



**TRIPURA UNIVERSITY**

*(A Central University)*

Suryamaninagar – 799022

**NO.F.TU/FIN/Stat/31/Vol-XI/2020**

**Dated: 30-09-2026**

**Notice Inviting Quotation (NIQ) for supply, delivery, installation and commissioning of kitchen items, utensils and household/kitchen appliances for the Hon'ble Vice-Chancellor's Residence/Bungalow.**

Tripura University invites Notice Inviting Quotation (NIQ) from bona fide suppliers/firms for supply, delivery, installation and commissioning of kitchen items, utensils and household/kitchen appliances for the Hon'ble Vice-Chancellor's Residence/Bungalow. The detailed information is available on the Tripura University website: [www.tripurauniv.ac.in](http://www.tripurauniv.ac.in).

**Sd/-**

**[Dr. Nirmalya Debnath]  
Drawing and Disbursing Officer**

*Nirmalya Debnath*  
30/09/26

# TRIPURA UNIVERSITY

Suryamaninagar, Tripura – 799022

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NO.F.TU/FIN/Stat/31/Vol-XI/2020

Dated: 30-09-2026

## NOTICE INVITING QUOTATION (NIQ)

### **FOR PROCUREMENT OF KITCHEN ITEMS, UTENSILS AND HOUSEHOLD/KITCHEN APPLIANCES FOR THE HON'BLE VICE-CHANCELLOR'S RESIDENCE/BUNGALOW**

Tripura University invites sealed quotations from eligible and reputed firms/suppliers for supply, delivery, installation and commissioning of kitchen items, utensils and household/kitchen appliances for the Hon'ble Vice-Chancellor's Residence/Bungalow.

| Particular          | Details                                                                                   |
|---------------------|-------------------------------------------------------------------------------------------|
| Name of Work        | Procurement of Kitchen Items, Utensils and Household/Kitchen Appliances                   |
| Tendering Authority | Tripura University, Suryamaninagar, Tripura – 799022                                      |
| Mode of Tender      | Notice Inviting Quotation                                                                 |
| Tender Fee          | 500.00                                                                                    |
| EMD/Bid Security    | 3,500.00                                                                                  |
| Delivery Period     | 10 days                                                                                   |
| Place of Delivery   | Hon'ble Vice-Chancellor's Residence/Bungalow, Tripura University, Suryamaninagar, Tripura |

### **SCHEDULE OF TENDER**

| Sl. | Activity                             | Date/Time  |
|-----|--------------------------------------|------------|
| 1   | Publication/Issue of Tender          | 30-09-2026 |
| 2   | Last date for submission of bids     | 08-10-2026 |
| 3   | Opening of Technical/Eligibility Bid | 09-10-2026 |
| 4   | Opening of Financial Bid             | 09-10-2026 |

*Nirmalya Dasgupta*

# SCHEDULE OF REQUIREMENTS / BOQ – LOT 1

| Sl. | Item                                                       | Qty                                                       |
|-----|------------------------------------------------------------|-----------------------------------------------------------|
| 1   | Induction                                                  | 1 Qty                                                     |
| 2   | Gas Stove                                                  | 1 Qty                                                     |
| 3   | Microwave                                                  | 1 Qty                                                     |
| 4   | Washing Machine- Front Open                                | 1 Qty                                                     |
| 5   | Glen Automatic Atta Maker Machine (or approved equivalent) | 1 Qty                                                     |
| 1   | Pressure Cooker                                            | 5 Ltr. – 1; 3 Ltr. – 1                                    |
| 2   | Dinner Set                                                 | 2 Set                                                     |
| 3   | Tea Cup Set                                                | 3 Set                                                     |
| 4   | Glass Dinner Set                                           | 3 Set                                                     |
| 5   | Spoons                                                     | Rice Spoon – 06; Serving Spoon – 12; Small Tea Spoon – 18 |
| 6   | Steel Frypan                                               | Big – 2; Medium – 2; Small – 2                            |
| 7   | Deg (Degh/Handi)                                           | Big – 2; Medium – 3                                       |
| 8   | Deg (Degh/Handi)                                           | Small – 1                                                 |
| 9   | Aluminium Deg (Degh/Handi)                                 | Large – 2                                                 |
| 10  | Hot Case                                                   | 06                                                        |
| 11  | Non-Stick Kadhai/Pan                                       | 2                                                         |
| 12  | Tray                                                       | Big – 2; Medium – 2                                       |
| 13  | Karchi (Ladle)                                             | 2                                                         |
| 14  | Plastic Container                                          | 10                                                        |
| 15  | Mixer Machine / Grinder                                    | 01                                                        |
| 16  | Tea / Light Saucepan                                       | 2                                                         |
| 17  | Jug                                                        | 10 nos.                                                   |
| 18  | Oil Jug                                                    | 02                                                        |
| 19  | Hammam Dasta (Mortar & Pestle)                             | 01                                                        |
| 20  | Tiffin Box                                                 | 2                                                         |
| 21  | Thakur Basan (Puja Utensils)                               | 01 Set                                                    |

