per CUET Score and based on the eligibility requirements stated in TU admission prospectus 2023-24 and other rules as published by the Tripura University on its website.
2. The merit list will be applicable for provisional admission to all the UG Programs of TU for the Academic Session 2023-24.
3. An online platform at [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in) will be made available for seeking admission at TU. Candidates seeking admission to TU must fill the Application Form online through this platform only. There will be no offline filling of the Application Form.
4. **There will be a one-time Application fee (non-refundable):**

Category of the Candidate	TU(UG)-2023 Application Fee (non-refundable)
UR/ OBC-NCL/ EWS	Rs. 200.00 (Rupees Two Hundred only)
SC/ ST	Rs. 100.00 (Rupees Hundred only)

5. Candidate must have passed Class XII or its equivalent from a single recognized board.
6. A candidate applying to TU (UG)-2023 programme must have appeared in CUET (UG)-2023, conducted by NTA.
7. The online application process will be considered completed only after the realization of the TU (UG)-2023 Application fee. The candidate must ensure that the TU (UG)-2023 application fee is submitted only through the TU admission portal. TU (UG)-2023 application fee deposited via any other link or mode other than the payment link provided by TU will not be considered under any circumstances.
8. Application fee for the TU (UG)-2023 admission will not be refunded under any circumstances.
9. The candidate is advised to check whether s(he) satisfies all eligibility criteria for the Program(s) for which s(he) is applying and has also appeared in CUET(UG)-2023 in the relevant Language/s, Domain Specific subject/s and/or General Test as per the Program-Specific eligibility.
10. If a candidate has applied in TU (UG)-2023 programme but doesn't fulfill the eligibility criteria of any Program offered by TU, his/her candidature will not be considered.
11. If a candidate did not appear in Language/s and/or Domain Specific subject/s and/or General Test which is mandatorily required for meeting the eligibility criteria of a particular Program, s(he) will not be eligible for admission to that particular Program.
12. If all the documents are found to be in order and the eligibility criteria are met by the candidate, the Allocated Seat will be provisionally approved by the department. In that case, the candidate will have to take the admission on the approved allocated seat by paying the admission fee within the stipulated time.
13. Candidates are advised to keep the log-in credentials, i.e., login Id and password, strictly confidential to avoid misuse. The login credentials, once generated, cannot be changed/ edited under any circumstances.
14. The candidate must adhere to the stipulated timelines of all allocation and admission rounds of TU (UG) - 2023.
15. A candidate whose documents are found to be invalid owing to willful forgery/ act of cheating will be debarred from TU (UG)-2023.

**CUET (UG)-2023 Application Number will be mandatory for applying to TU (UG)-2023 Programme. Name, signature, and photograph of the candidate will be auto-integrated from the CUET (UG)-2023 portal. These fields will be non-editable.**

Before applying, the Candidate must scan and keep a copy of all the required documents/ certificates on his/her Computer/ Laptop. (Refer to Annexure I for List of Required Documents).

**ADVICE**

*Candidate must fill the TU (UG)-2023 Application form with utmost care as editing will not be allowed once the form is successfully submitted.*

### **3.1 : PERSONAL SECTION**

In the Personal Section, the details entered must match with the particulars mentioned in the certificates/ documents of the candidate. Mismatches/ discrepancies may lead to the rejection of the TU (UG) 2023 Application Form at any stage.

**Candidate must fill the Personal Section carefully.**

Candidate who had opted for PwBd category in CUET(UG)-2023 will not be allowed to change his/her category in TU(UG)-2023 as s(he) would have availed PwBD benefits (such as compensatory time, and provision of scribe) during CUET(UG)-2023.

**ADVICE**

*Candidates must remember their login details, such as CUET(UG)-2023 Registration Number, email id and password.*

Candidate opting for CW category must choose the CW Priority carefully.

Candidate must ensure that the Bank Account details filled in by him/her are valid and belong to the candidate or his/her immediate family members only. It may be noted that refunds (if any) by TU, will be made only to this account. Change of Bank Account details is not allowed under any circumstances during the entire admission process.

