

त्रिपुरा विश्वविद्यालय

TRIPURA UNIVERSITY

Request for Approval **NOTE**
Reference No.....

Date.....19/06/2020

In order to combat COVID 19 situation in our University and to be prepared for future, a hand sanitizing setup was developed by me in the Dept. of Chemical & Polymer Engineering, Tripura University and a working model/prototype has been installed in the entrance gate of our Admin Building. On Last Monday, i.e. 08/06/2020, a demonstration was given to Honble VC and Registrar of Tripura University and they have desired to prepared 3-4 more sets of the setup for our University. Accordingly a rough estimate of around Rs.5000 is proposed from my side to prepare at least 3 sets now for which I urge you to release an advance of Rs.5000 against it if so desired so that the raw materials can be purchased at the earliest and the setups can be made and installed as early as possible.

Harjeet Nath
10/6/2020

Harjeet Nath,
Assistant Professor
Tripura University

F.O.

Amount of Rs. 5000/- may be sanctioned as advance.

N. Keer
10/6/2020

Sanctioned -

[Signature]
12/6/2020

V.C.

~~F.O.~~

[Signature]
12/6/2020

[Signature]
10/6/2020

Bill No.

BILL PREPARED

17-05-20

Signature

To
The Dy. Finance officer (I/C)
Tripura University (A central University)
Suryamaninagar
Tripura-799022

*Sub: Adjustment for Rs.5000 taken as advance for preparing hand sanitizer machines
against my letter (note) dated 10/06/2020*

Respected Sir,

I am herewith submitting the adjustment bills incurred for preparing 3 sets of hand wash systems deployed in our University. The bill particulars are as follows.

Sl. No.	Voucher No./Date	Particulars	Amount
1	V1/24-06-2020	Cord and charger (M/S Chakkar Hardware)	320/-
2	V2/18-06-2020	Totes Buckets (M/S Ramthakur Varma)	300/-
3	V3/15-06-2020	Adapters (M/S Smart Computers)	540/-
4	V4/24-06-2020	Wood (M/S Supriya Sarkar)	1050/-
5	V5/27-06-2020	Hardware items (M/S Mamata Hardwares)	1970/-
6	V6/02-06-2020	Proximity sensor modules (Amazon-Alpha Shope)	820/-
TOTAL (Rupees Five Thousand Only)			5000/-

Your kind consideration to the above matter will be highly appreciated.

Thanking you,

Sincerely yours

(Signature)
24/06/2020
(Shri. HARJEET NATH)

Assistant Professor
Chemical & Polymer Engineering
Tripura University

Attachments:

1. Xerox copy of approval
2. B.M.