*Nirmalya Basnet*

| Sl. | Item                                           | Qty     |
|-----|------------------------------------------------|---------|
| 22  | Bowl                                           | 06      |
| 23  | Roti Maker                                     | 1       |
| 24  | Roti Tawa                                      | 1       |
| 25  | Poori Pan / Fryer                              | 1       |
| 26  | Roti Belan Chakla Set                          | 1       |
| 27  | Mela Maint Dish (Melamine Serving Dish)        | 12      |
| 28  | Bati Melamine (Melamine Bowls)                 | 06      |
| 29  | Steel Chimta / Kurni                           | 06      |
| 30  | Masala Bati (Spice Container Set)              | 12 nos. |
| 31  | Cup (Big Size / Coffee Mug)                    | 06      |
| 32  | Electric Kettle                                | 02      |
| 33  | Steel Balti Big Size (for Milk/Water with Lid) | 2       |
| 34  | Gas Lighter                                    | 02      |
| 35  | Water Flask / Purifier                         | 02      |
| 36  | Chopper / Chopping Board                       | 01      |
| 37  | Bati Dao                                       | 1       |
| 38  | Hat Dao                                        | 1       |
| 39  | Steel Glass                                    | 06      |
| 40  | Hata Dal                                       | 02      |
| 41  | Hata Rice (Rice Server)                        | 02      |
| 42  | Hata Cheta (Spatula / Slotted Turner)          | 01      |
| 43  | Dal Dutni (Dal Masher / Hand Blender)          | 01      |
| 44  | Plastic Tool / Stool                           | 02      |
| 45  | Steel Hotpot                                   | 02      |
| 46  | Steel Free Box Tiffin Box                      | 01      |
| 47  | Knife                                          | 04      |
| 48  | Milton Water Bottles                           | 04      |

*Niraj Kumar*

## Technical Bid

| Sl. No. | Particulars                                                                                                         |  |
|---------|---------------------------------------------------------------------------------------------------------------------|--|
| 1.      | Name of Firm/ Bidder                                                                                                |  |
| 2.      | Photocopy of Registration Certificate or Trade License                                                              |  |
| 3.      | Office address of the Firm/Bidder in details with telephone No., Mobile No., Fax No., and name of authorized person |  |
| 4.      | PAN /GST Registration Certificate (self-attested copies be submitted)                                               |  |
| 5.      | Experience: Documentary evidence required to be submit along with proposal                                          |  |
| 6.      | EMD (refundable):<br>Amount.....<br>DD No.....<br>Date.....<br>Name of Drawing Bank.....                            |  |
| 7.      | Cost of EoI Fee (non-refundable):<br>Amount.....<br>DD No.....<br>Date.....<br>Name of Drawing Bank.....            |  |

Signature of bidder.....

Name of the bidder.....

Full address with mobile number and email .....



