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Government of India
DC(MSME), Ministry of Micro, Small & Medium Enterprises

Support for Entrepreneurial and Managerial Development of MSMEs through Incubators

HOME APPLY FOR HI/BI APPROVAL UPLOAD UNDERTAKING CAPITAL SUPPORT LOGOUT WELCOME : MBATU

List of proposals for seeking Capital support for Plant and machinery submitted by Host Institute (HI) / Business Incubator (BI)

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S.No.	Institute Name	State	District	Submitted Date	Status	View	Action
1	Tripura University	TRIPURA	SEPAHJALA	03/12/2019	Clarification Asked by IA	Detail	Update

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Support for Entrepreneurial and Managerial Development of MSMEs through Incubators

HOME APPLY FOR HI/BI APPROVAL UPLOAD UNDERTAKING CAPITAL SUPPORT LOGOUT WELCOME : MBATU

List of proposal for ideas of Incubatee submitted by Host Institute (HI) / Business Incubator (BI)

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S.No.	Incubatee name	State	District	Submitted Date	Status	View	Action
1	Shaon Ray Chaudhuri	TRIPURA	WEST TRIPURA	08/10/2020	Approved By PAMC	Detail	
2	Harjeet Nath	TRIPURA	WEST TRIPURA	08/10/2020	Approved By PAMC	Detail	

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Reference No. :- SEEKTR000012			
1. Name of the Host Institute (HI)	Tripura University , Department of Business Management, Tripura University, Suryamaninagar , 03812379220 , mbatu@tripurauniv.in , 7005435937	2. Name & Designation of Head of HI	Registrar , Department of Business Management, Tripura University, Suryamaninagar , 03812379220 , mbatu@tripurauniv.in , 7005435937
3. Host Institute Information-General			
Number of academic departments with associated faculties	School 2, Department 40, Centres 3	Total student strength (separately for UG/PG/Doctorate courses)	UG 379, PG 2469, PhD 391
Total number of teaching and research faculty with PhD qualification	163	Centres of Excellence/Special Cells established	NIL
4. About Business Incubator (BI)			
4.1 Name, Designation, Email Id ,Mobile No	Debarshi Mukherjee , Associate Professor , debarshimukherjee@tripurauniv.in , 7005435937	4.2 Area of Business Incubator in Sq. ft	Total Area= 11000, Buildup Area = 8000 Sq. ft
4.3 Core competence of BI	1. Ideation process linking with product development 2. Market linkage process leading to logistics management 3. Identification of sourcing partners both upstream and downstream	4.4 Year wise work plan for five years	year 1 (2020)1. Hiring of CEO and team members external and internal 2. Setting up of fundamental policies/ system processes 3. Setting infrastructure for incubatees for incubation(to be carried forward in the second year Year 2 and year 3 (2021 and 2022) 1. Call for incubatee 2. Screening of the ideas 3. Add sponsors/secondary sponsors 4 Infrastructure 5. Training and development of incubatees 6. Track performance of incubatees Year 4 and year 5 (2023 and 2024) 1. Full operational team with system procedures and policies 2. feasibility studies of business ideas 3. Robust network 4. Well laid out reporting system processes and training policies 5. Reporting to the government bodies

4.5 Target milestones	Year 1 2020: Establishing contacts with minimum 10 prospective incubatees Year 2 2021: Exploring feasibility of minimum 10 Business ideas of incubatees Year 3 2022: Development of minimum 5 Incubatee ideas into deployment phase and Year 4 2023: Review, monitoring, and support mechanism for minimum 5 functional business models and establishing contacts with minimum 10 new prospective incubatees Year 5 2024: Training and development of 5 business models and exploring feasibility of minimum 10 new business ideas of incubatees	4.6 Existing financial model of the Incubator for operational sustainability of the BI	1. No of Computer in the lab 40 2. No of ACs in the Department 3. 3.No of printer in the department 3 4. No of LCD projector in the department 2
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4.7 Core Team of Business Incubator

Name	Designation	Educational Qualification and Experience	Job Responsibility
Dr. Debarshi Mukherjee	Associate Professor	MBA, PhD	CEO
Dr. Nirmalya Debnath	Assistant Professor	MBA, PhD	General Manager
Dr. Mahasweta Das Saha	Assistant Professor	MBA, PhD	Project Manager
Mr. Manish Das	Assistant Professor	MBA	Marketing Manager
Ms. Anjana Kalai	Assistant Professor	MBA	Advertisement and Sales manager

4.8 Occupancy status

Work space size	No. of Cubical	Occupancy status
8000 sq ft	20	Ready

5. Existing Plant & Machinery

Name of the Machinery	Year of purchase	Cost of Purchase	Depreciation value as on date
Computer machines	2017	600000.00	1000
Printer and Photocopier	2016	100000.00	500

6. Proposed Plant & Machinery

Name of the Machinery	Tentative Cost	Utility of Item	Remarks
Lab Room with 10 computers	1200000.00	For data analysis and software programming	Data analysis
CEO Room	1000000.00	Office	Office
Classroom	1200000.00	For training	Training
Wash room	400000.00	Wash room	For gents, ladies and Physically handicapped
Board room	5000000.00	For meeting and conference	Meeting room
Library room	500000.00	Study	Study
Pantry	200000.00	Food and refreshment	Food and refreshment
Office room	200000.00	Office use	Office
Faculty room	300000.00	Consultancy	Faculty room

7. Item wise Justification for procurement of machine

Computer, AC, Printer, LCD projector for classroom, boardroom, office room, faculty room, CEO room, lab room.

Application Remarks

Action	Date	Status	Remark
MSME-DI Agartala	04/Dec/2019 04:28:31 PM	Clarification Asked by IA	The capital support for the Host Institute is towards procuring Plant & Machinery for the laboratory which can be utilised for development of any idea by the incubatee. In your case no such equipment have been proposed for procurement except to make few rooms for the infrastructure which is not as per the guidelines of the scheme. Moreover, the incubator can not be in a department and multi disciplinary participation must be there to incubate different unique ideas which can be disseminated to the field to set up units based on the ideas. Hence, review the proposal considering the above points.

Undertaking

- HI/BI shall abide by the terms and conditions of the grant under the scheme for the said purpose.
- HI/BI will not avail financial assistance for the same purpose from any other agency.
- A full time dedicated Incubation Manager & other Support staff will be appointed to look after functional modalities of BI.
- Hardware , and all other basic facilities and administrative support required for successful running of BI will be extended to the BI by the HI.
- HI/BI shall submit progress reports, statement(s) of accounts, utilization certificates, etc.
- If any of the above statements are found to be incorrect by M/o MSME at any point of time, the organization takes the responsibility to refund the entire amount released by M/o MSME.



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S.No.	Incubatee name	State	District	Submitted Date	Status	View	Action
1	AJOY MODAK	TRIPURA	SEPAHIJALA	25/01/2021	Forwarded By IA	Detail	
2	Dilip Kumar Pandit	TRIPURA	WEST TRIPURA	25/01/2021	Forwarded By IA	Detail	

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