**Once the form is submitted, the following Personal details will not be changed:**

- a. Parent's Name
- b. Category / Sub-Category/ Caste/ Supernumerary Quotas
- c. Gender
- d. Email id
- e. Mobile number
- f. Bank Account details

### **3.2 : ACADEMIC SECTION**

Candidates must enter the marks of all the subjects in which s(he) has passed Class XII.

If the marksheet contains both Class XI and Class XII marks, only the Class XII marks must be entered. The candidate must have passed Theory and Practical separately.

Fill the marks obtained and maximum marks for Theory and Practical separately as per Class XII mark sheet. If the Theory/ Practical breakup is not specified for a paper, enter the marks only in the 'Theory' section for that paper and enter "0" in the maximum marks and marks obtained in the Practical section.

Sessional/ Internal Assessment may be added under Practical section.

Any discrepancy in the entry of marks pertaining to the Theory, Practical or Total, will be the sole responsibility of the candidate.

In case of a candidate losing a seat due to wrong entry of marks, which are subsequently used for tie-breaking, such a case shall not be considered

**ADVICE**

*Candidates are advised to exercise utmost care while filling their Class XII marks as these will become the basis for breaking the tie, if any.*

under grievance redressal.

### 3.3 : UPLOADS

The candidate must upload the required relevant documents in the appropriate format.

The name of the candidate claiming reservation under SC/ ST/ OBC-NCL/ EWS/ Minority/ KM/ PwBD/ must match with the name that appears on the corresponding School Board qualifying certificates and in CUET(UG)-2023. Similarly, the parents' names must match the certificates.

The candidate shall be responsible for the quality and authenticity of the certificate s(he) uploads. S(he) must take utmost care to ensure that uploaded documents/certificates are authentic and accurate.

#### ADVICE

*Candidates must ensure that the uploaded certificates are visible and readable.*

If any false attestation/ falsified records are detected, the Candidate will be debarred from the University and penal action will be taken against the Candidate. No fees will be refunded in such cases.

**No undertaking in lieu of incomplete/ non-availability of certificates/ documents will be accepted.**

### 3.4 : PREVIEW

The candidate will be able to preview the TU (UG)-2023 Application form only after successful uploading of the mandatory documents.

The candidate will have the option of editing/ making changes if required, at this stage.

The candidate must carefully read every detail submitted by him/her before proceeding to the next section of Final Submission.

#### ADVICE

*Candidates must pay the application fee well before the deadline in order to avoid any last minute haste.*

**No change/edit/modification will be allowed once the application form is successfully submitted.**

### 3.5 : FINAL SUBMISSION

Once the TU (UG)-2023 Application Form has been filled and the documents are uploaded, the candidate must submit the form by paying the TU (UG) 2023 Application fee. A candidate will become eligible to participate in TU (UG)-2023 admission process only after the successful realization of the application fees within the stipulated time. The fee must be paid only through the Payment Gateway link provided on the candidate's dashboard. If the application fee is not successfully remitted, the application will not be considered for allocation under any circumstances.

#### ADVICE

*Upon successful payment of the TU-2023 Application fee, candidates are advised to keep records of the transaction details as proof for future reference.*

For payment, candidates should use any of these payment modes: Net Banking / Debit Card / Credit Card / UPI.

## CHAPTER – 3 ALLOCATION RULES

1. The University will consider Normalized scores provided by NTA to calculate the merit scores as per Program Specific Eligibility.
2. **The Highest Possible Preference** will be provisionally allocated to a candidate considering the following criteria:
  - a. Program-Specific merit.
  - b. Category (UR/OBC-NCL/SC/ST/EWS).
  - c. Availability of seats.
3. The merit list for the UR category seats will comprise all candidates in order of merit. No one will be excluded from the same. In other words, the merit list for the Unreserved (UR) category will also include SC/ST/OBC-NCL /Minority/EWS candidates, irrespective of category, if they meet the criterion of merit for the UR category. No candidate can be excluded from the UR category merit list just because the Candidate belongs to or has applied under SC/ST/OBC-NCL/EWS/ Minority category. Discrimination on the basis of category/ caste is completely unlawful. Tripura University does not tolerate discrimination against any Candidate/student on this basis. Strict action will be taken against any violations.
4. If candidates belonging to SC/ST/OBC-NCL/EWS/Minority/PwBD/CW/KM/ CW/ Orphan category do not have a valid certificate/ document issued by the respective issuing authority at the time of applying to TU(UG)-2023 programme, they will not be considered for allocation in the relevant category as claimed.
5. If the total number of eligible ST category candidates who have applied for particular Program exhausts, then the remaining seats under this category for that particular Program will be allocated to eligible SC category candidates and vice-versa.
6. In case, a candidate who was allocated a seat under any reserved category/ sub-category and was rejected on the basis of deficiency/ies in the category/sub-category/ caste documents, he/she may be considered for seat allocation in subsequent round/s (if any) in UR category as per his/her eligibility, merit and availability of seats in UR.

