

# FRESH APPLICATION FORM

## HISTORY SHEET OF THE APPLICATION FOR POST-MATRIC SCHOLARSHIPS TO LOWER INCOME GROUP STUDENTS

Note:- The applicant should fill in correctly the entires from 1 to 10.

1. Name of the candidate.....  
(In block letters. Woman candidate should indicate whether Miss or Mrs.)
2. (a) Name of Father.....  
(b) Nationality: (c) Occupation.....  
Roll No.....
3. Name of the Institution where studying :
4. Class in which reading during the session 20.....  
Course of study undertaken.....
5. Results of the last University/Board Examination:.....  
(a) Name of the Examination taken.....  
(b) Name of the Institution from which appeared and passed.....  
(c) Year of passing..... Division or Class obtained.....  
(d) Total Marks obtained..... Percentage of marks obtained.....
6. Date of birth (in Christian era according to School Final/Higher Secondary Certificate or equivalent certificate).....
7. Total annual income of father/mother/husband (in case of married woman) guardian (in case whose both parents are dead) from all sources ending 31st March, 20.....  
Whether residing in the hostel of the Institution or in an approved hostel.
8. If yes give its Name :-  
Address :-  
Date of joining :-
9. Whether the applicant applied for any other scheme during this Year :-  
If yes, give details name of the schemes :-
10. Date on which joined the Class :-

# FRESH APPLICATION FORM

## APPLICATION FOR THE SCHEME OF POST-MATRIC SCHOLARSHIPS TO LOWER INCOME GROUP STUDENTS FOR STUDIES IN INDIA

FORM-A

Note - The applicant should fill in correctly the entries from 1 to 10  
20..... 20.....

(Instruction for the application)

1. Before filling in the application form the applicant must carefully read the Regulations of the Scheme.
2. This form is intended for FRESH applicants and for those were in receipt of scholarship in the previous year but have completed a stage of education (e. g. Pre-University/Professional/Pre-Medical/Pre-Engineering etc.) and desire to apply for scholarship during the current year for studying higher course of study (like B. A. after passing Pre-University or M. A. after passing B. A. or M.B.B.S. after passing Pre-Medical).
3. The applicant must submit this application duly completed to the authority prescribed for this purpose by the Government of the State/Union Territory to which he/she actually belongs/permanently settled, before the last date prescribed by that authority for receipt of this application. Incomplete applications and application received after the last date of receipt of application is over are liable to be rejected. The application should NOT be sent to the Government of India.
4. APPLICANT IS WARNED THAT IF HE/SHE SUBMIT THE APPLICATION BY GIVING FALSE STATEMENTS, WRONG DECLARATION OF INCOME ETC. OR OTHERWISE OBTAINS SCHOLARSHIP, THROUGH FRAUDULENT MEANS, HE/SHE WILL BE BLACK-LISTED AND DEBERRED FOR SCHOLARSHIP FOREVER UNDER THIS OR ANY OTHER SCHOLARSHIP SCHEME THE SCHOLARSHIP PAID WILL ALSO BE RECOVERED.

(a) Year of passing.....  
 (b) Total Marks obtained.....  
 (c) Year of passing.....  
 (d) Total Marks obtained.....  
 (e) Year of passing.....  
 (f) Percentage of marks obtained.....

1. Date of birth (in Christian era according to School Certificate).....  
 2. Date of birth (in Christian era according to School Certificate).....

3. Name of the Institution where studying.....  
 4. Name of the Institution where studying.....  
 5. Name of the Institution where studying.....  
 6. Name of the Institution where studying.....  
 7. Name of the Institution where studying.....  
 8. Name of the Institution where studying.....

