त्रिपुरा विश्वविद्यालय
TRIPURA UNIVERSITY
(केन्द्रीय विश्वविद्यालय / A Central University)
सूर्यमणिनगर, अगरतला / Suryamaninagar, Agartala
त्रिपुरा, भारत / Tripura, INDIA
पिन / PIN - 799022

दूरभाष / Phone : (0381) 237 9004
237 9015
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ई-मेल / E-Mail: purchasesection@tripurauniv.in
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GSTIN 16AACAT1043M1ZI PAN AACAT1043M

No.F.TU/FIN/Networking /279/30/Vol-III/18/1 **Date: 6th April,2018**

To
VIA VITAE SOLUTIONS
EC - 202 (Ground Floor),
Sector - I, Salt Lake City,
Kolkata - 700 064
Email: contact@viavitae.co.in

Subject: **Work Order for maintenance of existing Accounting Software and New Functionalities to be incorporated into the Accounting / Finance Software of Finance Branch of Tripura University along with Design and Development of other necessary Allied Application / Modules**

Reference: **i. Our letter No. TU/FIN/Networking/279/Vol-II/15 dated 5th March,2018**
ii. Your Quotation No. QT/TU-FIN/001/17-18 dated 17-03-2018

Sir,

The undersigned is directed to inform you that the authority has accepted your quotation under reference for maintenance of existing Accounting Software and New Functionalities to be incorporated into the Accounting / Finance Software of Finance Branch of Tripura University along with Design and Development of other necessary Allied Application / Modules. The details of the works are as follows:-

Sl No.	Scope of work	Amount (Rs.)
01	**Maintenance and up gradation of Existing Accounting Software** (Maintenance of existing Salary bill,. Deduction and maintenance of TDS of all kinds, Deduction and maintenance of GPF, Professional Tax, GSLI, LICI, Govt. Quarters rent accounts, Preparation of 3rd party bill and other personal claim bills, Maintenance of PF account, Preparation of Receipts and Payments Accounts, Income and, Expenditure Accounts and Balance sheets, Monthly statement of Receipts and Payment Account, Maintenance of Project wise Receipts and Payment Account, Maintenance of advance to staff account, Maintenance of head wise expenditure as per budgetary allocation, Maintenance of pensioners' account, Preparation of Cash Flow Statement, Budgetary Statement, Provision, for Gratuity & Leave Encashment for each employee, Cash Book, Ledger, Receipts & Payment account, Income & expenditure account, Balance Sheet, Project Statement, fee collection etc., and Others that may be added from time to lime as per University's requirement)	Rs.5,00,000.00 (Five Lakh) Yearly Charges w.e.f. 01-04-2018 to 31-03-2019
02	**Integration of Remuneration Billing from Examinations Branch, with Finance Branch** (Details of the works may kindly be seen as per our earlier letter No.TU/FIN/Networking/279/Vol-II/15 dated 5th March,2018).	Rs.5,00,000.00 (One Time)
	Data Exchange of Tripura University Leave Management System, gratuity, pension matter etc of Registrar Branch with Finance Branch (Details of the works may kindly be seen as per our earlier letter No.TU/FIN/Networking/279/Vol-II/15 dated 5th March,2018).	
	Integration and preparation of 'Annual Accounts of Tripura University' (Details of the works may kindly be seen as per our earlier letter No.TU/FIN/Networking/279/Vol-II/15 dated 5th March,2018).	
	Implementation of New Policies under Seventh Central Pay Commission (7th CPC) (Details of the works may kindly be seen as per our earlier letter No.TU/FIN/Networking/279/Vol-II/15 dated 5th March,2018).	
	Total	**Rs.10,00,000.00**

Contd...P/2

06-04-18

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Following terms & conditions must be fulfilled while executing the supply order:

a. The copyright of the development of software will be reserved with the University including objects code and source code;
b. The Payment of Maintenance and up gradation (Sl No.1 in the scope of work) will be on quarterly basis subject to satisfactory performance and actual work. The payment of last quarter shall be released after submission of Annual Statement of Accounts for the Financial Year 2018-19;
c. 90% Payment (Sl No.2 in the scope of work) shall be made after completion of satisfactory installation & demonstration and remaining 10% of the Invoice value will be deducted as Security deposit and will be returned after one year after the date of successful installation and commissioning of the project and be included in the Maintenance of Existing Software in the scope of the work of Sl No 1;
d. Bill in triplicate along with a copy of this Work order, GST Registration Certificate, etc. may please be submitted to the office of the Finance Officer for arranging payment;
e. GST will be paid extra as applicable;
f. 02 (two) technical experts [one expert having Accounts Background and one expert having Financial Software Background] to be deployed in the University Finance Branch by the Agency who shall have to work from 9.30 AM to 5.30 PM on all working days for preparation of computerized billing, Accounting Statement as stated above and they should collect data & information from the relevant Departments/ Branches on regular basis;
g. Such deployed technical experts shall require to be submit the monthly Statement of Accounts within 15 days of every next month;
h. Annual Statement of Account i.e. Receipts & Payments, Income & Expenditure, Balance Sheet and other relevant statements has to be submitted within one month after completion of Financial Year;
i. Annual Maintenance Contact may be renewed for further period depending upon the satisfactory performance of Maintenance of Existing Software;
j. Acceptance of work order has to be communicated from your end to this office within 7 (seven) days from the date of issue of this letter;
k. Payment will be made through RTGS/NEFT/Bank Transfer. You are therefore requested to submit bank details (viz. Name, Bank, A/c. No., IFS Code, etc) along with bills.

Yours faithfully,

06-04-18

[Pranay pal]
Assistant Registrar (Finance)

Copy to:
i. P.S. to the Vice-Chancellor, Tripura University

Approved by the 67th meeting of the Central Purchase Committee Held on 27.03.2018 vide Agenda No. CPC:67/02/2018 and subsequently approved by Hon'ble Vice Chancellor on 27.03.2018 and 05-04-2018.

[Fund: AMC]