## CHAPTER – 4

### WITHDRAWAL OF ADMISSION BY THE CANDIDATE

A candidate, who has taken admission in a Program but wishes to withdraw from it, can do so by submitting an application to the Coordinator, Admission Cell, Tripura University.

A candidate who withdraws his/her admission will forfeit his/her eligibility for admission to UG Programs of TU. No further participation in any of the subsequent regular allocation rounds, if any, will be allowed.

## CHAPTER – 5 SPOT ADMISSION

After the completion of regular TU (UG)-2023 rounds, if seats remain vacant, Tripura University shall be free to conduct admission of the candidates who have not participated in CUET-UG 2023 or have participated in CUET-UG 2023 but have not chosen TU for admission earlier.

**For every Spot Admission round, the University will display the vacant seats of each Program. A desirous candidate will be able to select ONLY ONE Program.**

In Spot Admissions, allocations will be done on the basis of the following criteria:

1. Availability of seats.
2. Program-Specific merit (For Non-CUET based candidates Class XII marks/percentage will be considered for preparing the merit list).
3. Category.
4. Any other allocation rules, policies, or criteria as mentioned in this document (TU(UG)-2023), or published on the admission website of TU

It will be mandatory for the candidate to take admission to the seat allocated in a Spot round. Failure to accept the allocated seat in the Spot Admission round will forfeit the candidate's eligibility for admission to TU and s(he) will be out of TU(UG)-2023 admission process.

**The seat allocated in a particular Spot Admission round will be final** and will not be upgraded in any subsequent round/s of Spot Admission.

## CHAPTER – 6

### TIE-BREAKING RULES

In the event of a tie, where two or more candidates have the same CUET (UG)-2023 merit score for a Program the following rules will be applied in the stated order to break the tie:

1. The candidate with a higher percentage of aggregate marks in the Best 3 subjects of Class XII will be given preference.
2. The candidate with a higher percentage of aggregate marks in the Best 4 subjects of Class XII will be given preference.
3. The candidates with a higher percentage of aggregate marks in the Best 5 subjects of Class XII will be given preference.
4. Age of the candidate; preference will be given to the candidate having an earlier date of birth (as mentioned in the Class X certificate).

Note:

1. If the mark sheet contains both Class XI and Class XII marks, only Class XII marks will be considered.
2. Any discrepancy in the entry of marks pertaining to the Theory, Practical or Total, will be the sole responsibility of the candidate.
3. If the Class XII mark sheet contains CGPA/Grades, the candidate will have to convert the Grades into equivalent marks/percentages as per the issuing examination board.

## CHAPTER – 7 REMITTANCE OF FEE

Admission of a candidate will be deemed confirmed only after the successful realization of the Admission Fee. The admission fee must be paid only through the candidate's dashboard. If the admission fee is not successfully remitted within the stipulated time, the admission will not be considered complete under any circumstances.

For all payments, candidates should use any of these payment modes: Net Banking / Debit Card / Credit Card / UPI.

### PAYMENT FAILURES

In the likely case of payment failure related issues:

1. If the amount is not deducted from the account, the candidate must try paying again before the payment deadline.
2. Candidate must ensure a stable internet connection is used or making the online payment.
3. Candidate must use the correct credentials to make a successful payment.
4. If the amount is deducted, but a notification is not received, the candidate may seek confirmation from his/her source bank.
5. If a successful transaction is confirmed from the source Bank and the payment failure continues to be reflected on the dashboard, in that case, the candidate may contact the Admission Cell, TU between 10.00 a.m. to 5:30 p.m., Monday to Friday at the following numbers.