## Annexure-II

## FINANCIAL BID / PRICE SCHEDULE

The bidder shall submit the following price schedule on letterhead or in the prescribed e-tender BOQ format. All figures shall be in Indian Rupees.

| Sl. | Item                                                       | Qty                                                       | Basic Unit Rate | GST% Amount | Total Amount |
|-----|------------------------------------------------------------|-----------------------------------------------------------|-----------------|-------------|--------------|
| 1   | Induction                                                  | 1 Qty                                                     |                 |             |              |
| 2   | Gas Stove                                                  | 1 Qty                                                     |                 |             |              |
| 3   | Microwave                                                  | 1 Qty                                                     |                 |             |              |
| 4   | Washing Machine                                            | 1 Qty                                                     |                 |             |              |
| 5   | Glen Automatic Atta Maker Machine (or approved equivalent) | 1 Qty                                                     |                 |             |              |
| 1   | Pressure Cooker                                            | 5 Ltr. – 1; 3 Ltr. – 1                                    |                 |             |              |
| 2   | Dinner Set                                                 | 2 Set                                                     |                 |             |              |
| 3   | Tea Cup Set                                                | 3 Set                                                     |                 |             |              |
| 4   | Glass Dinner Set                                           | 3 Set                                                     |                 |             |              |
| 5   | Spoons                                                     | Rice Spoon – 06; Serving Spoon – 12; Small Tea Spoon – 18 |                 |             |              |
| 6   | Steel Frypan                                               | Big – 2; Medium – 2; Small – 2                            |                 |             |              |
| 7   | Deg (Degh/Handi)                                           | Big – 2; Medium – 3                                       |                 |             |              |
| 8   | Deg (Degh/Handi)                                           | Small – 1                                                 |                 |             |              |
| 9   | Aluminium Deg (Degh/Handi)                                 | Large – 2                                                 |                 |             |              |
| 10  | Hot Case                                                   | 06                                                        |                 |             |              |

*Nirmalje Desai*

|    |                                                |                        |  |  |  |
|----|------------------------------------------------|------------------------|--|--|--|
| 11 | Non-Stick Kadhai/Pan                           | 2                      |  |  |  |
| 12 | Tray                                           | Big – 2;<br>Medium – 2 |  |  |  |
| 13 | Karchi (Ladle)                                 | 2                      |  |  |  |
| 14 | Plastic Container                              | 10                     |  |  |  |
| 15 | Mixer Machine / Grinder                        | 01                     |  |  |  |
| 16 | Tea / Light Saucepan                           | 2                      |  |  |  |
| 17 | Jug                                            | 10 nos.                |  |  |  |
| 18 | Oil Jug                                        | 02                     |  |  |  |
| 19 | Hammam Dasta (Mortar & Pestle)                 | 01                     |  |  |  |
| 20 | Tiffin Box                                     | 2                      |  |  |  |
| 21 | Thakur Basan (Puja Utensils)                   | 01 Set                 |  |  |  |
| 22 | Bowl                                           | 06                     |  |  |  |
| 23 | Roti Maker                                     | 1                      |  |  |  |
| 24 | Roti Tawa                                      | 1                      |  |  |  |
| 25 | Poori Pan / Fryer                              | 1                      |  |  |  |
| 26 | Roti Belan Chakla Set                          | 1                      |  |  |  |
| 27 | Mela Maint Dish<br>(Melamine Serving Dish)     | 12                     |  |  |  |
| 28 | Bati Melamine (Melamine Bowls)                 | 06                     |  |  |  |
| 29 | Steel Chimta / Kurni                           | 06                     |  |  |  |
| 30 | Masala Bati (Spice Container Set)              | 12 nos.                |  |  |  |
| 31 | Cup (Big Size / Coffee Mug)                    | 06                     |  |  |  |
| 32 | Electric Kettle                                | 02                     |  |  |  |
| 33 | Steel Balti Big Size (for Milk/Water with Lid) | 2                      |  |  |  |