9. Whether residing in the hostel of the Institution.....  
 10. Whether residing in the hostel of the Institution.....

11. Whether residing in the hostel of the Institution.....  
 12. Whether residing in the hostel of the Institution.....

Date of joining :-

If you give details name of the schemes :-

If you give details name of the schemes :-

Date on which joined the Class :-

**PART (A)**  
(Entries be filled in by the applicant in real and clear handwriting)

<p>To The Director of School Education Government of Tripura, Agartala.</p>	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Applicant must affix his/her passport size photograph with his/her signature thereon.</p> </div>
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Sir,  
I wish to offer myself as candidate for the award of Scholarship for the year 20.....20 under the Lower Income Group Scheme.  
I belong the Lower Group and the other particulars are given below -

1. Name of the applicant in full Block LETTERS :-  
(Woman candidate should also indicate whether Miss/Mrs.).

2. Date of birth :-

3. Nationality :-

4. State to which the applicant actually belongs/ permanently settled :-

5. Present address :-

6. Whether married or single :-

7. State whether he/she is employed, if so, give name of the employer :-

8. State whether your father/ Mother/husband is alive :- by the applicant to the best of my knowledge.

9. Are you residing in the hostel of the institution or an approved hostel :-  
If yes, give its name :-  
Address :-  
Date of joining :-

10. Give full name, (Occupation and complete postal address of your father/mother/husband/ guardian) \*\*

(\*\* State relation with the guardian)

\*\*\*In case in service, the designation and the name of the office and name of employer should be mentioned.

In case of business, nature of trade and licence should be indicated

11. The total annual income of your Parents (father and mother)/ \* guardian/husband from all sources in the preceding year ending on 31st March, 20 :-

\* If father/mother/husband of the candidate are not alive then the income of the guardian from all sources may be shown, but in that case the guardian should swear an affidavit before a 1st Class Magistrate stating all the facts.

12. Who supports you in your studies i.e. father/ mother/guardian/husband or are you supporting yourself :-

**CERTIFICATE**

State :-

District :-

Full permanent address :-

**PART (B)**

Name :-

\*\*\* Occupation :-

Date :-

Place :-

Signature :-

Post :-

State :-

13. Particulars of examination taken commencing with the matriculation or equivalent examination (Please attach attested copies of certificates/marksheets. Any break in educational carrier should be indicated in the remarks column.)

Name of examination	Institution University/ Board	Year to which taken	Whether passed or not if passed, state division and percentage of marks.	Remarks

14. Where you in receipt of scholarship under this scheme or any other scheme in the previous year, if so, Full particulars should be given.

(i) Course of study for which scholarship is now desired by applicant:

(ii) Name and full address of the educational institution where the applicant is studying the course:

(iii) Class to which admitted:

(iv) Exact date of joining that class:

(v) Subject taken:

(vi) Total number of years required for the completion of the entire course referred to at (i) above.

(vii) Likely date, month and year in which the final examination will be held and the name of the University/Board which will award the final degree/diploma certificate.

(viii) Whether the course of study is a regular day time/evening course.

(ix) In case you are studying a regular evening time course indicate how your day time is utilised.

16. Have you attached (a) receipt in acknowledgement of the scholarship amount for the previous academic year.

(b) Parent s/Guardian's declaration and (c) Part 'B' from the Head of your Institution with the application.

I hereby declare that I have read the regulations of the scheme and the statement made by me in this application form are correct. I further agree to abide by the terms and conditions of the award if I am selected for the scholarship applied for.

I undertake that if any statement made by me is found incorrect by the Government whose decision will be final and binding on me the scholarship amount received by me or overpaid to me will be refunded by me and failing which the authority awarding the scholarship will recover the amount through whatever means it deems proper.

I fully understand that declaration of false statements will debar me for scholarship forever under this or any other scholarship scheme.

Place :

Date :

Signature of applicant.

### PARENTS/GUARDIANS DECLARATION

(This declaration has to be given by father/mother/husband/guardian\* as the case may be of the applicant)

I ..... father/mother/husband/guardian\* of .....  
..... a candidate for a Lower Income Group Scholarship declare that my total  
income from all sources in the preceding year ending on 31st March, 20 .....  
.....  
was Rs. ....