Phone: 7629821601/9436565292

Email Address: admission\_tu@tripurauniv.ac.in

For queries related to payment, please use the standard format given below:

Candidate Name	Date of Transaction	Transaction no./id	Course applied to	Email ID	Mobile no. Entered in TU application	Nature of Query
####	DD.MM.YYYY	2#####	e.g., BBA/IMD/ B.Voc.	Registered Email ID of theCandidate	Registered Mobile no. of the Candidate	#####

**ADVICE**

*Upon successful payment of the Admission Fee, the candidate must keep a record of transaction details for future reference.*

## CHAPTER – 8 REFUND POLICY

On account of withdrawal of the admission by the candidate, full admission fee will be refunded only if the withdrawal has been made before the last date of admission, as announced by TU. **Admission fees for withdrawals done after the last date of admission will not be refunded under any circumstances.**

**Refunds will not be done for the following:**

**a) TU (UG)-2023 Application Fee.**

On the closure of admissions, refund process will be initiated. The TU will try to settle the refunds within three months of closure of admissions.

## CHAPTER – 9

### MANDATORY REQUIREMENT FOR PHYSICAL VERIFICATION OF ORIGINAL DOCUMENTS

At the time of counseling for TU (UG)-2023, all selected candidates (as per merit list) must report to the respective department and complete all admission formalities of the concerned department, including physical verification of the documents/certificates.

Admission of a candidate is purely provisional and is subject to verification of original documents by the respective department. The department will recheck all the documents/certificates. During physical verification, if any, document/certificate is found inadequate/ insufficient/ inappropriate; it will lead to cancellation of the admission, *ipso facto*. Further, such a candidate will forfeit the opportunity for admission to any UG Program of TU for the Academic Session 2023-24.

## CHAPTER – 10 GRIEVANCE REDRESSAL

### 19.1 : DEPARTEMT GRIEVANCE REDRESSAL COMMITTEE

Every department will establish a Grievance Redressal Committee to redress grievances that may arise during admission. In addition, a Sub-Committee of Grievance Redressal for redressing the grievances of candidates belonging to SC/ST/OBC/EWS/Minority and PwBD categories will also be established. The details of the department Grievance Redressal Committee and the Sub-Committee will be displayed on the website of the department and on the admission website of TU to facilitate and address the needs/queries of candidates within the stipulated time. Candidates having grievances about admission should first approach the Grievance Redressal Committee of the concerned department.

### 19.2 : CENTRAL GRIEVANCE REDRESSAL COMMITTEE

If grievance/s is/are not resolved within a reasonable time by the department, then candidates may approach the Central Grievance Redressal Committee of TU. This Committee will resolve allocation and admission-related issues of candidates. The details of the Central Grievance Redressal Committee will be displayed on the admission website of TU.

#### ADVICE

*Candidates must first use online facilities to approach the Admission Grievance Redressal Committees.*

If a grievance is found relevant and genuine, and if seats in a specific Program have been filled, then such a candidate will be offered a supernumerary seat. The decision(s) by the concerned authorities with regard to grievances shall be final and binding.

Admission grievances related to Sports supernumerary quota and CW will be redressed by the respective committees of TU.

## CHAPTER – 11

### RESERVATION POLICY FOR ADMISSION

#### **Reservation Rules of Tripura University is as follows:**

- ST-31%, SC-17%, OBC-2%, EWS-10% (EWS seats are supernumerary)
- 15 % of the seats (program wise) will be available (supernumerary) for the international students and 2 seats will be available (supernumerary) for the students from Jammu & Kashmir. This is in addition to the usual number of seats declared in prospectus.

#### **Exemption of CUET 2023:**

- a. No entrance test shall be required for the students of Tripura Board of Secondary Examination who have ranked up to tenth in H.S. (10+2 stage) examination/ICSE/CBSE state rank holders for admission in IMD/B. Voc. programs. Their seats shall be treated as supernumerary.
- b. Two seats have been kept reserved (supernumerary) under sports quota. One in any of the Departments under Faculty of Sciences and another seat in any of the Departments under Faculty of Arts and Commerce. Only the medal winner of National level games and sports can apply subject to production of requisite document and verification by Sports Board, Tripura University.