*Vishalje Desai*

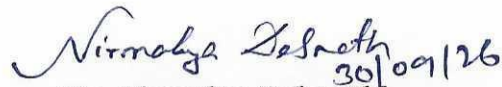
|    |                                       |    |  |  |  |
|----|---------------------------------------|----|--|--|--|
| 34 | Gas Lighter                           | 02 |  |  |  |
| 35 | Water Flask / Purifier                | 02 |  |  |  |
| 36 | Chopper / Chopping Board              | 01 |  |  |  |
| 37 | Bati Dao                              | 1  |  |  |  |
| 38 | Hat Dao                               | 1  |  |  |  |
| 39 | Steel Glass                           | 06 |  |  |  |
| 40 | Hata Dal                              | 02 |  |  |  |
| 41 | Hata Rice (Rice Server)               | 02 |  |  |  |
| 42 | Hata Cheta (Spatula / Slotted Turner) | 01 |  |  |  |
| 43 | Dal Dutni (Dal Masher / Hand Blender) | 01 |  |  |  |
| 44 | Plastic Tool / Stool                  | 02 |  |  |  |
| 45 | Steel Hotpot                          | 02 |  |  |  |
| 46 | Steel Free Box Tiffin Box             | 01 |  |  |  |

**Following Terms & Conditions are to be taken care of while submitting NIQ: -**

- 1. Scope of Work:** supply, delivery, installation and commissioning of kitchen items, utensils and household/kitchen appliances for the Hon'ble Vice-Chancellor's Residence/Bungalow.
- 2. Qualifying requirements:** The bidder must have experience in supply, delivery, installation and commissioning of kitchen items, utensils and household/kitchen appliances for the Hon'ble Vice-Chancellor's Residence/Bungalow.
- 3. Authorization Letter:** For Serial No. 1 to 5 items authorization letter need to submit with the document.
- 4.** GST, PAN Number should be submitted along with tender document.
- 5.** Valid Municipal Trade License from Agartala Municipal Corporation towards engagement in related business.
- 6.** Bidder must drop the quotation in the Tender Box available in the office of the Finance Officer, **Tripura University, Suryamaninagar-799022** on or before **08-10-2026 up to 2.00 p.m.** Tender Box will be open on the next day on **09-10-2026** at 3.00 pm in the Meeting Room of Finance Branch, Tripura University. In case of any unavoidable circumstances NIQ will be open in next working day in same time and same place.

*Nirmalya Dasgupta*

7. Bidders are required to submit EMD (refundable) of ₹ 3500.00 and Cost of EoI Fee (non-refundable) of ₹500.00 separately along with NIQ in the form of Demand Draft in favour of Finance Officer, Tripura University on any Nationalized Bank payable at Tripura University Campus Branch.
8. NIQ in any other form other than dropping in Tender Box shall not be entertained. No NIQ shall be allowed to drop after due date and time. The Tripura University shall not receive any NIQ proposal sent through any other mode of Post other than dropping in the Tender Box. Therefore, Tripura University will not be held responsible for loss of any documents (including Draft) for not following the instruction as mentioned.
9. Top of the Envelop should be marked as "Supply, delivery, installation and commissioning of kitchen items, utensils and household/kitchen appliances for the Hon'ble Vice-Chancellor's Residence/Bungalow". In absence of the proper identification, the University shall not assume any responsibility for misplacement and/or pre-mature opening.
10. Bidders will be short listed after evaluation of Technical Bid (**Annexure-I**). Therefore, technically incompetent bidder shall not be considered for price bid.
11. **Price** quoted must be in Indian Currency i.e. **INR** and must be quoted in the prescribed **Annexure-II** enclosed in the NIQ document. **Rate quoted in any other format other than format enclosed in Annexure-II will not be considered for evaluation and same will be summarily rejected.**
12. **Time for Completion:** Delivery and installation of the items must be completed within 10 (Ten) days from the date of issue of supply order.
13. The contract shall be governed by the Laws and Procedures established by the Government of India and subject to exclusive jurisdiction of competent Court and Forum in Agartala only.
14. Payment will be made strictly through RTGS/NEFT/Bank Transfer.
15. **Note:** Tripura University reserves the right to reject any/all the quotations without assigning any reason thereof for the interest of the University and lowest rate may not be the only criteria for selection of the bid.

  
(Dr. Nirmalya Debnath)  
Drawing and Disbursing Officer