I certify that the particulars given in application are correct and if any of them is found to be incorrect the Government's decision on whether the declaration of particulars is false shall be final and binding on me I undertake to refund to the Government on demand the entire amount of the scholarship etc. that may be paid to my son/daughter/wife/ward failing which the Government may recover the amount from me through whatever means it deems proper.

Place : .....  
Date : .....  
Signature

Declaration at pages 5, 9 & 10 of the application form will be signed in presence of Gazetted Officer, or in presence of the Head of the Institution where the student got admitted.

### CERTIFICATE

Certified that the Parents/guardian of the applicant has signed in presence. ....  
Signature  
Designation.

If father/mother/husband of the candidate is not alive then the income of the guardian from all sources may be shown but in case the guardian should swear an affidavit before a 1st Class Magistrate stating all the facts.

### PART (B)

(To be filled in by the Head of the Institution where the applicant is studying).

- i) The statements made by the applicant in Part (A) are correct to the best of my knowledge.
- ii) Character, conduct and attendance of the applicant (general review).
- iii) Whether you recommended the applicant for the award of a scholarship.
- iv) Date of commencement of the current academic session of the course the applicant is studying in your Institution. 1. Date.....  
2. Course.....
- v) Dates on which the applicant joined the class.
- vi) Likely date, month and year in which the annual examination in the current session will be over.
- vii) (a) Is the applicant exempt from payment of tuition fee?  
(b) If yes please, indicate whether exemption is for full or half tuition fee.
- viii) Details of the non-refundable compulsory Fees (excluding hostel rent and other incidental charges) payable by the applicant during the current year to the Institution.

PARENTS/GUARDIANS DECLARATION

The applicant required to pay compulsory fees (excluding hostel rent and other incidental charges amounting to Rs. .... to this institution for the current year from ..... to ..... as per details given below :-

Particulars of all Non-refundable compulsory fees payable by the applicant	Rate Rs.	P.	Amount actually payable by the applicant to institution Rs.	Remarks
Tuition				
Examination				
Game				
Library				
Medical				
<b>Total</b>				

\*\*\* Any other compulsory non-refundable fee payable by the applicant to the Institution to be indicated here. Whether the applicant residing in the hostel or not. If yes, please indicate :-

- (a) The date on applicant joined the hostel.
- (b) Whether the applicant is entitled to the free board and lodging.
- (c) average monthly charges payable by the applicant.
- (x) Designation and full postal address of the Authority/Head of the Institution to which the scholarship amount etc. will be sent for disbursement to the applicant.
- (x) Name of the nearest branch of State Bank of India or the Government Treasury through which the Payment of scholarship is desired.

CERTIFICATE

Certify that 1. The charge from the applicant are compulsory payable by all the students studying in the class and there is no examination possible. Nor are the fees shown therein reimbursed by the Government or any other source.

2. This institution is affiliated to ..... University/Board and is recognised by the Government of India/State Government of ..... The applicant is studying ..... course in this institution and the minimum qualification required for admission to the course is pass in the ..... examination.

3. The applicant is receiving monthly payment at the rate of Rs. .... per month from the month of ..... out of ad-hoc amount placed at my disposal by the Government.

Non ad-hoc grant/scholarship has been paid/is being paid to student as he has failed or been detained in the class and his case has been referred to the awarding authority for decision to avoid wrong payment.

4. The account in respect of applicant will be regularly rendered to the Government and in case the applicant leaves the Institution or otherwise discontinues the studies or accepts any other scholarship/stipend the fact will immediately be reported to the authority awarding the scholarship and the payment to scholarship to the applicant will also be discontinued. The undischursed amount lying with the Institution on account of scholarship fees etc. will also be refunded into Government account.