#### **International Applicants:**

- a. Separate notification shall be made for admission of International students. International students need not appear in CUET - 2023, but he/ she has to fulfill the eligibility criteria of 60% or its equivalent grade in qualifying Examination.
- b. Students who have appeared in the final qualifying examination in 2023 or shall appear in the qualifying examination in 2023 may also apply. However, if they fail to produce their transcript with requisite percentage, their admission shall automatically be cancelled.
- c. An International student has to submit at least two letters of recommendation from the School/ College that he/she attended last.
- d. For International Students from SAARC countries, the Fee structure is like that for the Indian Applicants.
- e. International students must register themselves with the Foreigner's Registration Office (FRO) after arrival in India. The FRO shall register International students and issue them a residential permit which is normally valid for a period of one year and should be renewed 15 days before its expiry date. The documents needed at the time of registration in FRO office are:
  - A provisional eligibility letter issued by University.
  - Passport with an endorsed student Visa.
  - Passport sized photograph.
  - Bonafide Certificate & Residential Proof.
  - Obtained Immunisation Certificate from any recognized hospital on arrival.
  - Tripura University shall not pay any kind of Scholarship to the International students.
- f. In case of any (i) failure in the online system (ii) failure of payment through bank, or (iii) any other unforeseen circumstances leading to failure in submission of form etc. the Tripura University authority shall not be held responsible.
- g. All litigation regarding admission shall lie within the jurisdiction of the High Court of Tripura.
- h. For interpretation or explanation of any rules or any part of the rules, the decision of the Vice Chancellor, Tripura University shall be final and binding.

## LIST OF DOCUMENTS REQUIRED AT THE TIME OF APPLYING

Candidates shall be required to upload copies of relevant certificates/documents at the time of applying (as applicable) and produce the same certificates/documents in original at the time of physical verification in the department.

1. Class X Certificate in the name of the candidate, indicating date of birth and Parents' names.
2. Class XII Marksheet in the name of the candidate. The name of the candidate must match with the CUET(UG)-2023 form.
3. SC/ST/OBC-NCL/EWS/Minority/CW/KM/PwBD Certificate (in the name of the Candidate) issued by the competent issuing authority. The name of candidate claiming reservation under SC/ST/OBC-NCL/EWS/Minority/CW/KM/PwBD must match the name that appear on his/her corresponding School Board qualifying certificate and in CUET(UG)-2023. Similarly, his/her parents' names must match in bothsets of certificates.
4. OBC - Non-Creamy Layer Certificate (in the name of the Candidate) issued by the competent issuing authority, and wherein the caste is in the OBC Central List issued by <http://ncbc.nic.in>. The name of the candidate claiming reservation under OBC -Non-Creamy Layer must match with the name as it appears on his/her corresponding School Board qualifying certificate and in CUET(UG)-2023; similarly, the parents' names must match in both sets of certificates. Income certificate must be issued after March 31, 2023. The format of the OBC-NCL certificate is given in Annexure II.
5. EWS Certificate (in the name of the candidate) from the competent issuing authority certifying the candidate can claim reservation under this category. The name of the candidate claiming reservation under this category must match with the name that appears on his/her corresponding School Board qualifying certificate; similarly, his/her parents' names must match in both sets of certificates. Income certificate must be issued after March 31, 2023. Refer to Annexure II for the format of the certificate.
6. Candidates claiming admission through Sports supernumerary quota must upload self-attested copies of the requisite certificates and produce the relevant required certificates when sought.
7. PwBD disability certificate should be in the name of the candidate issued by a recognized Government Hospital, bearing a photograph of the candidate (Refer to Annexure II for the format of the certificate). Disability Certificates issued after 01.06.2021 must be as per the Gazette Notification no. 1736 (E) dated 05.05.2021 issued by the Department of Empowerment of Persons with Disabilities and applied through UDID portal. However, Disability Certificates issued before 01.06.2021, will be considered as per other existing applicable rules and notifications of the Department of Empowerment of Persons with Disabilities and the Tripura University.
8. Candidate applying under the Kashmiri Migrant category must upload the relevant certification in the correct format issued by Divisional Commissioner/Relief Commissioner.

