



No. F.TU/REG/G-Admin/04/2015 (Vol-III)

Date: 21/04/2020

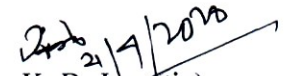
Office Order

The Ministry of Home Affairs, vide its Order No. 40-3/2020-DM-I(A) dated 15.04.2020 had issued Consolidated Revised Guidelines on the measures to be taken by the Ministries/Departments of the Government of India, State/UT/Governments and State/UT authorities for containment of COVID-19 in the Country.

In compliance of the above Order of MHA, all Group-‘A’ Officers are required to attend the office regularly with effect from 21st April, 2020. All Heads of various branches are requested to chalk-out a roster plan of other officials in their respective branches and ensure the presence of staff upto 33%, as per requirement, on any given working day and the remaining officials/staff will continue to work from home. A copy of the roster plan should be made available to the undersigned by 23rd April, 2020.

This Office order may also be treated as Duty pass to be produced before the concerned Authorities as and when required allowing for attending the Government duties. All Officers/officials are mandatorily required to carry their Official Identity Card.

This is issued with the approval of the competent Authority.


(Dr. K. B. Jamatia)
Registrar (i/c)

Copy to:

1. The Dean, Faculty of Arts & Commerce, T.U.
2. The Dean, Faculty of Science, T.U.
3. The Dean of Students' Welfare, T.U.
4. The Head/Head (i/c), Department of _____, T.U. with a request to circulate the order among the faculty members/staff/students.
5. All Officers of the University
6. All Non-teaching Staff of the University
7. Sri Suman Das, Sr. Technical Assistant, T.U. for uploading the order in T.U. website.
8. P.S. to the Vice-Chancellor, T.U. for kind information of Hon'ble Vice-Chancellor.