



त्रिपुरा विश्वविद्यालय / TRIPURA UNIVERSITY

सूर्यमणिनगर / Suryamaninagar, त्रिपुरा / Tripura - 799022

No. F. TU/REG/G-Admin/04/2015 (Vol-VI)

Date. 27/11/2024

NOTIFICATION

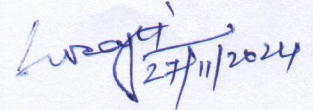
This is for information that AADHAAR Enabled Biometric Attendance System (AeBAS) has been operational and is on a trial run for some time now. Now it is notified that AADHAAR Enabled Biometric Attendance for all regular Non Teaching employees will be effective from 2nd December 2024.

All regular Non Teaching Employees up to Group-B are compulsorily required to mark attendance using any of the Biometric devices placed in the entrance of Administrative Building and Central Library.

The timing of arrival and departure from office shall be as per Central Government office timings (09:30 AM – 05:30 PM).

Process of marking attendance through the AeBAS device is given in Annexure-1 attached herewith.

This is issued with the approval of the competent authority.


27/11/2024

[Surajit Sarkar]
Asstt. Registrar (I/c)

To,

1. All Regular Non Teaching Employees (up to Group-B) T.U.
2. All Deans, Tripura University.
3. The Librarian, The Controller of Examinations,(I/c), The Finance Officer (I/c), The Director (I/c), DDE, The Director (I/c) CDC T.U.
4. All Head's/Head's In charge/Co-Ordinators of Departments/Centres, T.U.
5. All Officers.
6. Shri. Praveer Kumar Saxena, Under Secretary (CU-V), Ministry of Education, Government of India, New Delhi.
7. P.S to the Vice Chancellor, for information of the Hon'ble Vice Chancellor.
8. University website.