Candidates shall be responsible for the quality and authenticity of the certificate they upload. Candidates must take utmost care to ensure the uploaded documents/certificates are authentic and accurate. Candidates will be responsible to produce documents/certificates as sought. All certificates/documents will be returned to the candidate by the Department upon completion of any physical verification that may be required at a later stage.

If the original certificates are not in English/Hindi, the English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the last Institute attended, will be required during the verification of documents.

## CERTIFICATE FORMATS

### FORMAT OF SCHEDULED CASTES (SC) AND SCHEDULED TRIBES (ST) CERTIFICATE

1. This is to certify that Shri/ Shrimati/ Kumari\* \_\_\_\_\_ son/daughter' of  
 of Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_  
 of State/ Union Territory\* \_\_\_\_\_ belongs to the  
 Scheduled Caste / Scheduled Tribe\* under :-

- \* The Constitution (Scheduled Castes) Order, 1950
  - \* The Constitution (Scheduled Tribes) Order, 1950
  - \* The Constitution (Scheduled Castes) (Union Territories) Order, 1951
  - \* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951
- [As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]
- \* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;
    - \* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
  - \* The Constitution (Dadara and Nagar Haveli) Scheduled Castes Order, 1962; \* The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;
  - \* The Constitution (Pondicherry) Scheduled Castes Order, 1964; \* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
  - \* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968; \* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968; \* The Constitution (Nagaland) Scheduled Tribes Order, 1970;
  - \* The Constitution (Sikkim) Scheduled Castes Order, 1978;
  - \* The Constitution (Sikkim) Scheduled Tribes Order, 1978;
  - \* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
  - \* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
  - \* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
  - \* The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes\* Certificate issued to Shri / Shrimati\*  
 \_\_\_\_\_ father/mother\* of Shri / Shrimati / Kumari\* \_\_\_\_\_ of \_\_\_\_\_ Village/Town\*  
 \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\*  
 \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste / Tribe\* which is recognised as a Scheduled  
 Caste/Scheduled Tribe\* in the State / Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_

3. Shri/ Shrimati/ Kumari \* \_\_\_\_\_ and / or\* his / her\* family ordinarily reside(s)\*\* in Village/Town\*  
 \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State Union Territory\* of \_\_\_\_\_

Place: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 (With seal of the Office)  
 State/Union Territory\* \_\_\_\_\_

\* Please delete the word(s) which are not applicable.

# Applicable in the case of SC/ST Persons who have migrated from another State/UT.  
**IMPORTANT NOTES**

The term "ordinarily reside(s)\*\*" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Island).
6. Certificate issued by any other authority will be rejected.

## FORMAT OF OBC-NCL CERTIFICATE

This is to certify that Shri / Smt. / Kum\* \_\_\_\_\_ Son / Daughter\* of Shri / Smt.\* \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ In the \_\_\_\_\_ State belongs to the \_\_\_\_\_ community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/196/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67' dated 12/03/2007.
- (xvii) Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- (xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011.

Shri / Smt. / Kum. and / or his family ordinarily reside(s) in the District/Division of State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training G.M. No. 36012122/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 or the latest notification of the Government of India.

Dated:

District Magistrate I  
Deputy Commissioner /Any other  
Competent Authority

Seal

\* Visit <http://www.ncbc.nic.in> for latest guidelines and updates on the Central List of State-wise OBCs.

\*\*Please delete the word(s) which are not applicable.

\*\*\* As listed in the Annexure (for FORM-OBC-NCL)

\*\*\*\* The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

a. The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b. The authorities competent to issue Caste Certificates are indicated below:

- (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of 'Tehsildar' and
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides

**ECONOMICALLY WEAKER SECTIONS CERTIFICATE**

**Government of .....**  
**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. -----  
Valid for the year -----

Dated -----

1. This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of permanent resident of \_\_\_\_\_ Village/Street \_\_\_\_\_ Post Office District in the State/Union Territory Pin Code whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her "family"\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year 2022-2023. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Recent Passport size attested photograph of the applicant	<p style="text-align: center;">Signature with seal of Officer _____ Name _____ Designation _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin: 10px auto; width: 80%;"><b>The income and assets of the families as mentioned would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs.</b></div>
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\* **Note 1:** Income covered all sources i.e. salary, agricultural, business, profession, etc.  
\*\* **Note 2:** The term "**Family**" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.  
\*\*\* **Note 3:** The property(ies) held by a "**Family**" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