No. : I hereby declare that I have read the regulations of the scheme and agree to abide by the terms and conditions of the award. I further agree to abide by the terms and conditions of the award. I undertake that if any statement made by me or on my behalf in connection with the awarding of the scholarship will require the amount through whatever means it deems proper. I shall not to

Place : Signature of the Head of the Institution

Date : Name in Block letters

Designation : Address : Seal of Institution

\*\* STAMPED SIGNATURE WILL NOT BE ACCEPTED.1

### CITIZENSHIP AND INCOME CERTIFICATE

Note : (i) This certificate should be signed by the S.D.O./A.S.D.O./M.P./M.L.A/Commissioner of Municipality/Member of Notified Area Committee/Member of Autonomous District Council/any Gazetted Officer.

(ii) This is very important document as the scholarship is awarded mainly on the basis of this Certificate. The issuing authority is therefore, advised to issue this Certificate with due caution.

I certify that to the best of my knowledge :-

1. Shri/Kumari/Shrimati ..... son/daughter/wife of .....  
..... is a permanent resident of .....  
and citizen of India .....

..... (Indicate village, Post Office) .....

2. His/her father guardian/husband is a permanent resident of village .....  
..... P.O. .... District .....

3. The total annual income all sources of the student's parents/guardian/husband (Including the student's own earning if any), in the preceding year ending on 31st March, 20 ..... Rs. ....  
(Rupees ..... )  
(in words) ..... (in figure) .....

FORM-B  
(To be given by the Candidate who is employed)

Signature of the issuing authority .....  
Full name in Capital Letters .....  
Designation .....  
Address (in full) .....

Stamped signature will not be accepted.

Seal

### FORM OF DECLARATION OF INCOME

#### FORM-A

(To be given by the parents/guardian when the student is not employed)

Whereas my son/daughter/dependent Shri/Kumari/Shrimati ..... School has applied for grant of a scholarship. student of .....

Shri ..... son of Shri ..... declare that may total annual income from all sources in the (address) ..... preceding year ending on 31st March, 20 is Rs. .... as per details furnished below. I also affirm that particulars of property held by me are (as per details furnished in the Schedule hereunder) and that I have correctly indicated the amount of various taxes, cesses and land revenue paid by me. I make myself personally responsible for the accuracy of the fact and figures furnished.

I further undertake that in the event of the particulars given in the declaration being found to be false. I shall refund to the President of India the whole amount of the scholarship paid to the said ..... a Government's decision on whether the declaration of particulars is false shall be final and binding on me.

#### FORM-B (To be given by the Candidate who is employed)

I, Shri ..... son of ..... (address) ..... School and have applied for the grant of a scholarship. I hereby declare that my annual income and the annual income of the other members of my family from all sources in the preceding year on 31st March, 20 is Rs. .... as per details furnished below. I further declare that the particulars of property held by me (and other members of my family) are as shown below and I have correctly indicated the amount of the various taxes, cesses and land revenue paid by me/us. I am personally responsible for the accuracy of the facts and figures furnished.

2. I hereby declare and undertake that in the event of the particulars as given in this declaration being found to be false (in respect of which the Government decision shall be final and binding on me) I shall refund to the President of India the whose amount of the scholarship paid to me.

Place ..... (Signature)  
Date .....



**SCHEDULE**

**I. EXTENT OF LAND HELD**

- i) Area
- ii) Village
- iii) Survey No.
- iv) Land revenue assessment

as owner tenant

**II. PROPERTY HELD :**

- i) House No.
- ii) Street
- iii) Village/Town/City
- iv) Area of site
- v) Rent derived, if any
- vi) House tax paid
- vii) Address of shop
- viii) Nature of trade
- ix) Sale-tax/income-tax paid
- x) License No.

(House, shop, building, house, sites etc.)

**III. SALARIES DRAWN :**

- i) Name of employer
- ii) Office/Unit in which/she is working
- iii) Address
- iv) Monthly emoluments
- v) Other benefits like house rent allowances  
free house and other perquisites.

**IV) OTHERS :**

- i) Income from subsidiary industries, part  
time occupations
- ii) Amount drawn as wages
- iii) Any other income

(Signature or left/right thumb impression)

Place :

Name :

Date :

Address :