

TRIPURA UNIVERSITY

(A Central University)
Suryamaninagar
Tripura West – 799022

No.F.TU/FIN/GUEST/127/Vol-III/17

Date: 28-11-2025

NOTICE INVITING e- TENDER

Tripura University invite e- Tender from the bonafide Supplier for supply of kitchen utensils and crockery items for Tripura University Guest House. The Details can be seen at Tripura University website: www.tripurauniv.ac.in. However, for submission of documents please visit <https://eprocure.gov.in/eprocure/app>

Sd/-
[Sri Pranay Pal]
Asstt. Registrar (Finance)

Signature Not Verified

Digitally signed by PRANAY PAL
Date: 2025.11.28 12:25:42 IST
Location: eProcure-EPROC

TRIPURA UNIVERSITY

(A CENTRAL UNIVERSITY)

Tender No:- No.F.TU/FIN/GUEST/127/Vol-III/17



E-TENDER Document for:

Name of the Item: - Supply of kitchen utensils and crockery items for Tripura University Guest House

TRIPURA UNIVERSITY
(A Central University)
Suryamaninagar – 799022

No.F.TU/FIN/GUEST/127/Vol-III/17

Date: 28-11-2025

Name of Item: Supply of kitchen utensils and crockery items for Tripura University Guest House, Suryamaninagar.

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Certified that this Notice Inviting e-Tender contains 12 (Twelve) pages numbered from 1 to 12 and schedule of the e-Tender is shown in Section – I

(Sri Pranay Pal)
Asstt. Registrar (Finance)

SECTION- I

NOTICE INVITING TENDERS

LIST OF DATES

TRIPURA UNIVERSITY

(A Central University)

Suryamaninagar – 799022

NOTICE INVITING e-TENDER

1. Tripura University invite e- Tender from the bonafied Supplier for supply of kitchen utensils and crockery items for Tripura University Guest House. The Details can be seen at Tripura University website: www.tripurauniv.ac.in. However, for submission of documents please visit <https://eprocure.gov.in/eprocure/app>

List of Items with Specification and quantity

SL NO	ITEM	SPECIFICATION	Qty
01	Pressure Cooker	Capacity: 5Ltrs, Materials: Stainless Steel	1
02	Pressure Cooker	Capacity: 10Ltrs, Materials: Stainless Steel	1
3	Rice Strainer (Small)	Capacity:8-10Kgs of Rice	2
4	Rice Strainer (Big)	Capacity:15-20Kgs of Rice	2
5	Kadai (Small)	Capacity:10-15 litres	1
6	Kadai (Medium)	Capacity:18-20 litres	1
7	Kadai (Big)	Capacity:50-60 litres	1
8	Steel Lid(medium)		2
9	Saucepan	Size:3-5 litres	1
10	Gas Stove 3Burner	Body Materials: Stainless Steel, Burner:2 larger,1 Small	1
11	Aluminium Bowl Big (Gamla)	Size:20-22	6
12	Aluminium Bowl Small(Gamla)	Size:10-12	2
13	Plastic Stool	Anti Slip Durable	4
14	Steel Hot Case(Medium)	Capacity:8-10 litres	4
15	Mixer Grinder 1000W	1000-Watt,4 SS Jars	1
16	Tea Strainer	Stainless Steel	2
17	Skimmer Spoon with wooden handle (Big)	Skimmer Spoon with wooden handle (Big)	2
18	Peeler Cutter	Best Quality	2
19	Scissors	Best Quality	2
20	Aluminium Handi for 15 kg	Aluminium Handi for 15 kg	1
21	Aluminium Handi for 8 kg	Aluminium Handi for 8 kg	1
22	Highball Glass	Material Glass, Size:350ml	50
23	Roti Tawa	Material: Iron long Handle	1
24	Chopper Knife	Food Grade Stainless Steel	1
25	Sil Bata/Grind Stone		1

2. The tenderers fulfilling the required criteria as mentioned may download the tender document from the website<https://eprocure.gov.in/eprocure/app> and submit online as per the schedule given below. However, the tender documents can also be viewed in the website of the University www.tripurauniv.ac.in.

