

CURRICULUM VITAE



Name: Sunam Nandi

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Skill Sets/ Key Competencies/ Personality Traits:

1. Hard working
2. Positive and strong motivational Attitude
3. Easy to communicate and understands the real need.
4. Good communication skill.
5. Punctual and time conscious.
6. Leadership Qualities.

Academic Profile:

Examination	Specialization	Board/ University	Year of Passing	Percentage/ CGPA
Master of Arts	Economics (H)	IGNOU	Pursuing	-
Master of Business Administration	Marketing & Finance	ICFAI University Tripura	2019	8.67
Bachelor of Business Administration		Maulana Abdul Kalam Azad University	2017	7.06
Higher secondary (Class-XII Board)	Science	Tripura Board of Secondary Education	2014	46.08%
Madhyamik (Class-X Board)	General	Tripura Board of Secondary Education	2012	65%

Professional Qualification:

Worked part timely with Galaxy Enterprise as a Project Head for a Startup project named 'ORGANO' from Decembar 2018.

Worked with BASIX SubK iTransaction Ltd. As a management trainee for the post of Branch Manager for 2months from may 2019- July 2019.

Working as a Guest Faculty in Tripura University in Department of business Management from November 2019 to till now.

Software Proficiency/ Technical Skills:

- ▶ MS WORD
- ▶ MS EXCEL
- ▶ C++

Projects Undertaken:

- ▶ Project Title: Budgetary Analysis of last 3 years of ONGC Agartala.
- ▶ Organization: Oil and Natural Gas Corporation Of India
- ▶ Duration: 28/05/2018 to 20/07/2018
- ▶ Location: Agartala, West Tripura
- ▶ Functional Area: Finance
- ▶ Project Description: Done an analysis of Budgetary process of Agartala ONGC branch and Also studied about the Corporate Social Responsibility of ONGC.

Areas of Expertise:

- ▶ Marketing
- ▶ Economics
- ▶ Human Resource
- ▶ Finance

Awards and Achievements(mention only if any):

1. Attended 2days workshop of “Entrepreneurship “by IIM Kolkata from 27th and 28th October 2017
2. Participated in “Advertisement Making Competition” on 14th November 2017
3. Attended 2 days workshop of Karvy Stock Broking on “Indian Financial Market’ from 8th and 9th January 2018.
4. Attended seminar on the topic of “Retail Banking Paradigm Shift” by Chiranjib Pathak, Senior Manager, IDFC Bank 2018.
5. Attended ‘National Seminar On Healthcare Financing’ by MSME, Government of India from 20th March 2018.
6. Participated in “Business Quiz Competition” and secured 2nd position organized by FMS department, ICFAI on 28th March 2018
7. Secured 1st position in ‘Inter-Collage Debate competition’ on 3rd October in the occasion of 150th Birth Anniversary of Mahatma Gandhi 2018.
8. Attended 3 days “International Conference on Business Management” in Tripura University from 27th-29th February and also presented research paper.

Extra-Curricular Activities:

- ▶ State level Badminton Player from 2012-2014
- ▶ Participated in many Debate, Quize and Seminars and secured places.

Language Proficiency:

- Bengali
- Hindi
- English
- Russian(learning)
- Swedish(learning)
- Spanish (learning)

Personal Profile:

- ▶ Date of Birth: 22/03/1996
- ▶ Father’s/ Guardian’s name: Himangshu Nandi

➤ Present address: Bijoykumar chowmohoni,Agartala,West Tripura-799001

▶ Permanent address: South Kacharghat, Kailashahar, Unakoti Tripura-799277

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