## EDUCATIONAL CONCESSION CERTIFICATE (ECC)

(On the proper Letter Head with complete address, telephone number(s) and e-mail ID)  
OFFICE OF THE \_\_\_\_\_

This is to certify that Mr. / Miss. \_\_\_\_\_ is son / daughter of \_\_\_\_\_ (No. \_\_\_\_\_) resident of \_\_\_\_\_.

The above named officer / JCO / OR \_\_\_\_\_:

Priority – I

Widows / Wards of Defence personnel killed in action on \_\_\_\_\_ during \_\_\_\_\_;

Priority – II

Wards of disabled in action on \_\_\_\_\_ during \_\_\_\_\_ and boarded out from service with disability attributable to military service.

Priority – III

Widows / Wards of Defence Personnel who died while in service with death attributable to military service.

Priority – IV

Wards of Defence Personnel disabled in service and boarded out with disability attributable to the military service.

Priority – V

Wards of Serving / Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards;

- i. ParamVir Chakra
- ii. Ashok Chakra
- iii. MahaVir Chakra
- iv. Kirti Chakra
- v. Vir Chakra
- vi. Shaurya Chakra
- vii. President's Police Medal for Gallantry/President's Fire Service Medal for Gallantry
- viii. Sena, NauSena, VayuSena Medal
- ix. Mention-in-Despatches
- x. Police Medal for Gallantry/Gallantry Medal for Fire Services/Fire Service Medal for Gallantry.

Priority – VI

Wards of Ex- Servicemen

Priority – VII

Wives of:

- i. Defence Personnel disabled in action and boarded out from service.
- ii. Defence Personnel disabled in service and boarded out with disability attributable to military service.
- iii. Ex-Servicemen and Serving Personnel who are in receipt of Gallantry Awards.

Priority – VIII

Wards of Serving Personnel

Priority – IX

Wives of Serving Personnel

Mr. / Miss. / Mrs. \_\_\_\_\_ son / daughter / wife of \_\_\_\_\_ Officer / JCO / OR is eligible for educational concession for admission in University of Delhi against the Armed Forces Category under Priority No. \_\_\_\_\_.

No.: \_\_\_\_\_ Date: \_\_\_\_\_

Seal <Rubber Stamp> with Name & Designation  
(Signature)

**PERSONS WITH BENCHMARK DISABILITIES CERTIFICATE**

**FORM-II**

**Disability Certificate**

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size  
attested  
photograph  
(showing face only) of  
the person with  
disability

**Certificate No.** \_\_\_\_\_

**Date:** \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt./Kum. \_\_\_\_\_  
\_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ Date of  
Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female  
\_\_\_\_\_ Registration No. \_\_\_\_\_ permanent resident of House No.  
\_\_\_\_\_ Ward/Village/ Street \_\_\_\_\_  
Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_  
\_\_\_\_\_, whose photograph is affixed above, and am satisfied that:

1. he/she is a case of:

- a. locomotor disability
  - b. blindness
- (Please tick as applicable)

2. the diagnosis in his/her case is \_\_\_\_\_

3. He/ She has \_\_\_\_\_ % (in figure) \_\_\_\_\_ per cent  
(in words) permanent physical impairment/blindness in relation to his/her \_\_\_\_\_  
(part of body) as per guidelines (to be specified).

4. The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seat of Authorised Signatory of notified Medical Authority)

(Signature/Thumb impression of the person in whose favour the disability certificate is issued.)



**TRIPURA UNIVERSITY**

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*Address for Correspondence*  
**Admission Cell**  
**Ground Floor,**  
**Examination**  
**Building, Tripura**  
**University**  
**799022**

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*Website*  
**[www.tripurauniv.ac.in](http://www.tripurauniv.ac.in)**

*Office number:*  
**+91 381-2374803, 2379003**

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