Date and time of tender publication in the websites.	28-12-2025 at 12.30 PM
Date and time for closing of submission.	06-12-2025 at 4.00 PM
Date and time for opening of technical bid document.	08-12-2025 at 10.00 AM
Date and time for opening of financial bid.	09-12-2025 at 12.00 PM

SECTION- II

General Terms & Condition

General Terms & Condition

1. **Scope of work:** Scope of work covered under this includes supply, transportation at Tripura University, Suryamaninagar;
2. **An amount Rs.500.00 (non-refundable cost of tender fee) in the form of Demand Draft favouring Finance Officer, Tripura University on any Nationalized Bank payable at SBI Tripura University Campus Branch. Photocopy of the same is to be uploaded along with the tender documents and original DD has to be compulsorily deposited to Tripura University through post or by hand so as to reach the office of the Finance Officer on or before opening date and time of Technical Bid evaluation. Without receipt of Processing Fee, bid of vendor/s shall be rejected.**
3. **EMD: An amount Rs.5,000.00 (Refundable) in the form of Demand Draft favouring Finance Officer, Tripura University on any Nationalized Bank payable at SBI Tripura University Campus Branch. Photocopy of the same is to be uploaded along with the tender documents and original DD has to be compulsorily deposited to Tripura University through post or by hand so as to reach the office of the Finance Officer on or before opening date and time of Technical Bid evaluation. Without receipt of Processing Fee, bid of vendor/s shall be rejected.**
4. **Forfeiture of EMD:** The Earnest Money is liable to be forfeited in the event of (a) withdrawal of offer during the validity period of the offer, (b) non-acceptance of orders when placed, or (c) Non confirmation of acceptance of orders within the stipulated time after placement of offer, (d) Any unilateral revision made by the bidder during the validity period of the offer.
5. **Rate:** The bidder should quote the rate in Indian Currency i.e. INR and such rates are FOR destination basis i.e. at the site of Tripura University, Suryamaninagar-799022. Bidders are required to quote their rate exclusive of taxes, Government Taxes will be paid as per prevailing Government rules at the time of payment.
6. **Time for Completion:** Delivery and installation of the items must be completed within 15 (Fifteen) days from the date of issue of purchase order.
7. **Payment Terms:** 95% Payment will be made after satisfactory completion of delivery, 5 % of invoice value will be retained as performance guarantee, and the same will be released after 06 (Six) month from the date of delivery and installation.
8. The contract shall be governed by the Laws and Procedures established by the Government of India and subject to exclusive jurisdiction of competent Court and Forum in Agartala only.

9. Payment will be made strictly through RTGS/NEFT/Bank Transfer.
10. **Note:** Tripura University reserves the right to reject any/all the quotations without assigning any reason thereof for the interest of the University and lowest rate may not be the only criteria for selection of the bid.

SECTION - III

INSTRUCTIONS TO BIDDERS

Tripura University (A Central University), Suryamaninagar, Agartala, Tripura invites E-tenders for: **“Subject:** - Supply of kitchen utensils and crockery items for Tripura University Guest House” as per details given in the tender document uploaded on <https://eprocure.gov.in/eprocure/app>.

The offers, in the prescribed format, shall be submitted online at <https://eprocure.gov.in/eprocure/app> as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending bidders must be registered with e-tender website <https://eprocure.gov.in/eprocure/app>.

The tender document is also available on Tripura University (A Central University) website: <https://www.tripurauniv.ac.in/> for reference and viewing only but not for submission. **However, for the purpose of submission, the website <https://eprocure.gov.in/eprocure/app> should be referred to NIT (notice inviting tender).**

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tender Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-tender Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

Bidders are required to enroll on the e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>).

1. with clicking on the link **“Online bidder Registration”** on the e-tender Portal by paying the requisite **Registration fee through online banking.**
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate **(Only Class III Certificates with signing + encryption key usage)** issued by any Certifying Authority recognized by CCA India (e.g. Sify/ TCS/ nCode/ eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC/ e-token.
7. The scanned copies of all original documents should be uploaded on portal.

Annexure I

All the documents mentioned should be submitted/uploaded in the Central Procurement Portal

Technical Bid

Sl No	Particulars	
1	Name of the Bidder / Firm / Agency / Vendor	
2	Address of the Bidder/Fire/Agency/ Vendor	
3	PAN and GST Registration certificate in his/her own name issued by the competent authority (Copies to be submitted)	
4.	EMD (Refundable) Amount Transaction No..... Dt. Name of the drawing Bank	
5.	Cost of Tender Document (Non Refundable) Amount Transaction No..... Dt. Name of the drawing Bank	

Declaration by the Bidder/ Firm/Agency/Vendor

I/we am/are submitting my/our best our in response to your NIT vide No Dated..... For further course of evaluation. I/We have gone through the terms and conditions as mentioned and understood properly without any short of ambiguity. Therefore, all the informations given by me/us are true to the best of my/our knowledge and belief. I/We bind myself/ourselves for compliance of all the terms and conditions as mentioned if the work is offered.

Signature of the Bidder/ Firm/ Agency/ Vendor with seal

Signature Not Verified

Digitally signed by PRANAY PAL
Date: 2025.11.28 12:27:49 IST
Location: eProcure-EPROC